DEPARTMENT OF FINANCE

EDMUND G. BROWN JR. • GOVERNOR
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April 1, 2016

Mr. Mark Alvarado, Administrative Services Director
City of Monrovia
415 South Ivy Avenue
Monrovia, CA 91016

Dear Mr. Alvarado:

Subject: 2016-17 Annual Recognized Obligation Payment Schedule

Pursuant to Health and Safety Code (HSC) section 34177 (o) (1), the City of Monrovia Successor Agency (Agency) submitted a Recognized Obligation Payment Schedule for the period July 1, 2016 through June 30, 2017 (ROPS 16-17) to the California Department of Finance (Finance) on January 25, 2016. Finance has completed its review of the ROPS 16-17.

Based on a sample of line items reviewed and application of the law, Finance made the following determinations:

- Item No. 31 – Trustee fees in the amount of $40,000 are partially allowed. The Agency requested $20,000 from Other Funds for the July 1, 2016 through December 31, 2016 (ROPS A period) and $20,000 in Redevelopment Property Tax Trust Fund (RPTTF) for the January 1, 2017 through June 30, 2017 (ROPS B period) to pay various trustee fees. Although an enforceable obligation, the requested amount appears excessive given the prior trustee invoices and estimates provided do not exceed $17,000 for such services. Therefore, $20,000 in Other Funds requested in ROPS A period is approved and should be sufficient to cover such services. The remaining $20,000 in RPTTF is unsupported and therefore not allowed. To the extent the Agency can provide supporting documentation for the additional funds needed, this obligation may be eligible for funding on future ROPS.

- The claimed administrative costs exceed the allowance by $1,656.
  HSC section 34171 (b) (3) limits the fiscal year 2016-2017 Administrative Cost Allowance (ACA) to three percent of actual distributed RPTTF in the preceding fiscal year or $250,000, whichever is greater; not to exceed 50 percent of the distributed RPTTF in the preceding fiscal year. As a result, the Agency maximum ACA is $250,000 for the fiscal year 2016-2017. Therefore, $1,656 of excess administrative cost is not allowed.

Except for the item denied in whole or in part, Finance is not objecting to the remaining items listed on your ROPS 16-17. If you disagree with Finance's determination with respect to any items on your ROPS 16-17, except for those items which are the subject of litigation disputing Finance's previous or related determinations, you may request a Meet and Confer within five

business days of the date of this letter. The Meet and Confer process and guidelines are available at Finance's website below:

http://www.dof.ca.gov/redevelopment/meet_and_confer/

On the ROPS 16-17 form, the Agency reported cash balances and activity for the period of July 1, 2015 through June 30, 2016. Finance performs a review of the Agency's self-reported cash balances on an ongoing basis. Be prepared to submit financial records and bridging documents to support the cash balances reported upon request. If it is determined the Agency possesses cash balances that are available to pay approved enforceable obligations, HSC section 34177 (l) (1) (E) requires these balances to be used prior to requesting RPTTF.

The Agency's maximum approved RPTTF distribution for the reporting period is $6,266,172 as summarized in the Approved RPTTF Distribution Table on Page 4 (See Attachment).

ROPS distributions will occur twice annually, one distribution for the ROPS A period, and one distribution for the ROPS B period based on Finance's approved amounts. Since Finance's determination is for the entire ROPS 16-17 period, the Agency is authorized to receive up to the maximum approved RPTTF through the combined ROPS A and B period distributions.

On the ROPS 16-17 form, the Agency was not required to report the estimated obligations versus actual payments (prior period adjustment) associated with the July 1, 2015 through December 31, 2015 period (ROPS 15-16A). The Agency will report actual payments for ROPS 15-16A and ROPS 15-16B on the ROPS 18-19 form pursuant to HSC section 34186 (a) (1). A prior period adjustment will be applied to the Agency's future RPTTF distribution. Therefore, the Agency should retain any difference in unexpended RPTTF.

Please refer to the ROPS 16-17 schedule used to calculate the total RPTTF approved for distribution:

http://www.dof.ca.gov/redevelopment/ROPS

Absent a Meet and Confer, this is Finance's determination related to the enforceable obligations reported on your ROPS for the period July 1, 2016 through June 30, 2017. This determination only applies to items when funding was requested for the 12-month period. Finance's determination is effective for this time period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to review and may be denied even if it was not denied on this ROPS or a preceding ROPS. The only exception is for items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (i). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution statutes. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Kylie Oltmann, Supervisor, or Nicole Prisakar, Lead Analyst at (916) 445-1546.

Sincerely,

JUSTYN HOWARD
Program Budget Manager

cc: Ms. Buffy Bullis, Finance Division Manager, City of Monrovia
Ms. Kristina Burns, Manager, Department of Auditor-Controller, Los Angeles County

Attachment

Approved RPTTF Distribution For the period of July 2016 through June 2017			
	ROPS A Period	ROPS B Period	Total
Requested RPTTF (excluding administrative obligations)	$ 0	$ 6,162,000	$ 6,162,000
Requested Administrative RPTTF	0	125,828	$ 125,828
Total RPTTF requested for obligations on ROPS 16-17	**0**	**6,287,828**	**$ 6,287,828**
Total RPTTF requested	0	6,162,000	6,162,000
Denied Item			
Item No. 31	0	(20,000)	(20,000)
Total RPTTF authorized	**0**	**6,142,000**	**$ 6,142,000**
Total Administrative RPTTF requested	0	125,828	125,828
Administrative costs in excess of the cap (see Administrative Cost Allowance Cap table below)	0	(1,656)	(1,656)
Total Administrative RPTTF authorized	**0**	**124,172**	**$ 124,172**
Total RPTTF approved for distribution	**0**	**6,266,172**	**$ 6,266,172**

Administrative Cost Allowance Cap Calculation	
Actual RPTTF distributed for fiscal year 2015-16	$ 5,840,632
Less sponsoring entity loan and Administrative RPTTF	148,984
Actual RPTTF distributed for 2015-16 after adjustment	5,691,648
Administrative Cap for 2016-17 per HSC section 34171 (b)	250,000
Less Administrative CAP approved with Other Funds	(125,828)
Administrative Cap for 2016-17 available for RPTTF funding	124,172
ROPS 16-17 Administrative RPTTF requested	125,828
Administrative Cost Allowance in excess of the cap	**$ (1,656)**