



April 11, 2016

Ms. Mindy Cuppy, City Clerk  
City of Rancho Cordova  
2729 Prospect Park Drive  
Rancho Cordova, CA 95671

Dear Ms. Cuppy:

Subject: 2016-17 Annual Recognized Obligation Payment Schedule

Pursuant to Health and Safety Code (HSC) section 34177 (o) (1), the City of Rancho Cordova Successor Agency (Agency) submitted an annual Recognized Obligation Payment Schedule for the period July 1, 2016 through June 30, 2017 (ROPS 16-17) to the California Department of Finance (Finance) on January 28, 2016. Finance has completed its review of the ROPS 16-17.

Based on a sample of line items reviewed and application of the law, Finance made the following determinations:

- Item No. 28 – The total outstanding balance for the City of Rancho Cordova (City) Reimbursement Agreement is overstated. Pursuant to HSC section 34191.4 (b) (3), interest on the remaining principal amount of the loan that was previously unpaid after the original effective date of the loan shall be recalculated from the date of origination of the loan on a quarterly basis, at a simple interest rate of three percent and repayments shall be applied first to principal, and second to interest.

The total outstanding balance in the amount of \$8,983,562 includes miscalculated interest, repayments applied to interest prior to principal, and loan amounts that are not enforceable obligations. Therefore, Finance has recalculated the total outstanding loan balance to be \$638,805 and reduced the outstanding loan balance reported on the Agency's ROPS Detail Form by \$8,344,757.

Since the \$317,730 requested for the fiscal year does not exceed the repayment formula outlined in HSC section 34191.4 (b) (3) (A), Finance is approving the requested amount for the ROPS 16-17 period.

- Item No. 30 – City Reimbursement Agreements/Loans within the first two years totaling \$85,575 is not allowed. According to the Agency's accounting records, the outstanding balance has been paid in full. Therefore, this item is not eligible for Redevelopment Property Tax Trust Fund (RPTTF) funding.
- The Agency's claimed administrative costs exceed the allowance by \$250,000. HSC section 34171 (b) (3) limits the fiscal year 2016-17 Administrative Cost Allowance

(ACA) to three percent of actual distributed RPTTF in the preceding fiscal year or \$250,000, whichever is greater; not to exceed 50 percent of the distributed RPTTF in the preceding fiscal year. As a result, the Agency's maximum ACA is zero for fiscal year 2016-17. Although \$250,000 is claimed for administrative cost, zero is available pursuant to the cap. Therefore, \$250,000 of excess administrative cost is not allowed.

Except for the item denied in whole or the item that has been adjusted, Finance is not objecting to the remaining items listed on your ROPS 16-17. If you disagree with Finance's determination with respect to any items on your ROPS 16-17, except for those items which are the subject of litigation disputing Finance's previous or related determinations, you may request a Meet and Confer within five business days of the date of this letter. The Meet and Confer process and guidelines are available at Finance's website below:

[http://www.dof.ca.gov/redevelopment/meet\\_and\\_confer/](http://www.dof.ca.gov/redevelopment/meet_and_confer/)

On the ROPS 16-17 form, the Agency reported cash balances and activity for the period of July 1, 2015 through June 30, 2016. Finance performs a review of the Agency's self-reported cash balances on an ongoing basis. Be prepared to submit financial records and bridging documents to support the cash balances reported upon request. If it is determined the Agency possesses cash balances that are available to pay approved enforceable obligations, HSC section 34177 (l) (1) (E) requires these balances to be used prior to requesting Redevelopment Property Tax Trust Fund (RPTTF).

The Agency's maximum approved RPTTF distribution for the reporting period is zero as summarized in the Approved RPTTF Distribution Table on Page 4 (See Attachment).

ROPS distributions will occur twice annually, one distribution for the July 1, 2016 through December 31, 2016 (ROPS A period), and one distribution for the January 1, 2017 through June 30, 2017 (ROPS B period) based on Finance's approved amounts. Since Finance's determination is for the entire ROPS 16-17 period, the Agency is authorized to receive up to the maximum approved RPTTF through the combined ROPS A and B period distributions.

On the ROPS 16-17 form, the Agency was not required to report the estimated obligations versus actual payments (prior period adjustment) associated with the July 1, 2015 through December 31, 2015 period (ROPS 15-16A). The Agency will report actual payments for ROPS 15-16A and ROPS 15-16B on the ROPS 18-19 form pursuant to HSC section 34186 (a) (1). A prior period adjustment will be applied to the Agency's future RPTTF distribution. Therefore, the Agency should retain any difference in unexpended RPTTF.

Please refer to the ROPS 16-17 schedule used to calculate the total RPTTF approved for distribution:

<http://www.dof.ca.gov/redevelopment/ROPS>

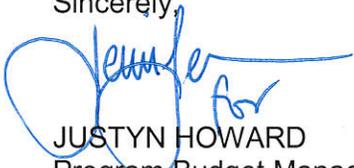
Absent a Meet and Confer, this is Finance's determination related to the enforceable obligations reported on your ROPS for the period July 1, 2016 through June 30, 2017. This determination only applies to items when funding was requested for the 12-month period. Finance's determination is effective for this time period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to review and may be denied even if it was not denied on this ROPS or a preceding ROPS. The only exception is for

items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (i). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution statutes. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Nichelle Thomas, Supervisor, or Michael Barr, Lead Analyst at (916) 445-1546.

Sincerely,



JUSTYN HOWARD  
Program Budget Manager

cc: Ms. Michelle Mingay, Senior Finance Analyst, City of Rancho Cordova  
Mr. Ben Lamera, Assistant Auditor-Controller, Sacramento County

**Attachment**

| <b>Approved RPTTF Distribution</b>   |                      |                      |                   |
|--|----------------------|----------------------|-------------------|
| <b>For the period of July 2016 through June 2017</b>   |                      |                      |                   |
|  | <b>ROPS A Period</b> | <b>ROPS B Period</b> | <b>Total</b>      |
| Requested RPTTF (excluding administrative obligations)   | \$ 18,928            | \$ 0                 | \$ 18,928         |
| Requested Administrative RPTTF   | 125,000              | 125,000              | 250,000           |
| <b>Total RPTTF requested for obligations on ROPS 16-17</b>                                       | <b>143,928</b>       | <b>125,000</b>       | <b>\$ 268,928</b> |
| <b>Total RPTTF Requested</b>   | <b>18,928</b>        | <b>0</b>             | <b>18,928</b>     |
| <u>Denied Item</u>   |                      |                      |                   |
| Item No. 30  | (18,928)             | 0                    | (18,928)          |
| <b>Total RPTTF authorized</b>  | <b>0</b>             | <b>0</b>             | <b>\$ 0</b>       |
| <b>Total Administrative RPTTF requested</b>  | <b>125,000</b>       | <b>125,000</b>       | <b>250,000</b>    |
| Administrative costs in excess of the cap<br>(see Administrative Cost Allowance Cap table below) | (125,000)            | (125,000)            | (250,000)         |
| <b>Total Administrative RPTTF authorized</b>   | <b>0</b>             | <b>0</b>             | <b>\$ 0</b>       |
| <b>Total RPTTF approved for distribution</b>   | <b>0</b>             | <b>0</b>             | <b>\$ 0</b>       |

| <b>Administrative Cost Allowance Cap Calculation</b>      |                     |
|---|---------------------|
| Actual RPTTF distributed for fiscal year 2015-16          | 0                   |
| Less sponsoring entity loan and Administrative RPTTF      | 0                   |
| Actual RPTTF distributed for 2015-16 after adjustment     | 0                   |
| Administrative Cap for 2016-17 per HSC section 34171 (b)  | 0                   |
| ROPS 16-17 Administrative RPTTF after Finance adjustments | 250,000             |
| <b>Administrative Cost Allowance in excess of the cap</b> | <b>\$ (250,000)</b> |