TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 400 RECORD CASH SHORTAGE - REVENUE - RESERVED

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 1110	GENERAL CASH
DR2 1316	ACCOUNTS RECEIVABLE CASH SHORTAGES
CR2 1600	PROVISION FOR DEFERRED RECEIVABLES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CASH SHORTAGE IN REVENUE. USE SOURCE CODE 1NNNNN, 2NNNNN OR 4NNNNN. WHEN CASH IS RECEIVED, USE TC 101 TO RECORD RECEIPT AND TC 139 TO LIQUIDATE A/R. OTHER TC'S USED TO RECORD CASH SHORTAGES ARE 408, 409, 412, AND 414. CREATES SPEC APPN FILE POSTING TO CREDIT UNREMITTED REV.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 401 RECEIVE SECURITIES TO HOLD IN TRUST

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 2720	SECURITIES & OTHER PROPERTY HELD IN TRUST
CR1 3500	LIABILITIES FOR DEPOSITS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 6
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SECURITIES & OTHER PROPERTY HELD IN TRUST. THIS TRANSACTION IS POSTED AT SUMMARY LEVEL IN GLAN 2720 TO FUND 0990 AT YEAR-END. GLAN 3500 IS SUPPORTED IN THE SUBSIDIARY FILE. THE FIRST FOUR DIGITS OF SUBSIDIARY CODE SHOULD BE 3510.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 2720
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO INCREASES
RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 402 RETURN SECURITIES HELD IN TRUST

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500	LIABILITIES FOR DEPOSITS
CR1 2720	SECURITIES & OTHER PROPERTY HELD IN TRUST
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF SECURITIES & OTHER PROPERTY HELD IN TRUST. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING IN GLAN 3500 (REFER TO S01 REPORT).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 2720
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 403 SCHEDULE TO ESTABLISH ORF ADVANCE (AUTO)

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	REQUIRED	DR1 1130	REVOLVING FUND CASH
MODIFIER:	OPT/AGY DEFINED	CR1 3021	CLAIMS IN PROCESS
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	REQUIRED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPENDITURES
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE TO ESTABLISH ORF ADVANCE IN THE ADVANCING FUND. IF USING OFFICE REVOLVING FUND (0998), TC 191 AND TC 179 ARE ALSO DONE. WILL GENERATE TC 360. TO REVERSE, USE TC 404R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO RESERVES	1) NOT POSTED
	2) NOT POSTED	2)
2)		
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2)	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO NET APPROPRIATIONS		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 404 SCHEDULE TO ESTABLISH ORF ADVANCE (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	REQUIRED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1130	REVOLVING FUND CASH
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPENDITURES
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO ESTABLISH ORF ADVANCE IN THE ADVANCING FUND. IF USING OFFICE REVOLVING FUND (0998), TC 191 AND TC 179 ARE ALSO DONE. WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO RESERVES	1) NOT POSTED
	2) NOT POSTED	2)
2)		
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2)	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) POSTS AS DEBIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 405 RECORD LIQUIDATION OF PREPAYMENT TO OSA

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 5330	RESERVE FOR PREPAID ITEMS
CR1 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD THE LIQUIDATION OF ALL OR PART OF AN ADVANCE TO THE DIVISION OF THE STATE ARCHITECT (DSA) ORIGINALLY RECORDED WITH A TC 465. THE ADVANCE IS RETURNED WHEN EXPENDED OR NO LONGER NEEDED.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1730
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE ------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE ------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 406 RECORD RETURN OF ORF APPROPRIATION ADVANCE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD THE RETURN OF AN ORF ADVANCE IN THE ADVANCING FUND. ENTER FUND NUMBER THAT MADE THE ADVANCE. MUST ALSO POST TC 191R TO REDUCE THE DUE FROM OTHER FUNDS IN THE ADVANCING FUND. THE APPROPRIATION IS ACCOUNT TYPE 97.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS CREDIT TO RESERVES	1) NOT POSTED
	2) NOT POSTED	2)
2)		
	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) POSTS AS CREDIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 407 RECORD RETURN OF ORF PETTY CASH - DEPOSIT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1130	REVOLVING FUND CASH
CR1 1190	CASH ON HAND
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD THE RETURN OF ORF PETTY CASH. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. ENTRY IS FOR OFFICE REVOLVING FUND (0998) ONLY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 1190	2)	2)
REFERENCE DOCUMENT # USED TO POST		
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS	CASH CONTROL FILE (NO MATCH REQUIREMENT)	GRANT PROJECT FILE (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 1190	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
REFERENCE DOCUMENT # USED TO POST	2) NOT POSTED	2)
OPERATING FILE	VENDOR PAYMENT FILE	SUBSIDIARY FILE
1) NOT POSTED	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) NOT POSTED
2)	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
2)	2) NOT POSTED	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 408 RECORD CASH SHORTAGE - DEPOSITS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500	LIABILITIES FOR DEPOSITS
CR1 1110	GENERAL CASH
DR2 1316	ACCOUNTS RECEIVABLE CASH SHORTAGES
CR2 1600	PROVISION FOR DEFERRED RECEIVABLES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CASH SHORTAGE IN LIABILITIES FOR DEPOSIT. WHEN CASH IS RECEIVED, USE TC 154 TO RECORD RECEIPT AND TC 139 TO LIQUIDATE RECEIVABLE. FIRST FOUR DIGITS OF SUBSIDIARY CODE SHOULD BE 3510 OR 3520. OTHER TC'S USED TO RECORD CASH SHORTAGES ARE 400, 409, 412, AND 414.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 409 RECORD CASH SHORTAGE - REIMBURSEMENTS - RESERVED

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 1110	GENERAL CASH
DR2 1316	ACCOUNTS RECEIVABLE CASH SHORTAGES
CR2 1600	PROVISION FOR DEFERRED RECEIVABLES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CASH SHORTAGE IN REIMBURSEMENTS. USE SOURCE CODE 99N9NN SERIES. WHEN CASH IS RECEIVED, USE TC 102 TO RECORD RECEIPT AND TC 139 TO LIQUIDATE A/R. OTHER TC'S USED TO RECORD CASH SHORTAGES ARE 400, 408, 412, AND 414. CREATES SPEC APPN FILE POSTING TO CREDIT UNREMITTED REIMB.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 410 RECORD RECEIPT OF PREPAYMENTS FROM OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 3120	PREPAYMENTS FROM OTHER FUNDS & APPNS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RECEIPT OF PREPAYMENT FROM OTHER FUNDS OR APPROPRIATIONS. THE FIRST FOUR DIGITS OF SUBSIDIARY SHOULD IDENTIFY THE FUND ISSUING THE PREPAYMENT.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 3120
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
2)	2) NOT POSTED	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 411 INCREASE OFFICE CHANGE FUND - MANUAL CHECK

----------INPUT CODING REQUIREMENTS---------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1190	CASH ON HAND
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD INCREASE IN OFFICE CHANGE OR PETTY CASH FUND WITH MANUAL CHECK. ENTRY IS FOR OFFICE REVOLVING FUND (0998) USE ONLY. USE TC 416 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1190 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 412 RECORD CASH SHORTAGE - ABATEMENTS - RESERVED

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1110	GENERAL CASH
DR2 1316	ACCOUNTS RECEIVABLE CASH SHORTAGES
CR2 1600	PROVISION FOR DEFERRED RECEIVABLES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CASH SHORTAGE ABATEMENT. USE SOURCE CODE 580NN0. WHEN CASH IS RECEIVED, USE TC 104 TO RECORD RECEIPT AND TC 139 TO LIQUIDATE ACCOUNTS RECEIVABLE. OTHER TC'S USED TO RECORD CASH SHORTAGES ARE 400, 408, 409, AND 414. CREATES SPECIAL APPN FILE POSTING TO CR UNREMITTED ABATE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES	1) NOT POSTED
	2) NOT POSTED	2)
2)		
	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 9000	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES
2)	2)	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO EXPENDITURES		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 413 RECORD RECEIPTS OF RETURNED PREPAYMENTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
DR2 6275	RESERVED APPROPRIATIONS-OFFSET
CR2 6270	RESERVED APPROPRIATIONS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF PREPAYMENT TO OTHER FUNDS OR APPROPRIATIONS. THIS ENTRY POSTS THE RETURN OF AN ADVANCE MADE TO DEPT OF GENERAL SERVICES ORIGINALLY RECORDED WITH TC 264. SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO RESERVES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1730
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 414 RECORD CASH SHORTAGE - REFUNDS TO REVERTED APPNS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9891	REFUNDS TO REVERTED APPROPRIATIONS
CR1 1110	GENERAL CASH
DR2 1316	ACCOUNTS RECEIVABLE CASH SHORTAGES
CR2 1600	PROVISION FOR DEFERRED RECEIVABLES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CASH SHORTAGE IN REFUNDS TO REVERTED APPNS. USE SOURCE CODE 570000. WHEN CASH IS RECEIVED, USE TC 107 TO RECORD RECEIPT AND TC 139 TO LIQUIDATE A/R. OTHER TC'S USED TO RECORD CASH SHORTAGES ARE 400, 408, 409, AND 412. CREATES SPECIAL APPN FILE POSTING TO CR UNREMITTED REV.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9891
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 415 REC STALE-DATED CHECK - ESTAB DUE FROM OTHER FUND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK FOR STALE DATED CHECK THAT HAS CLEARED THE STO'S BANK REC AFTER REMITTANCE TO UNCLAIMED TRUST. THIS ENTRY ESTABLISHES A DUE FROM OTHER FUNDS (SUBSID 09420000). AFTER CLAIM SCHD IS PREPARED AND SCO WARRANT IS RECEIVED, USE TC 419 TO RECORD DEPOSIT IN GENERAL CASH.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1400
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 416 INCREASE OFFICE CHANGE FUND - AUTO CHECK

----------INPUT CODING REQUIREMENTS---------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1190	CASH ON HAND
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD INCREASE IN OFFICE CHANGE OR PETTY CASH FUND WITH AUTOMATED CHECK. THIS ENTRY IS FOR OFFICE REVOLVING FUND (0998) USE ONLY. USE TC 411 FOR MANUAL CHECK. TO REVERSE, USE 411R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1190 REFERENCE DOCUMENT # USED TO POST	1) NOT POSTED	1) NOT POSTED
2) NOT POSTED	2)	2)
	CASH CONTROL FILE (NO MATCH REQUIREMENT)	**GRANT PROJECT FILE (NO MATCH REQUIREMENT)**
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2)	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 09/20/04)

****

TRANSACTION CODE: 417 ESTABLISH OFFICE CHANGE FUND - MANUAL CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1190	CASH ON HAND
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO ESTABLISH OFFICE CHANGE/PETTY CASH FUND WITH MANUAL CHECK. THIS ENTRY IS FOR OFFICE REVOLVING FUND (0998) USE ONLY. , USE TC 420 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1190
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 418 RETURN ORF CASH TO ADVANCING FUND - MANUAL CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110	DUE TO OTHER FUNDS OR APPROPRIATIONS	
CR1 1130	REVOLVING FUND CASH	
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF ORF CASH (MANUAL CHECK) TO ADVANCING FUND OR TO REMIT STALE DATED ORF CHECK (FUND 0998 ONLY). FOR RETURN OF ORF CASH, MUST ALSO USE TC 406 AND 191R. FOR SCO RECEIPT OF STALE DATED CHECK, USE TC 153 OR 136. USE TC 421 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT 3110 REFERENCE DOCUMENT # USED TO POST	1) NOT POSTED	1) NOT POSTED
2) NOT POSTED	2)	2)
	CASH CONTROL FILE (NO MATCH REQUIREMENT)	**GRANT PROJECT FILE (NO MATCH REQUIREMENT)**
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3110
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE

1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 419 COLLECT DUE FROM OTHER FUND - STALE-DATED CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110	GENERAL CASH
CR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO LIQUIDATE DUE FROM OTHER FUNDS OR APPNS ORIGINALLY ESTABLISHED WITH TC 415. ENTER RD/RC NUMBER IN LC DEPOSIT/CURRENT DOCUMENT FIELD RESPECTIVELY. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 1400	2)	2)
REFERENCE DOCUMENT # USED TO POST		
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 1400	1) NOT POSTED	1) NOT POSTED
REFERENCE DOCUMENT # USED TO POST	2)	2)
OPERATING FILE	VENDOR PAYMENT FILE	SUBSIDIARY FILE
1) NOT POSTED	1) NOT POSTED	1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1400
2)	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 420 ESTABLISH OFFICE CHANGE FUND - AUTO CHECK

----------INPUT CODING REQUIREMENTS---------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1190	CASH ON HAND
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO ESTABLISH OFFICE CHANGE/PETTY CASH FUND WITH AUTOMATED CHECK. THIS ENTRY IS FOR OFFICE REVOLVING FUND (0998) USE ONLY. USE TC 417 FOR MANUAL CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

```
   ------------ DOCUMENT FILE ------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO  ORIGINAL DOCUMENT AMT 1) NOT POSTED                                1) NOT POSTED
   DOCUMENT SUPPORTS G/L ACCT 1190          2)                                          2)
   CURRENT DOCUMENT # USED TO POST
2) NOT POSTED                                ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                             *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
                                          1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
                                          2) NOT POSTED                               2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                        1) ADDS PAYMENT RECORD IF VENDOR # USED     1) NOT POSTED

                                             ------- REPORTABLE PAYMENT FILE -------- 2)
                                          1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                             1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
2)                                        2) NOT POSTED                               2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 421 RETURN ORF CASH TO ADVANCING FUND - AUTO CHECK

```
-----------INPUT CODING REQUIREMENTS----------            THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:      NOT ALLOWED                          DR1 3110     DUE TO OTHER FUNDS OR APPROPRIATIONS
MODIFIER:              OPT/AGY DEFINED                        CR1 1130   REVOLVING FUND CASH
REFERENCE DOCUMENT #:  REQUIRED                             DR2
VENDOR #:              OPT/AGY DEFINED                        CR2
INVOICE #:             OPT/AGY DEFINED                      DR3
CURRENT DOCUMENT #:    REQUIRED                               CR3
INDEX:                 OPT/AGY DEFINED                      DR4
OBJECT DETAIL:         NOT ALLOWED                            CR4
PCA NO:                NOT ALLOWED
PROJECT #:             NOT ALLOWED               POSTING SEQUENCE:      8                              SECURITY GROUP: DISB-ORF CHE
MULTI-PURPOSE CODE:    OPT/AGY DEFINED           CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)            NET BATCH BAL:  PLUS
SOURCE:                NOT ALLOWED               TRANSACTION REGISTER:  ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS:  ACTIVE
CHECK #:               REQUIRED
APPROPRIATION SYMBOL:  NOT ALLOWED               TO GENERATE AUTO CHECK FOR RETURN OF ORF CASH TO
FUND/FUND SOURCE:      REQUIRED                  THE ADVANCING FUND OR TO REMIT STALE DATED ORF
FUND DETAIL:           OPT/AGY DEFINED           CHECK (ORF 0998 USE ONLY).  FOR RETURN OF ORF
BUDGETARY SEQ:         NOT ALLOWED               CASH, MUST ALSO USE TC 406 AND 191R.  FOR SCO
SUBSIDIARY ACCOUNT:    REQUIRED                  RECEIPT OF STALE DATED CHECK, USE TC 153 OR 136.
G/L ACCOUNT #:         NOT ALLOWED               USE TC 418 FOR MANUAL CHECK.
VENDOR NAME/ADDRESS:   REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

   ------------ DOCUMENT FILE -------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *         (MATCH REQUIRED)                  *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO  LIQUIDATIONS          1) NOT POSTED                                 1) NOT POSTED
   DOCUMENT SUPPORTS G/L ACCT 3110          2)                                            2)
   REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED                                ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                             *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
                                            1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
                                            2) NOT POSTED                               2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                          1) NOT POSTED                                1) POSTS AS DEBIT TO  DECREASES
                                                                                            RECORD SUPPORTS G/L ACCT  3110
                                             ------- REPORTABLE PAYMENT FILE -------- 2) NOT POSTED
                                            1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                               1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
2)                                          2) NOT POSTED                               2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 422 DISBURSE ORF SALARY ADVANCE - AUTO CHECK

----------INPUT CODING REQUIREMENTS---------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1714	SALARY ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CHECK FOR DISBURSEMENT OF ORF SALARY ADVANCE. THIS ENTRY IS FOR OFFICE REVOLVING FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION TO POST TO THE VENDOR PAYMENT FILE. USE TC 277 FOR MANUAL CHECK. TO REVERSE, USE 277R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

```
   ------------ DOCUMENT FILE ------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO  ORIGINAL DOCUMENT AMT 1) NOT POSTED                                1) NOT POSTED
   DOCUMENT SUPPORTS G/L ACCT 1714          2)                                          2)
   CURRENT DOCUMENT # USED TO POST
2) NOT POSTED                                ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                             *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
                                          1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
                                          2) NOT POSTED                               2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                        1) ADDS PAYMENT RECORD IF VENDOR # USED     1) NOT POSTED

                                             ------- REPORTABLE PAYMENT FILE -------- 2)
                                          1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                             1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
2)                                        2) NOT POSTED                               2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 423 DISBURSE ORF TRAVEL ADVANCE - AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1712	TRAVEL ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CHECK FOR DISBURSEMENT OF ORF TRAVEL ADVANCE (ORF 0998 USE ONLY). NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANS TO POST TO THE VENDOR PAYMENT FILE. USE TC 278 FOR MANUAL CHECK. TO REVERSE, USE TC 278R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1712
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 424 DISBURSE ORF EXPENSE ADVANCE - AUTO CHECK

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1710	EXPENSE ADVANCES
MODIFIER:	OPT/AGY DEFINED	CR1 1130	REVOLVING FUND CASH
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	NOT ALLOWED		
PROJECT #:	NOT ALLOWED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	REQUIRED		
APPROPRIATION SYMBOL:	NOT ALLOWED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTO CHECK FOR DISBURSEMENT OF ORF EXPENSE ADVANCE (ORF 0998 USE ONLY). NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANS TO POST TO THE VENDOR PAYMENT FILE. USE TC 280 FOR MANUAL CHECK. TO REVERSE, USE TC 280R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

```
   ------------ DOCUMENT FILE ------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO  ORIGINAL DOCUMENT AMT 1) NOT POSTED                                1) NOT POSTED
   DOCUMENT SUPPORTS G/L ACCT 1710          2)                                          2)
   CURRENT DOCUMENT # USED TO POST
2) NOT POSTED                                ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                             *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
                                          1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
                                          2) NOT POSTED                               2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                        1) ADDS PAYMENT RECORD IF VENDOR # USED     1) NOT POSTED

                                             ------- REPORTABLE PAYMENT FILE -------- 2)
                                          1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                             1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
2)                                        2) NOT POSTED                               2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 425 ADJUST SECURITIES HELD IN TRUST

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 2720	SECURITIES & OTHER PROPERTY HELD IN TRUST
MODIFIER:	OPT/AGY DEFINED	CR1 3500	LIABILITIES FOR DEPOSITS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO POST INCREASE TO SECURITIES & OTHER PROPERTY HELD IN TRUST. CODING FIELDS MUST MATCH EXISTING DOCUMENT IN GLAN 2720. FOR DOC RETRIEVAL, USE F4 KEY. GLAN 3500 IS SUPPORTED IN THE SUBSIDIARY FILE. SUBSIDIARY SHOULD MATCH THE ORIGINAL ENTRY (REFER TO S01).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 2720 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 426 RECORD DISHONORED CHECK-DEFER REVENUE-MANUAL CHECK

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 8000	REVENUE/OPERATING REVENUE
MODIFIER:	OPT/AGY DEFINED	CR1 1110	GENERAL CASH
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	REQUIRED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REVENUE RECORDED IN ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. USE TC 292 FOR AUTO CHECK. CREATES SPECIAL APPN POSTING TO CREDIT UNREMITTED REVENUE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO EARNED REVENUE	1) NOT POSTED
	2) NOT POSTED	2)
2)		
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 8000	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2)	2)	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO EARNED REVENUE		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 427 RECORD DISHONORED CHECK-DEFER REIMB-MANUAL CHECK

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 8100	REIMBURSEMENTS
MODIFIER:	OPT/AGY DEFINED	CR1 1110	GENERAL CASH
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	REQUIRED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REIMBS RECORDED IN ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. USE TC 293 FOR AUTO CHECK. CREATES SPECIAL APPN POSTING TO CREDIT UNREMITTED REIMB.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 428 RECORD DISHONORED CHECK-DEFER ABATE-MANUAL CHECK

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
MODIFIER:	OPT/AGY DEFINED	CR1 1110	GENERAL CASH
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	REQUIRED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON EXPEND RECORDED IN ORIG DEPOSIT. INDEX, OBJ DTL, PCA, SRC MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. USE TC 294 FOR AUTO CHECK. CREATES SPECIAL APPN POSTING TO CREDIT UNREMITTED ABATE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 429 RECORD DISHONORED CHECK-DEFER OTHER SOURCES-MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9830	OTHER SOURCES
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON OTHER SOURCES RECORDED IN ORIG DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. USE TC 295 FOR AUTO CHECK. CREATES SPECIAL APPN POSTING TO CREDIT UNREMITTED REVENUE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9830
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 430 DISBURSE EXCESS SALARY ADVANCE REPAY- AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1714	SALARY ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN DISBURSEMENT OF AUTO REV FUND CHECK FOR BALANCE OF PAYROLL DUE EMPLOYEE. THIS ENTRY IS THE NET DIFF BETWEEN THE SALARY ADVANCE AMOUNT AND THE SCO PAYROLL WARRANT. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. USE TC 234 FOR MANUAL CHECK. TO REVERSE, USE TC 234R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1714 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 431 DISBURSE EXCESS TRAVEL ADVANCE REPAY- AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1712	TRAVEL ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN DISBURS OF AUTO REV FUND CHECK FOR BALANCE OF TRAVEL EXPENSE DUE EMPLOYEE. THIS ENTRY IS THE NET DIFFERENCE BETWEEN THE TRAVEL EXP CLAIM AND THE TRAVEL ADV AMOUNT. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. USE TC 235 FOR MANUAL CHECK. TO REVERSE, USE TC 235R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
*(MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1712 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
*(NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
*(NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
*(NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
*(NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE ------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE ------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 432 DISBURSE EXCESS EXPENSE ADVANCE REPAYMENT-AUTO CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1710	EXPENSE ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN DISBURS OF AUTO REV FUND CHECK FOR BALANCE OF EXPENSE ADVANCE DUE VENDOR. THIS ENTRY IS THE NET DIFFERENCE BETWEEN THE EXP ADVANCE AND THE INVOICE AMOUNT. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. USE TC 433 FOR MANUAL CHECK. TO RVRS, USE TC 433R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1710 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 433 DISBURSE EXCESS EXPENSE ADVANCE REPAYMNT-MANUAL CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1710	EXPENSE ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DISBURSEMENT OF MANUAL REV FUND CHECK FOR BALANCE OF EXPENSE ADVANCE DUE VENDOR. THIS ENTRY IS THE NET DIFFERENCE BETWEEN THE EXP ADVANCE AND THE INVOICE AMOUNT. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. USE TC 432 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
*(MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1710 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
*(NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
*(NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
*(NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
*(NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 434 LIQUIDATE A/R - DISHONORED CHECKS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1315	ACCOUNTS RECEIVABLE DISHONORED CHECKS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD LIQUIDATION OF ACCOUNTS RECEIVABLE - DISHONORED CHECKS. THIS ENTRY LIQUIDATES A/R & PROVISION ONLY. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. IF CASH IS RECEIVED, TRANSACTION MUST BE DONE TO IMPACT NOMINAL ACCOUNT.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT 1315 REFERENCE DOCUMENT # USED TO POST	1) NOT POSTED	1) NOT POSTED
2) NOT POSTED	2)	2)
	CASH CONTROL FILE (NO MATCH REQUIREMENT)	**GRANT PROJECT FILE (NO MATCH REQUIREMENT)**
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/23/05)

****

TRANSACTION CODE: 435 REC DISHON CHECK-REDUCE DEPOSITS (GL 3500)-MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500	LIABILITIES FOR DEPOSITS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON LIABILITIES FOR DEPOSIT ORIGINALLY RECORDED WITH TC 154. CODING FIELDS MUST MATCH ORIGINAL DEPOSIT ENTRY. ENTRY DOES NOT ESTABLISH ACCOUNTS RECEIVABLE. TO ESTABLISH ACCOUNTS RECEIVABLE, USE TC 436.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE ------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE ------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 436 ESTABLISH A/R - DISHONORED CHECKS

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1315	ACCOUNTS RECEIVABLE DISHONORED CHECKS
MODIFIER:	OPT/AGY DEFINED	CR1 1600	PROVISION FOR DEFERRED RECEIVABLES
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD A/R - DISHONORED CHECKS. THIS TC IS POSTED CONCURRENTLY WITH A TRANS TO REDUCE CASH AND NOMINAL ACCOUNT (TC'S 292-295 OR 426-429). CODING FIELDS MUST MATCH ORIGINAL POSTING. USE VENDOR NBR OR VENDOR NAME TO IDENTIFY PAYOR OF DISHON CHECK. USE TC 434 TO LIQUIDATE THE A/R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1315
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 437 REC SCO DISBURSEMENT OF ADVANCE COLLECTION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3400	ADVANCE COLLECTIONS	
CR1 1140	CASH IN STATE TREASURY	
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO DISBURSEMENT OF ADVANCE COLLECTIONS. USE SCO DOCUMENT NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES. FUND, FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) POSTS AS DEBIT TO ADVANCES
	2) NOT POSTED	2) NOT POSTED
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3400
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) POSTS AS DEBIT TO ADVANCES
2)	2) NOT POSTED	2) NOT POSTED

APPROPRIATION SHADOW FILE

1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 438 DISBURSE AMTS PREV REC AS UNCLEARED COLLECT-MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3730	UNCLEARED COLLECTIONS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE MANUAL CHECK TO REFUND UNCLEARED COLLECTIONS ORIGINALLY RECORDED WITH TC 108. FOR AUTOMATED CHECK, USE TC 289. TO RECLASSIFY UNCLEARED COLLECTIONS, USE TC 170.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 3730	2)	2)
REFERENCE DOCUMENT # USED TO POST		
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS	CASH CONTROL FILE (NO MATCH REQUIREMENT)	GRANT PROJECT FILE (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 3730	1) NOT POSTED	1) NOT POSTED
REFERENCE DOCUMENT # USED TO POST	2)	2)
OPERATING FILE	VENDOR PAYMENT FILE	SUBSIDIARY FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 439 RECORD INSTALLMENT CONTRACT AS LONG TERM LIABILITY

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 2910	AMT PROVIDED FOR RETIREMT-GEN OBLIG LONG-TERM DEBT
MODIFIER:	OPT/AGY DEFINED	CR1 4200	INSTALLMENT CONTRACTS PAYABLE
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	OPT/AGY DEFINED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 4 SECURITY GROUP: OTHER
CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS
TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE

TO RECORD INSTALLMENT CONTRACT AS LONG TERM LIABILITY. TRANSACTION IS POSTED IN FUND 0996-GENERAL LONG TERM DEBT ACCOUNT GROUP. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE 4210 OR 4220. WHEN PAYMENT IS MADE ON DEBT, USE TC 440 AND A TC TO POST THE EXPENDITURE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 4200
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 440 REDUCE LONG TERM INSTALLMENT CONTRACT AMOUNT

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 4200	INSTALLMENT CONTRACTS PAYABLE
MODIFIER:	OPT/AGY DEFINED	CR1 2910	AMT PROVIDED FOR RETIREMT-GEN OBLIG LONG-TERM DEBT
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	OPT/AGY DEFINED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 5 SECURITY GROUP: OTHER
CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS
TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE

TO RECORD REDUCTION IN LONG TERM INSTALLMENT CONTRACT AMOUNT. THIS ENTRY REDUCES THE AMOUNT REMAINING TO BE PAID IN FUND 0996. FUND, FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). PAYMENT WILL BE RECORDED AS EXPENDITURE IN FUND MAKING THE PYMT.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	2)	2)
2)		
	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 4200
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 441 LIQUIDATE PREPAY TO OTHER FUND/APPN - GP EXPEND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 5330	RESERVE FOR PREPAID ITEMS	
CR1 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS	
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD THE LIQUIDATION OF A PREPAYMENT TO OTHER FUNDS OR APPNS ORIGINALLY RECORDED WITH TC 250 OR TC 251. CODING FIELDS MUST MATCH ORIGINAL POSTING OF TC 250/251. TC 441 POSTS EXPENDITURES TO GRANT PROJECT FILE ONLY. EXPENDITURES POST TO OPERATING FILE WHEN TC 250/251 IS DONE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS CREDIT TO ADVANCES	1) POSTS AS CREDIT TO ADVANCES
	2) NOT POSTED	2) NOT POSTED
2)		
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2)	2) POSTS AS CREDIT TO ADVANCES
OPERATING FILE		
1) NOT POSTED	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2)	1) NOT POSTED	1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1730
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO ADVANCES	1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED	2)	2) POSTS AS CREDIT TO ADVANCES
APPROPRIATION SHADOW FILE		
1) POSTS AS CREDIT TO ADVANCES		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 442 LIQUIDATE CONTINGENT RECEIVABLE-RECORD ABATEMENT

----------INPUT CODING REQUIREMENTS---------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1380	CONTINGENT RECEIVABLES
DR2 1110	GENERAL CASH
CR2 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: RECEIPTS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ABATEMENT AND LIQUIDATION OF CONTINGENT RECEIVABLE. CODING FIELDS MUST MATCH EXISTING DOCUMENT IN GLAN 1380. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE SOURCE CODE 580NN0. TRANSACTION CREATES SPECIAL APPN FILE POSTING TO DEBIT UNREMITTED ABATEMENTS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT 1380 REFERENCE DOCUMENT # USED TO POST	1) POSTS AS CREDIT TO EXPENDITURES	1) POSTS AS CREDIT TO CASH EXPENDITURES
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS	2) NOT POSTED	2) NOT POSTED
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 1380	1) NOT POSTED	1) POSTS AS CREDIT TO CASH EXPENDITURES
REFERENCE DOCUMENT # USED TO POST	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS CREDIT TO GL ACCT 9000	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO TOTAL EXPENDITURES	1) NOT POSTED	1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED	2)	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS CREDIT TO EXPENDITURES		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 443 VOID/CANCEL CHECK PREV DISB FROM 3730-DOC AVAIL

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1110	GENERAL CASH
MODIFIER:	OPT/AGY DEFINED	CR1 3730	UNCLEARED COLLECTIONS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	REQUIRED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO VOID/CANCEL CHECK PREVIOUSLY DISBURSED FROM GLAN 3730. THIS ENTRY IS USED IF ORIGINAL CASH RECEIPT RECORD STILL EXISTS IN THE DOCUMENT FILE. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. IF DOCUMENT IS NOT AVAILABLE, USE TC 444.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 3730	2)	2)
REFERENCE DOCUMENT # USED TO POST		
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS	CASH CONTROL FILE (NO MATCH REQUIREMENT)	GRANT PROJECT FILE (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 3730	1) NOT POSTED	1) NOT POSTED
REFERENCE DOCUMENT # USED TO POST	2)	2)
OPERATING FILE	VENDOR PAYMENT FILE	SUBSIDIARY FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 444 VOID/CANCEL CHECK PREV DISB FROM 3730-DOC UNAVAIL

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110	GENERAL CASH
CR1 3730	UNCLEARED COLLECTIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO VOID/CANCEL CHECK PREVIOUSLY DISBURSED FROM GLAN 3730. THIS ENTRY IS USED IF ORIGINAL CASH RECEIPT RECORD DOES NOT EXIST IN THE DOCUMENT FILE. IF DOCUMENT IS AVAILABLE IN THE DOCUMENT FILE, USE TC 443.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH NOT ALLOWED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 3730	2)	2)
CURRENT DOCUMENT # USED TO POST		
2) NOT POSTED	CASH CONTROL FILE (NO MATCH REQUIREMENT)	GRANT PROJECT FILE (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)

OPERATING FILE	VENDOR PAYMENT FILE	SUBSIDIARY FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)		2)
	REPORTABLE PAYMENT FILE	
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 445 RECORD CONTINGENT RECEIVABLES

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1380	CONTINGENT RECEIVABLES
MODIFIER:	OPT/AGY DEFINED	CR1 1600	PROVISION FOR DEFERRED RECEIVABLES
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CONTINGENT RECEIVABLES. ENTRY IS POSTED
AT FUND LEVEL.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

```
   ------------ DOCUMENT FILE ------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO  ORIGINAL DOCUMENT AMT 1) NOT POSTED                                1) NOT POSTED
   DOCUMENT SUPPORTS G/L ACCT 1380          2)                                           2)
   CURRENT DOCUMENT # USED TO POST
2) NOT POSTED                                ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                             *        (NO MATCH REQUIREMENT)            *        (NO MATCH REQUIREMENT)
                                          1) NOT POSTED                                1) NOT POSTED
                                          2)                                           2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                        1) NOT POSTED                                1) NOT POSTED

                                             ------- REPORTABLE PAYMENT FILE -------- 2)
                                          1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                             1) NOT POSTED                                1) NOT POSTED
2)                                        2)                                           2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 446 LIQUIDATE CONTINGENT RECEIVABLES

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1380	CONTINGENT RECEIVABLES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO LIQUIDATE CONTINGENT RECEIVABLE ORIGINALLY ESTABLISHED WITH TC 445. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1380
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 447 INCREASE CONTINGENT RECEIVABLES - ADJUSTMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1380	CONTINGENT RECEIVABLES
CR1 1600	PROVISION FOR DEFERRED RECEIVABLES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO INCREASE CONTINGENT RECEIVABLE. CODING FIELDS MUST MATCH EXISTING DOCUMENT IN GLAN 1380. FOR DOCUMENT RETRIEVAL, USE F4.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1380
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 448 DECREASE CONTINGENT RECEIVABLES - ADJUSTMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1380	CONTINGENT RECEIVABLES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO DECREASE CONTINGENT RECEIVABLE. CODING FIELDS MUST MATCH EXISTING DOCUMENT IN GLAN 1380. FOR DOCUMENT RETRIEVAL, USE F4.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1380
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 449 REC DISHON CHK-DEFER REFUND REVERT TO COLL-MAN CHK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9891	REFUNDS TO REVERTED APPROPRIATIONS	
CR1 1110	GENERAL CASH	
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REFUNDS TO REVERTED RECORDED IN ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIGINAL DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. TRANS CREATES SPECIAL APPN POSTING TO CREDIT UNREMITTED REVENUE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9891
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/23/05)

****

TRANSACTION CODE: 450 REC DISHONORED CHECK-DEFER ADVANCE COLL-MAN CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3400	ADVANCE COLLECTIONS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON ADVANCE COLLECTIONS RECORDED IN ORIGINAL DEPOSIT. CODING FIELDS MUST MATCH ORIGINAL DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 451 RECORD INVESTMENT IN TIME DEPOSITS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1230	INVESTMENT IN TIME DEPOSITS
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD INVESTMENT IN TIME DEPOSITS. TIME DEPOSITS ARE TYPICALLY FOR FUTURE USE OR TO GUARANTEE A LOAN. FOR GLAN 1220 AND GLAN 1240, USE TC 198.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	2)	2)
2)		
	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1230
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 452 RECORD RETURN OF INVESTMENT IN TIME DEPOSITS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 1230	INVESTMENT IN TIME DEPOSITS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD THE RETURN OF INVESTMENT IN TIME DEPOSITS ORIGINALLY ESTABLISHED WITH TC 451. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). FOR RETURN OF INVESTMENTS IN GLAN 1220 OR GLAN 1240, USE TC 199.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1230
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 453 ADJUST INCREASE DUE FROM OTHER GOVTS-REIMBURSMT

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1500	DUE FROM OTHER GOVERNMENTS
MODIFIER:	OPT/AGY DEFINED	CR1 8100	REIMBURSEMENTS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT INCREASING REIMBURSEMENTS/DUE FROM OTHER GOVERNMENTS ORIGINALLY ESTABLISHED WITH TC 129. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO DECREASE DOCUMENT, USE TC 458.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1500 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS
2) POSTS AS DEBIT TO ACCRUED REIMBURSEMENT

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO REIMBURSEMENTS
2) POSTS AS DEBIT TO ACCRUED REIMBURSEMENT

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 8100
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS
2) POSTS AS DEBIT TO ACCRUED REIMBURSEMENT

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 454 RECORD ADJUST INCREASING DUE FM OTH GOVT - REVENUE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1500	DUE FROM OTHER GOVERNMENTS
CR1 8000	REVENUE/OPERATING REVENUE
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT INCREASING REVENUE/DUE FROM OTHER GOVERNMENTS ORIGINALLY ESTABLISHED WITH TC 128 OR L 42. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO DECREASE DOCUMENT, USE TC 457.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1500 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EARNED REVENUE
2) POSTS AS DEBIT TO ACCRUED REVENUE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 8000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO EARNED REVENUE
2) POSTS AS DEBIT TO ACCRUED REVENUE

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 455 RECORD SCO COLLECTION OF A/R ABATEMENTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 1311	ACCOUNTS/REC - ABATEMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO COLLECTION OF ACCOUNTS RECEIVABLE ABATEMENTS ORIGINALLY ESTABLISHED WITH TC 123. ENTRY IS ALSO USED TO RECORD STATE SHARE OF BENEFITS FOR PAYROLL ACCOUNTS RECEIVABLE PER SCO DOCUMENT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT 1311 REFERENCE DOCUMENT # USED TO POST	1) POSTS AS CREDIT TO ACCRUED PAYABLES	1) NOT POSTED
	2) NOT POSTED	2)
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS DOCUMENT SUPPORTS G/L ACCT 1311 REFERENCE DOCUMENT # USED TO POST	CASH CONTROL FILE (NO MATCH REQUIREMENT)	GRANT PROJECT FILE (NO MATCH REQUIREMENT)
	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE	VENDOR PAYMENT FILE	SUBSIDIARY FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS DEBIT TO CASH INCREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) POSTS AS CREDIT TO ACCRUED PAYABLES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 456 REC ADJUSTMENT DECREASING ACCTS RECEIVABLE - OTHER

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1319	ACCOUNTS RECEIVABLE OTHER
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING ACCOUNTS RECEIVABLE OTHER ORIGINALLY ESTABLISHED WITH TC 468. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO LIQUIDATE ACCOUNTS RECEIVABLE OTHER, USE TC 469.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1319
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 457 REC ADJUSTMENT DECREASING DUE FRM OTR GOVTS-REVENU

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 1500	DUE FROM OTHER GOVERNMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING REVENUE/DUE FROM OTHER GOVERNMENTS ORIGINALLY ESTABLISHED WITH TC 128. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO INCREASE DOCUMENT, USE TC 454.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1500 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 458 RECORD ADJSTMT DECREASE DUE FM OTH GOVTS - REIMB

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 1500	DUE FROM OTHER GOVERNMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING REIMBURSEMENTS/DUE FROM OTHER GOVERNMENTS ORIGINALLY ESTABLISHED WITH TC 129. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO INCREASE DOCUMENT, USE TC 453.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 459 REC ADJUSTMENT DECREASE DUE FRM OTH GOVTS-ABATMNTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1500	DUE FROM OTHER GOVERNMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING DUE FROM OTHER GOVERNMENTS -ABATEMENTS- ORIGINALLY ESTABLISHED WITH TC 130. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS CREDIT TO ACCRUED PAYABLES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS CREDIT TO ACCRUED PAYABLES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 460 RECORD AN ADJUSTMENT DECREASING A/R - REVENUE

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 8000	REVENUE/OPERATING REVENUE
MODIFIER:	OPT/AGY DEFINED	CR1 1313	ACCOUNTS RECEIVABLE REVENUE
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	NOT ALLOWED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING ACCOUNTS RECEIVABLE REVENUE ORIGINALLY ESTABLISHED WITH TC 120. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO INCREASE DOCUMENT, USE TC 466.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1313
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 461 RECORD AN ADJUSTMENT DECREASING A/R - OP REVENUE

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 8000	REVENUE/OPERATING REVENUE
MODIFIER:	OPT/AGY DEFINED	CR1 1314	ACCOUNTS/REC - OPERATING REVENUE
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	NOT ALLOWED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING ACCOUNTS RECEIVABLE OPERATING REVENUE ORIGINALLY ESTABLISHED WITH TC 121. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO INCREASE DOCUMENT, USE TC 125.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE (MATCH REQUIRED)	APPROPRIATION FILE (NO MATCH REQUIREMENT)	ALLOTMENT FILE (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1314 REFERENCE DOCUMENT # USED TO POST	1) POSTS AS DEBIT TO EARNED REVENUE	1) NOT POSTED
2) NOT POSTED	2) POSTS AS CREDIT TO ACCRUED REVENUE	2)
	CASH CONTROL FILE (NO MATCH REQUIREMENT)	**GRANT PROJECT FILE (NO MATCH REQUIREMENT)**
	1) NOT POSTED	1) POSTS AS DEBIT TO ACCRUED RECEIPTS
	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 8000	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2)	2)	2) NOT POSTED

APPROPRIATION SHADOW FILE

1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 462 RECORD AN ADJUSTMENT DECREASING A/R - REIMBURSEMTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 1312	ACCOUNTS RECEIVABLE - REIMBURSEMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING ACCOUNTS RECEIVABLE REIMBURSEMENTS ORIGINALLY ESTABLISHED WITH TC 122. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1312
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 463 RECORD AN ADJUSTMENT DECREASING A/R - ABATEMENTS

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
MODIFIER:	OPT/AGY DEFINED	CR1 1311	ACCOUNTS/REC - ABATEMENTS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 8 SECURITY GROUP: OTHER
CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: MINUS
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING ACCOUNTS RECEIVABLE ABATEMENTS ORIGINALLY ESTABLISHED WITH TC 123. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1311 REFERENCE DOCUMENT # USED TO POST	1) POSTS AS DEBIT TO EXPENDITURES	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2) POSTS AS CREDIT TO ACCRUED PAYABLES	2) NOT POSTED
2) NOT POSTED		
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 9000	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS DEBIT TO TOTAL EXPENDITURES	1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED	2)	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO EXPENDITURES		
2) POSTS AS CREDIT TO ACCRUED PAYABLES		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 464 SCHEDULE TIME DEPOSITS (MANUAL)

```
-----------INPUT CODING REQUIREMENTS----------            THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:      REQUIRED                              DR1 1230     INVESTMENT IN TIME DEPOSITS
MODIFIER:              OPT/AGY DEFINED                         CR1 3021   CLAIMS IN PROCESS
REFERENCE DOCUMENT #:  OPT/AGY DEFINED                       DR2
VENDOR #:              OPT/AGY DEFINED                         CR2
INVOICE #:             OPT/AGY DEFINED                       DR3
CURRENT DOCUMENT #:    OPT/AGY DEFINED                         CR3
INDEX:                 OPT/AGY DEFINED                       DR4
OBJECT DETAIL:         NOT ALLOWED                             CR4
PCA NO:                NOT ALLOWED
PROJECT #:             OPT/AGY DEFINED            POSTING SEQUENCE:      9                              SECURITY GROUP: EXPENDITURES
MULTI-PURPOSE CODE:    OPT/AGY DEFINED            CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)               NET BATCH BAL:  PLUS
SOURCE:                NOT ALLOWED                TRANSACTION REGISTER:  EXPENDITURE DISBURSEMENTS (6)  ACTIVE STATUS:  ACTIVE
CHECK #:               NOT ALLOWED
APPROPRIATION SYMBOL:  NOT ALLOWED                TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE FUNDS
FUND/FUND SOURCE:      REQUIRED                   DESIGNATED FOR A TIME DEPOSIT.  WILL GENERATE
FUND DETAIL:           OPT/AGY DEFINED            TC 360.
BUDGETARY SEQ:         NOT ALLOWED
SUBSIDIARY ACCOUNT:    REQUIRED
G/L ACCOUNT #:         NOT ALLOWED
VENDOR NAME/ADDRESS:   REQD IF VENDOR# NOT USED
```

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

```
   ------------ DOCUMENT FILE ------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
1) NOT POSTED                                 1) NOT POSTED                               1) NOT POSTED
                                              2)                                          2)

2)                                               ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                                 *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
                                              1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
                                              2) NOT POSTED                               2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                    --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                            1) ADDS PAYMENT RECORD IF VENDOR # USED     1) POSTS AS DEBIT TO  INCREASES
                                                                                             RECORD SUPPORTS G/L ACCT  1230
                                                 ------- REPORTABLE PAYMENT FILE -------- 2) NOT POSTED
                                              1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                                 1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
2)                                            2) NOT POSTED                               2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 465 RECORD PREPAYMENTS TO OSA (OTH FUND/APPN) RESERVED

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
CR1 5330	RESERVE FOR PREPAID ITEMS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD PREPAYMENT TO DIVISION OF STATE ARCHITECT (DSA). USE TC 405 TO RECORD RETURN OR LIQUIDATION OF THE PREPAYMENT. ADDITIONAL TC IS DONE CONCURRENTLY TO POST THE EXPEND/ENCUM IMPACT OF THE DISBURSEMENT. ENTRY DOES NOT AFFECT BALANCE OF APPROPRIATION.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1730
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE ------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE ------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 466 RECORD AN ADJUSTMENT INCREASING A/R REVENUE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1313	ACCOUNTS RECEIVABLE REVENUE
CR1 8000	REVENUE/OPERATING REVENUE
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT INCREASING ACCOUNTS RECEIVABLE REVENUE ORIGINALLY ESTABLISHED WITH TC 120. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TO DECREASE DOCUMENT, USE TC 460.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1313 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EARNED REVENUE
2) POSTS AS DEBIT TO ACCRUED REVENUE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EARNED REVENUE
2) POSTS AS DEBIT TO ACCRUED REVENUE

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 467 ESTABLISH NEGATIVE A/R-OTHER (PAYROLL A/R REVERTD)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1319	ACCOUNTS RECEIVABLE OTHER
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD A NEGATIVE PAYROLL A/R TO A REVERTED APPROPRIATION. F01/F02 MESSAGE MAY BE OVERRIDDEN.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1319
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 468 ESTABLISH / INCREASE ACCOUNTS RECEIVABLE - OTHER

----------INPUT CODING REQUIREMENTS---------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1319	ACCOUNTS RECEIVABLE OTHER
CR1 1600	PROVISION FOR DEFERRED RECEIVABLES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO ESTABLISH ACCOUNTS RECEIVABLE OTHER FOR REVERTED APPROPRIATIONS OR TO RECORD BILLING OF SALES TAX PORTION OF AN A/R. USE TC 467 FOR NEGATIVE A/R. USE TC 107 TO RECORD CASH RECEIPT AND TC 151 OR TC 469 TO LIQUIDATE THE A/R WHEN PAYMENT IS RECEIVED.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1319
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 469 LIQUIDATE ACCOUNTS RECEIVABLE - OTHER

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
MODIFIER:	OPT/AGY DEFINED	CR1 1319	ACCOUNTS RECEIVABLE OTHER
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	OPT/AGY DEFINED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 9 SECURITY GROUP: OTHER
CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS
TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE

TO LIQUIDATE ACCOUNTS RECEIVABLE OTHER.
ADDITIONAL ENTRY MUST BE DONE TO POST RECEIPT OF
CASH. TO DECREASE ACCOUNTS RECEIVABLE OTHER, USE
TC 456.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 1319	2)	2)
REFERENCE DOCUMENT # USED TO POST		
2) NOT POSTED	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 470 RECORD CREDIT MEMO - MANUAL CLAIMS SCHEDULE

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	REQUIRED	DR1 3021	CLAIMS IN PROCESS
MODIFIER:	OPT/AGY DEFINED	CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CREDIT MEMO (6)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPENDITURES
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD CREDIT EXPENDITURE IN MANUAL CLAIM SCHEDULE. TRANSACTION MUST FOLLOW THE EXPENDITURE TC FOR APPLICABLE VENDOR. CREDIT AMOUNT MUST NOT EXCEED AMOUNT OF EXPENDITURE. USE TC 471 FOR CREDIT MEMO IN AUTOMATED CLAIM SCHEDULE. TRANSACTION WILL GENERATE TC 360R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH DECREASE
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS DEBIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 471 RECORD CREDIT MEMO - AUTO CLAIMS SCHEDULE

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	REQUIRED	DR1 3021	CLAIMS IN PROCESS
MODIFIER:	OPT/AGY DEFINED	CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDITURES
CLAIM SCHEDULE IMPACT: AUTOMATED CREDIT MEMO (3) NET BATCH BAL: MINUS
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

TO GENERATE CREDIT EXPEND IN AUTO CLAIM SCHEDULE.
TRANSACTION MUST FOLLOW THE EXPEND TC FOR
APPLICABLE VENDOR. CREDIT AMOUNT MUST NOT EXCEED
AMOUNT OF EXPENDITURE. USE TC 470 FOR CREDIT MEMO
IN MANUAL CLAIM SCHEDULE. TRANSACTION WILL
GENERATE TC 360R. TO REVERSE, USE TC 470R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS CREDIT TO EXPENDITURES	1) POSTS AS CREDIT TO CASH EXPENDITURES
	2) NOT POSTED	2) NOT POSTED
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS DEBIT TO CASH DECREASE	1) POSTS AS CREDIT TO CASH EXPENDITURES
	2) NOT POSTED	2) NOT POSTED
OPERATING FILE		
1) POSTS AS CREDIT TO GL ACCT 9000	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2) NOT POSTED	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO TOTAL EXPENDITURES	1) POSTS AS DEBIT TO CASH DECREASE	1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED	2) NOT POSTED	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS CREDIT TO EXPENDITURES		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/22/01)

****

TRANSACTION CODE: 472 ADJUSTMENT DECREASING DUE FM OTH FUNDS - ABATEMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING DUE FROM OTHER FUNDS OR APPROPRIATIONS - ABATEMENTS - ORIGINALLY ESTABLISHED WITH TC 175. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1400 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS CREDIT TO ACCRUED PAYABLES

---------- ALLOTMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS CREDIT TO ACCRUED PAYABLES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 473 ADJUSTMENT DECREASING DUE FM OTH FUNDS - REVENUE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING DUE FROM OTHER FUNDS OR APPROPRIATIONS - REVENUE/OPERATING REVENUE - ORIGINALLY ESTABLISHED WITH TC 176. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1400 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REVENUE
2) POSTS AS CREDIT TO ACCRUED REVENUE

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 474 ADJUSTMENT DECREASING DUE FM OTH FUNDS - REIMBSMTS

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 8100	REIMBURSEMENTS
MODIFIER:	OPT/AGY DEFINED	CR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT DECREASING DUE FROM OTHER FUNDS OR APPROPRIATIONS - REIMBURSEMENTS - ORIGINALLY ESTABLISHED WITH TC 174. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1400
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ACCRUED RECEIPTS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) POSTS AS CREDIT TO ACCRUED REIMBURSEMENT

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 07/14/03)

****

TRANSACTION CODE: 475 CREDIT MEMO PREPAY TO OTH GOVT - NO GP EXP (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3021	CLAIMS IN PROCESS
CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2 5330	RESERVE FOR PREPAID ITEMS
CR2 1740	PREPAYMENTS TO OTHER GOVERNMENTS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CREDIT MEMO (3)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPENDITURES
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO GENERATE CREDIT FOR PREPAYMENT TO OTHER GOV. TRANSACTION MUST FOLLOW THE EXPEND TC FOR THE APPLICABLE VENDOR. CREDIT AMOUNT MUST NOT EXCEED AMOUNT OF EXPENDITURE. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE 1741, 1742 OR 1749. TRANSACTION WILL GENERATE TC 360R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1740
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) POSTS AS CREDIT T ADVANCES

------ APPROPRIATION SHADOW FILE ------
1) POSTS AS CREDIT TO EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE ------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 07/14/03)

****

TRANSACTION CODE: 476 CREDIT MEMO PREPAY TO NON-GOVTS - NO GP EXP (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3021	CLAIMS IN PROCESS
CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2 5330	RESERVE FOR PREPAID ITEMS
CR2 1750	PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CREDIT MEMO (3)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPENDITURES
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO GENERATE CREDIT FOR PREPAYMENT TO NON- GOV ENTITIES. TRANSACTION MUST FOLLOW THE EXPEND TC FOR APPLICABLE VENDOR. CREDIT AMOUNT MUST NOT EXCEED AMOUNT OF EXPENDITURE. TRANS POSTS AS DECREASE TO ADVANCES TO GP FILE. TRANSACTION WILL GENERATE TC 360R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1750
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) POSTS AS CREDIT T ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 09/21/05)

****

TRANSACTION CODE: 478 ELECTRONIC REMITTANCE - RETURN ORF CASH

```
-----------INPUT CODING REQUIREMENTS----------            THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:      NOT ALLOWED                          DR1 3110     DUE TO OTHER FUNDS OR APPROPRIATIONS
MODIFIER:              OPT/AGY DEFINED                        CR1 1130   REVOLVING FUND CASH
REFERENCE DOCUMENT #:  REQUIRED                             DR2
VENDOR #:              OPT/AGY DEFINED                        CR2
INVOICE #:             OPT/AGY DEFINED                      DR3
CURRENT DOCUMENT #:    OPT/AGY DEFINED                        CR3
INDEX:                 OPT/AGY DEFINED                      DR4
OBJECT DETAIL:         NOT ALLOWED                            CR4
PCA NO:                NOT ALLOWED
PROJECT #:             NOT ALLOWED               POSTING SEQUENCE:      8                              SECURITY GROUP: DISB-ORF CHE
MULTI-PURPOSE CODE:    OPT/AGY DEFINED           CLAIM SCHEDULE IMPACT: ELECTRONIC REMITTANCE (E)      NET BATCH BAL:  PLUS
SOURCE:                NOT ALLOWED               TRANSACTION REGISTER:  ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS:  ACTIVE
CHECK #:               REQUIRED
APPROPRIATION SYMBOL:  NOT ALLOWED               TO RECORD ELECTRONIC REMIT TO RETURN ORF CASH TO
FUND/FUND SOURCE:      REQUIRED                  ADVANCING FUND OR TO REMIT STALE DATED ORF CHECK.
FUND DETAIL:           OPT/AGY DEFINED           ENTER 9 DIGIT RA NBR IN CHECK FIELD: 1ST 3 DIGITS
BUDGETARY SEQ:         NOT ALLOWED               IS BANK ACCT ENTER "R" IN THE 4TH DIGIT, REMAINING
SUBSIDIARY ACCOUNT:    REQUIRED                  AGENCY ASSIGNED.
G/L ACCOUNT #:         NOT ALLOWED
VENDOR NAME/ADDRESS:   REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

   ------------ DOCUMENT FILE ------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *         (MATCH REQUIRED)                 *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO  LIQUIDATIONS          1) NOT POSTED                               1) NOT POSTED
   DOCUMENT SUPPORTS G/L ACCT 3110          2)                                          2)
   REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED                                ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                             *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
                                            1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
                                            2) NOT POSTED                               2)

   ------------ OPERATING FILE ------------
1) NOT POSTED                                --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2)                                          1) NOT POSTED                               1) POSTS AS DEBIT TO  DECREASES
                                                                                             RECORD SUPPORTS G/L ACCT  3110
                                             ------- REPORTABLE PAYMENT FILE -------- 2) NOT POSTED
                                            1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED                               1) POSTS AS CREDIT TO CASH DECREASE         1) NOT POSTED
2)                                          2) NOT POSTED                               2)

   ------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/23/05)

****

TRANSACTION CODE: 481 RECORD OPERATING TRANSFERS-OUT

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9812	OPERATING TRANSFERS-OUT
MODIFIER:	OPT/AGY DEFINED	CR1 1140	CASH IN STATE TREASURY
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	OPT/AGY DEFINED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 8 SECURITY GROUP: OTHER
CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: MINUS
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

TO RECORD OPERATING TRANSFERS-OUT. ENTRY MAY PERTAIN TO PAYABLE TO ANOTHER APPN, TRANSFER OF FUNDS, OR BOND/PMIA LOAN. USE OBJECT DETAIL 626. THE FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE THE FUND NUMBER FUNDS WERE TRANSFERRED TO.TC 486R IS AVAILABLE IF PA IS NOT NEEDED.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9812
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 9812
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 483 RECORD OPERATING TRANSFERS-IN

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	OPT/AGY DEFINED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 9811	OPERATING TRANSFERS IN
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD OPERATING TRANSFERS-IN. ENTRY MAY PERTAIN TO PAYABLE TO ANOTHER APPN, TRANSFER OF FUNDS, OR BOND/PMIA LOAN. USE SOURCE CODE 3NNNNN. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE TRANSFEROR FUND NUMBER. TO RECORD A RETURN OF OPERATING TRANSFER-IN, USE TC 485.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9811
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO INCREASES
RECORD SUPPORTS G/L ACCT 9811
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 484 ADJUST INCREASE DUE TO OTHER FUNDS-OP TRANSFER-OUT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	OPT/AGY DEFINED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9812	OPERATING TRANSFERS-OUT
CR1 3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 1
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT TO INCREASE DUE TO OTHER FUNDS - OPERATING TRANSFER-OUT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9812
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT
RECORD SUPPORTS G/L ACCT 3110
2) POSTS AS DEBIT TO ADJUSTMENT AMOUNT
RECORD SUPPORTS G/L ACCT 9812

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 11/23/05)

****

TRANSACTION CODE: 485 RECORD RETURN OF OPERATING TRANSFER-IN

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9811	OPERATING TRANSFERS IN
MODIFIER:	OPT/AGY DEFINED	CR1 1140	CASH IN STATE TREASURY
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	OPT/AGY DEFINED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF OPERATING TRANSFER-IN TO THE ISSUING FUND/APPN. CODING FIELDS SHOULD BE THE SAME AS ORIGINAL ENTRY (TC 483).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO NET TRANSFERS	1) NOT POSTED
	2) NOT POSTED	2)
2)		
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
	2) NOT POSTED	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 9811	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2) NOT POSTED	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 9811
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2)	2) NOT POSTED	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO NET APPROPRIATIONS		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 486 RECORD RETURN OF OPERATING TRANSFER-OUT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	OPT/AGY DEFINED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 9812	OPERATING TRANSFERS-OUT
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF OPERATING TRANSFER-OUT BY THE RECEIVING FUND. CODING FIELDS SHOULD BE THE SAME AS ORIGINAL ENTRY (TC 481).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9812
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 9812
2) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 487 ADJUST DECREASE DUE TO OTHER FUNDS-OP TRANSFER-OUT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	OPT/AGY DEFINED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
CR1 9812	OPERATING TRANSFERS-OUT
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 2
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ADJUSTMENT TO DECREASE DUE TO OTHER FUNDS - OPERATING TRANSFER-OUT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 3110 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9812
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 3110
2) POSTS AS CREDIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 9812

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE ------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE ------
1) POSTS AS CREDIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 488 LIQUIDATE PREPAY TO OTHER GOVTS - GP EXPEND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 5330	RESERVE FOR PREPAID ITEMS
CR1 1740	PREPAYMENTS TO OTHER GOVERNMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD LIQUIDATION OF PREPAYMENT TO OTHER GOVERNMENTS ORIGINALLY ESTABLISHED WITH TC 226 OR TC 227. CODING FIELDS SHOULD BE THE SAME AS ORIGINAL POSTING. NOTE: ENTRY POSTS EXPENDITURES TO THE GRANT PROJECT FILE. EXPEND POST TO OPERATING FILE WHEN THE TC 226/227 IS DONE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1740
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS CREDIT TO ADVANCES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 489 LIQUIDATE PREPAY TO NON-GOVT ENTITY - GP EXPEND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 5330	RESERVE FOR PREPAID ITEMS
CR1 1750	PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD LIQUIDATION OF PREPAYMENT TO NON-GOV ENTITY ORIGINALLY ESTABLISHED WITH TC 228 OR TC 229. CODING FIELDS SHOULD BE THE SAME AS ORIGINAL POSTING. NOTE: ENTRY POSTS EXPENDITURES TO THE GRANT PROJECT FILE. EXPENDITURES POST TO OPERATING FILE WHEN THE TC 228/229 IS DONE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS CREDIT TO ADVANCES	1) POSTS AS CREDIT TO ADVANCES
	2) NOT POSTED	2) NOT POSTED
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2)	2) POSTS AS CREDIT TO ADVANCES
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1750
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO ADVANCES	1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED	2)	2) POSTS AS CREDIT TO ADVANCES
APPROPRIATION SHADOW FILE		
1) POSTS AS CREDIT TO ADVANCES		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 490 RECORD PURCHASE OF FIXED ASSET - PROPRIETARY FUNDS

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1
MODIFIER:	OPT/AGY DEFINED	CR1 1140 CASH IN STATE TREASURY
REFERENCE DOCUMENT #:	NOT ALLOWED	DR2
VENDOR #:	OPT/AGY DEFINED	CR2
INVOICE #:	OPT/AGY DEFINED	DR3
CURRENT DOCUMENT #:	REQUIRED	CR3
INDEX:	REQUIRED	DR4
OBJECT DETAIL:	NOT ALLOWED	CR4
PCA NO:	REQUIRED	
PROJECT #:	OPT/AGY DEFINED	
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	
SOURCE:	NOT ALLOWED	
CHECK #:	NOT ALLOWED	
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	
FUND/FUND SOURCE:	LOOKED UP BY PCA	
FUND DETAIL:	OPT/AGY DEFINED	
BUDGETARY SEQ:	NOT ALLOWED	
SUBSIDIARY ACCOUNT:	NOT ALLOWED	
G/L ACCOUNT #:	REQUIRED	
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED	

POSTING SEQUENCE: 8 SECURITY GROUP: OTHER
CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

TO RECORD PURCHASE OF FIXED ASSET FOR PROPRIETARY FUND ONLY. THIS ENTRY IS TO RECORD PURCHASE PRICE. ENTER GLAN 2310, 2321, 2331 OR 2341. TO RECORD DEPRECIATION, USE TC 491.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 491 REC DEPRECIATION EXP FOR FIXED ASSETS-PROPRIETARY

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
MODIFIER:	OPT/AGY DEFINED	CR1	
REFERENCE DOCUMENT #:	NOT ALLOWED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)	ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	TO RECORD DEPRECIATION OF FIXED ASSETS FOR	
FUND/FUND SOURCE:	LOOKED UP BY PCA	PROPRIETARY FUND ONLY. ENTER GLAN 2321, 2331 OR	
FUND DETAIL:	OPT/AGY DEFINED	2341. TO RECORD PURCHASE OF FIXED ASSETS, USE TC	
BUDGETARY SEQ:	NOT ALLOWED	490.	
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	REQUIRED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2) NOT POSTED	2) NOT POSTED
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 9000	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS DEBIT TO TOTAL EXPENDITURES	1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED	2)	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO EXPENDITURES		
2) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 493 RECORD ACQUISITION OF NON-EXPENDABLE ASSETS

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1
MODIFIER:	OPT/AGY DEFINED	CR1 5200 INVESTMENT IN GENERAL FIXED ASSETS
REFERENCE DOCUMENT #:	NOT ALLOWED	DR2
VENDOR #:	OPT/AGY DEFINED	CR2
INVOICE #:	OPT/AGY DEFINED	DR3
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3
INDEX:	OPT/AGY DEFINED	DR4
OBJECT DETAIL:	OPT/AGY DEFINED	CR4
PCA NO:	NOT ALLOWED	
PROJECT #:	OPT/AGY DEFINED	
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	
SOURCE:	NOT ALLOWED	
CHECK #:	NOT ALLOWED	
APPROPRIATION SYMBOL:	NOT ALLOWED	
FUND/FUND SOURCE:	REQUIRED	
FUND DETAIL:	OPT/AGY DEFINED	
BUDGETARY SEQ:	NOT ALLOWED	
SUBSIDIARY ACCOUNT:	NOT ALLOWED	
G/L ACCOUNT #:	REQUIRED	
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACQUISITION OF NON-EXPENDABLE FIXED ASSETS IN FUND 0997. ENTER GLAN 2310, 2321, 2331 OR 2341. USE FUND DETAIL TO IDENTIFY PURCHASING FUND. H11 REPORT SHOULD AGREE WITH PROPERTY CLERK RECORDS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 494 RECORD WRITE OFF OF NON-EXPENDABLE ASSETS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	NOT ALLOWED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 5200 INVESTMENT IN GENERAL FIXED ASSETS
CR1
DR2
CR2
DR3
CR3
DR4
CR4

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD REDUCTION IN FUND 0997 OF FIXED ASSETS THAT ARE SOLD OR SURVEYED. ENTER GLAN 2310, 2321, 2331 OR 2341. CODING FIELDS FOR ASSET SOLD OR SURVEYED SHOULD MATCH ORIGINAL ENTRY POSTED WITH TC 493.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 02/09/06)

****

TRANSACTION CODE: 495 REC DISHONORED CK-REDUCE DEPOSIT-AUTO CK

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 3500	LIABILITIES FOR DEPOSITS
MODIFIER:	OPT/AGY DEFINED	CR1 1110	GENERAL CASH
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	REQUIRED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		
FUND/FUND SOURCE:	REQUIRED		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON LIABILITIES FOR DEPOSIT ORIGINALLY RECORDED WITH TC 154. CODING FIELDS MUST MATCH ORIGINAL DEPOSIT ENTRY. TO ESTABLISH ACCOUNTS RECEIVABLE, USE TC 436. USE TC 435 FOR MANUAL CHECK. TO REVERSE USE 435R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) NOT POSTED
	2)	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3500
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 01/12/04)

****

TRANSACTION CODE: 496 SCHEDULE REFUNDS TO REVERTED APPR (MAN)

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	REQUIRED	DR1 9891	REFUNDS TO REVERTED APPROPRIATIONS
MODIFIER:	OPT/AGY DEFINED	CR1 3021	CLAIMS IN PROCESS
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: EXPENDITURES
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)	NET BATCH BAL: PLUS
SOURCE:	REQUIRED	TRANSACTION REGISTER: REVENUE (7)	ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE REFUND	
FUND/FUND SOURCE:	LOOKED UP BY PCA	TO REVERTED APPR. USE SOURCE CODE 570000.	
FUND DETAIL:	OPT/AGY DEFINED	USE TC 497 FOR AUTOMATED CLAIM SCHEDULE.	
BUDGETARY SEQ:	NOT ALLOWED	TRANSACTION WILL GENERATE TC 360.	
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) POSTS AS DEBIT TO EARNED REVENUE	1) NOT POSTED
	2) NOT POSTED	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 9891	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2) NOT POSTED	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) NOT POSTED
	REPORTABLE PAYMENT FILE 2)	
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 01/12/04)

****

TRANSACTION CODE: 497 SCHEDULE REFUNDS TO REVERTED APPR (AUTO)

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	REQUIRED	DR1 9891	REFUNDS TO REVERTED APPROPRIATIONS
MODIFIER:	OPT/AGY DEFINED	CR1 3021	CLAIMS IN PROCESS
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	NOT ALLOWED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	REQUIRED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED		

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: EXPENDITURES
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE AND REMITTANCE ADVICE TO DISBURSE REFUND TO REVERTED APPR. USE SOURCE CODE 570000. USE TC496 FOR MANUAL CLAIM SCHEDULE. TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE TC 496R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9891
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 10/19/06 (TRANSACTION ADDED/MODIFIED: 08/14/01)

****

TRANSACTION CODE: 498 CORRECT OVERPAYMENT OF ACCRUAL

----------INPUT CODING REQUIREMENTS---------- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
MODIFIER:	OPT/AGY DEFINED	CR1 3010	ACCOUNTS PAYABLE
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		
SOURCE:	NOT ALLOWED		
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA		
FUND/FUND SOURCE:	LOOKED UP BY PCA		
FUND DETAIL:	OPT/AGY DEFINED		
BUDGETARY SEQ:	NOT ALLOWED		
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD EXPENDITURE AND CORRECT ABNORMAL BALANCE IN DOC FILE IN GLAN 3010. ENTRY IS NEEDED WHEN PAYMENT TO LIQUIDATE DOCUMENT IN GLAN 3010 IS GREATER THAN A/P ACCRUAL IN THE DOC FILE. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 3010 REFERENCE DOCUMENT # USED TO POST	1) POSTS AS DEBIT TO EXPENDITURES	1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED	2) NOT POSTED	2) NOT POSTED
	CASH CONTROL FILE	**GRANT PROJECT FILE**
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) NOT POSTED	1) POSTS AS DEBIT TO CASH EXPENDITURES
	2)	2) NOT POSTED
OPERATING FILE		
1) POSTS AS DEBIT TO GL ACCT 9000	**VENDOR PAYMENT FILE**	**SUBSIDIARY FILE**
2) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS DEBIT TO TOTAL EXPENDITURES	1) NOT POSTED	1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED	2)	2) NOT POSTED
APPROPRIATION SHADOW FILE		
1) POSTS AS DEBIT TO EXPENDITURES		
2) NOT POSTED		