

Instructions for Recognized Obligation Payment Schedule (ROPS)

General Instructions:

There are four forms: RPTTF - Redevelopment Property Tax Trust Fund; Other - for items funded from other sources, including bond proceeds, reserves, and other including the Low and Moderate Income Housing Fund (where an agency has encumbered balances). There are also forms for the Administrative Allowance and Pass through payments.

Only the January through June 2012 ROPS might include expenditures for pass-through payments. Starting with the July through December 2012 ROPS, per HSC section 34183 (a) (1), the county auditor controller will make the required pass-through payments prior to transferring money into the successor agency's Redevelopment Obligation Retirement Fund for items listed in an oversight board approved ROPS. Therefore, starting with the July 2012 ROPS, pass through payments do not need to be identified.

The totals from the Other, Admin Allowance and Pass thru pages are linked to the RPTTF to calculate the grand total at the bottom of that form.

Although not required, an agency may be interested in completing one set of forms for each of its project areas.

Specific Instructions by Column Heading:

Column Name	Description and Examples	Clarifications
Project Name / Debt Obligation	Names of projects associated with the enforceable obligation payment, which include the following:	Refer to ABX1 26, §34167(d) for the definition of an enforceable obligation. <u>Please note:</u> for each listed item, supporting documentation is not required to be provided in the ROPS, however, it is advisable to maintain such documentation and it may be requested by DOF.
	Bonds: Includes debt service, reserve set-asides and any other payments related to the repayment of bonds, notes, interim certificates, debentures, or other obligations. Examples include tax allocation bonds, revenue bonds, certificates of participation (COPs), and California Infrastructure and Economic Development Bank (IBANK) bonds. Other payments related to bonds could include fiscal agent fees, letter of credit bank fees, continuing disclosure fees, etc.	Includes bonds as defined by H&S Code §33602 and issued pursuant to Government Code §5838. On the form, bond payments may be grouped together, however, it is recommended that non-housing and housing bond payments be entered under separate project names. Also, please separate reserve set-asides from other payments related to the repayment of bonds.
	Loans or Moneys Borrowed by Agency: Includes loans or moneys borrowed for legal purposes. Examples include loans from the LMIHF and <i>certain</i> loans from the sponsoring entity—i.e. the city, county, or city and county that created the agency. Other examples include repayment of loans from other public agencies, such as CalHFA, HUD Section 108.	This schedule should include all sponsoring entity - Agency loan agreements. Note: Sponsoring Entity -Agency loan agreements are only enforceable if entered into the first two years of the agency's existence or if they were for the sole purpose of securing, or repaying indebtedness obligations written prior to December 31, 2010.
	Payments: required by the federal and state governments or in connection with agency employees.	Includes payments such as salaries, pension payments, pension obligation debt service, and unemployment payments. Does not include pass-through payments.
	Judgments and settlements.	Includes payments related to court or other binding decisions.
	Legally binding and enforceable agreements or contracts: Includes all obligations of agency not listed above, both housing and non-housing. <u>Please note:</u> report all regardless of source of funding, such as those that will be funded with bond or other debt proceeds. Examples include obligations such as construction contracts, Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), pre-development loans, Community Facilities District (CFD) reimbursements, rental subsidies, and professional services contracts. Also includes agreements pledging future receipt of tax increment to other entities, such as a matching grant or promissory note.	Per ABX1 26, §34167.(d)(5), includes any legally binding and enforceable agreement or contract that is not otherwise void as violating the debt limit or public policy. However, as noted above, pursuant to ABX1 26, §34171.(d)(2), the definition of enforceable obligations to be paid by a Successor Agency does not include any agreements, contracts, or arrangements between the sponsoring entity and the agency, except for two specific categories of loans as defined in the legislation. <u>Please note:</u> list all other sponsoring entity and agency agreements in the "Other Obligations" section of this ROPS Form. <u>Please also note:</u> discuss with your legal counsel whether an agreement such as an Exclusive Negotiation Agreement (ENA) should be listed as an enforceable obligation under §34167 and §34169 Enforceable Obligations, or included in the "Other Obligations Payment Schedule" portion of this form. For DDAs or OPAs, please provide a breakdown of the various projects and corresponding expenditures associated with each DDA/OPA project.
	Contracts or agreements necessary for continued administration or operation of agency such as, but not limited to, office space rent, equipment, supplies, insurance, and services.	Per ABX1 26, §34167.(d)(5), includes contracts or agreements necessary for continued administration or operation of the agency including, but not limited to, agreements to purchase or rent office space, equipment and supplies, and pay-related expenses pursuant to §33127 and for carrying insurance pursuant to §33134.
Payee	Recipient of debt or obligation payments.	Include name of public agency, entity or other organization to receive payment.
Description	Description of the nature of the work, product, service, facility or other thing [sic] of value for which payment is to be made.	
Project Area	List the name of the former redevelopment project area from which the payment was required	
Total Outstanding Debt or Obligation	Total remaining debt or obligation, including principal and interest, as applicable.	Although this amount is not required by §34169, it may be prudent to include the total amount for purposes of preparing the Recognized Obligation Payment Schedule (ROPS) or SOI. <u>Please note:</u> estimate for the remaining term of obligation. The SOI is a good source for this data.
Total Due During Fiscal Year	Total payments (including principal and interest) for the entire fiscal year, including months which may have already passed. For bonds, include all payments due from the fiscal year's tax increment, even if actually paid outside of the close of the fiscal year.	While not required to be included on the Schedule, this column is included to help with monthly payment calculations for those payments that are budgeted on an annual basis, rather than on a monthly basis.
Funding Source	List the funding source from which the obligation is to be made. Enforceable Obligations with multiple fundings sources should identify the specific funding attributable to each source.	Sources include the Redevelopment Property Tax Trust Fund; Other, including Bond Proceeds, LMIHF, and Other (rents, interest, reserves, etc.) and the Administrative Allowance
Payments by Month	Estimate payments by month for applicable period. <u>Please note:</u> payments that have to be made in the month prior to their due date should be listed in the month preceding the actual debt service payment due date. For bonds, separate out payments that are required for reserves necessary to meet the entire fiscal year's indebtedness obligations. These additional payments can be shown in June with a footnote as to when the actual payments are due.	Notations should be made in cases where an agency is estimating the amount to be paid in any given month.

**RECOGNIZED OBLIGATION PAYMENT SCHEDULE - CONSOLIDATED
FILED FOR THE PERIOD 1/1/2012 to 6/30/2012**

Name of Successor Agency

MAYWOOD CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY

	Current	
	Total Outstanding Debt or Obligation	Total Due During Fiscal Year
Outstanding Debt or Obligation	\$ 24,832,042.00	\$ 1,522,969.00
	Total Due for the Six-Month Period	
Outstanding Debt or Obligation	\$ 646,139.00	
Available Revenues other than anticipated funding from RPTTF	\$ 44,683.00	
Enforceable Obligations paid with RPTTF	\$ 430,000.00	
Administrative Cost paid with RPTTF	\$ 171,456.00	
Pass-through Payments paid with RPTTF	\$ -	
Administrative Allowance (greater of 5% of anticipated Funding from RPTTF or 250,000. Note: Calculation should not include pass-through payments made with RPTTF. The RPTTF Administrative Cost figure above should not exceed this Administrative Cost Allowance figure)	\$ 21,500.00	

Certification of Oversight Board Chairman:
Pursuant to Section 34177(l) of the Health and Safety code,
I hereby certify that the above is a true and accurate Recognized
Obligation Payment Schedule for the above named agency.

Lilian Myers _____ Chair
Name Title

Signature Date

RECOGNIZED OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34177 (*)

Project Name / Debt Obligation	Contract/Agreement Execution Date	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2011-2012**	*** Funding Source	Payable from the Redevelopment Property Tax Trust Fund (RPTTF)								
								Payments by month							Total	
								Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012			
1) 2007 Tax Allocation Bonds	5/1/2007	US Bank	Tax Allocation Bonds, Series 2007		19,255,000.00	1,293,330.00	RPTTF		430,000.00							\$ 430,000.00
2)			On May 1, 2007 the CDC of the City of Maywood issued													\$ -
3)			\$21,650,000 in Tax Allocation Bonds, Series 2007.													\$ -
4)			The 2007 proceeds were used to refund the Commission's													\$ -
5)			\$8,485,000 Variable Rate Demand Tax Allocation Bonds and													\$ -
6)			certain redevelopment projects within the project areas to													\$ -
7)			finance and to pay bond issuance costs.													\$ -
8)			The 2007 Bonds will mature on August 1, 2037.													\$ -
9)			Interests are payable on the February 1st and August 1st of													\$ -
10)			each year. Principal payments commenced in FY 2010.													\$ -
11)			The outstanding balance as of June 30, 2011 was \$19,255,000.													\$ -
12)																\$ -
13)																\$ -
14)																\$ -
15) Advances from the City of Maywood		City of Maywood	The advances that are payable to the City of Maywood		5,360,903.00		RPTTF									\$ -
16)			represent loans from the City that took place in previous													\$ -
17)			fiscal years (\$772,860) and interest that has accrued on the													\$ -
18)			outstanding advances payable (\$4,588,043), for a total of													\$ -
19)			\$5,360,903 as of June 30, 2011.													\$ -
20)																\$ -
21)																\$ -
22)																\$ -
23)																\$ -
24)																\$ -
25)																\$ -
26)																\$ -
27)																\$ -
28)																\$ -
29)																\$ -
30)																\$ -
31)																\$ -
32)																\$ -
Totals - This Page (RPTTF Funding)					\$ 24,615,903.00	\$ 1,293,330.00	N/A	\$ -	\$ 430,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,000.00
Totals - Page 2 (Other Funding)					\$ 44,683.00	\$ 58,183.00	N/A	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,448.00	\$ 7,448.00	\$ 44,683.00
Totals - Page 3 (Administrative Cost Allowance)					\$ 171,456.00	\$ 171,456.00	N/A	\$ 28,576.00	\$ 28,576.00	\$ 28,576.00	\$ 28,576.00	\$ 28,576.00	\$ 28,576.00	\$ 28,576.00	\$ 28,576.00	\$ 171,456.00
Totals - Page 4 (Pass Thru Payments)					\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand total - All Pages					\$ 24,832,042.00	\$ 1,522,969.00		\$ 36,023.00	\$ 466,023.00	\$ 36,023.00	\$ 36,023.00	\$ 36,023.00	\$ 36,023.00	\$ 36,024.00	\$ 36,024.00	\$ 646,139.00

* The Preliminary Draft Recognized Obligation Payment Schedule (ROPS) is to be completed by 3/1/2012 by the successor agency, and subsequently be approved by the oversight board before the final ROPS is submitted to the State Controller and State Department of Finance by April 15, 2012. It is not a requirement that the Agreed Upon Procedures Audit be completed before submitting the final Oversight Approved ROPS to the State Controller and State Department of Finance.
 ** All totals due during fiscal year and payment amounts are projected.
 *** Funding sources from the successor agency: (For fiscal 2011-12 only, references to RPTTF could also mean tax increment allocated to the Agency prior to February 1, 2012.)
 RPTTF - Redevelopment Property Tax Trust Fund Bonds - Bond proceeds Other - reserves, rents, interest earnings, etc
 LMIHF - Low and Moderate Income Housing Fund Admin - Successor Agency Administrative Allowance

RECOGNIZED OBLIGATION PAYMENT SCHEDULE
Per AB 26 - Section 34177 (*)

	Project Name / Debt Obligation	Contract/Agreement Execution Date	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2011-2012**	Funding Source ***	Payable from Other Revenue Sources							
									Payments by month							
									Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Total	
1)			City of Maywood	Maintenance & Improvement-CDC Agency-owned properties		13,500.00	27,000.00	LMIHF	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	\$ 13,500.00	
2)				a. 5102 District Blvd. (commercial site)											\$ -	
3)				b. 5110 District Blvd. (commercial site)											\$ -	
4)				c. 5515 Maywood Ave, (pocket park site)											\$ -	
5)															\$ -	
6)															\$ -	
7)			City of Maywood	Residential Rehabilitation Projects		31,183.00	31,183.00	LMIHF	5,197.00	5,197.00	5,197.00	5,197.00	5,197.00	5,198.00	\$ 31,183.00	
8)				a. 4350 E. 58th St.											\$ -	
9)				b. 5313 Fishburn Ave.											\$ -	
10)															\$ -	
11)															\$ -	
12)															\$ -	
13)															\$ -	
14)															\$ -	
15)															\$ -	
16)															\$ -	
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26)															\$ -	
27)															\$ -	
28)															\$ -	
29)															\$ -	
30)															\$ -	
31)															\$ -	
32)															\$ -	
33)															\$ -	
Totals - LMIHF						\$ 44,683.00	\$ 58,183.00		\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,448.00	\$44,683.00	
Totals - Bond Proceeds																\$0.00
Totals - Other						\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00	
Grand total - This Page						\$ 44,683.00	\$ 58,183.00		\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,447.00	\$ 7,448.00	\$ 44,683.00	

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