



March 30, 2016

Mr. Kurt Christiansen, Economic and Community Development Director
City of Azusa
213 East Foothill Boulevard
Azusa, CA 91702

Dear Mr. Christiansen:

Subject: 2016-17 Annual Recognized Obligation Payment Schedule

Pursuant to Health and Safety Code (HSC) section 34177 (o) (1), the City of Azusa Successor Agency (Agency) submitted a Recognized Obligation Payment Schedule for the period July 1, 2016 through June 30, 2017 (ROPS 16-17) to the California Department of Finance (Finance) on January 28, 2016. Finance has completed its review of the ROPS 16-17.

Based on a sample of line items reviewed and application of the law, Finance made the following determinations:

- Item No. 34 – The Agency incorrectly requested zero for the Housing Entity Administrative Cost. Per discussion with Agency staff the amount requested should be \$150,000. As a result, the requested Redevelopment Property Tax Trust Fund (RPTTF) funding for this item for the July 1, 2016 through December 30, 2016 (ROPS A period) period has been increased by \$150,000.
- Item No. 42 – The total outstanding balance for the City Enterprise Loan is overstated. Pursuant to HSC section 34191.4 (b) (3), interest on the remaining principal amount of the loan that was previously unpaid after the original effective date of the loan shall be recalculated from the date of origination of the loan on a quarterly basis, at a simple interest rate of three percent and repayments shall be applied first to principal, and second to interest.

The total outstanding balance in the amount of \$4,688,431 includes miscalculated interest as well as repayments applied to interest prior to principal. Therefore, Finance has recalculated the total outstanding loan balance (approximately \$4,048,027), and has reduced the outstanding loan balance reported on the Agency's ROPS Detail Form by \$640,404.

In addition, the Agency requested \$214,724 for the ROPS 16-17 A and B periods. Per discussion with Agency staff and review of documentation provided, the requested RPTTF should be \$324,702 for each period. Therefore the requested RPTTF has been increased by \$109,978 for the ROPS A and B periods. Since the amount of \$649,404

requested for the fiscal year does not exceed the repayment formula outlined in HSC section 34191.4 (b) (3) (A), Finance is approving the requested amount.

Except for the items that have been adjusted, Finance is not objecting to the remaining items listed on your ROPS 16-17. If you disagree with Finance's determination with respect to any items on your ROPS 16-17, except for those items which are the subject of litigation disputing Finance's previous or related determinations, you may request a Meet and Confer within five business days of the date of this letter. The Meet and Confer process and guidelines are available at Finance's website below:

http://www.dof.ca.gov/redevelopment/meet_and_confer/

On the ROPS 16-17 form, the Agency reported cash balances and activity for the period of July 1, 2015 through June 30, 2016. Pursuant to HSC section 34177 (l) (1) (E), agencies are required to use all available funding sources prior to RPTTF for payment of enforceable obligations. During our review, which may have included obtaining financial records, Finance determined the Agency possesses funds that should be used prior to requesting RPTTF. Therefore, with the Agency's concurrence, the funding source for the following item has been reclassified to Other Fund and in the amount specified below:

Item No. 7 – Reimbursement Agreement in the amount of \$355,968 for ROPS 16-17. The Agency requests \$318,234 of RPTTF for the ROPS A period; however, Finance is reclassifying \$6,277 to Other Funds. This item is an enforceable obligation for the ROPS A period; however, the obligation does not require payment from property tax revenues. Therefore, Finance is approving RPTTF in the amount of \$311,957 and the use of Other Funds in the amount of \$6,277 totaling \$318,234.

The Agency's maximum approved RPTTF distribution for the reporting period is \$4,365,429 as summarized in the Approved RPTTF Distribution Table on Page 4 (See Attachment).

ROPS distributions will occur twice annually, one distribution for the ROPS A period, and one distribution for the ROPS B period based on Finance's approved amounts. Since Finance's determination is for the entire ROPS 16-17 period, the Agency is authorized to receive up to the maximum approved RPTTF through the combined ROPS A and B period distributions.

On the ROPS 16-17 form, the Agency was not required to report the estimated obligations versus actual payments (prior period adjustment) associated with the July 1, 2015 through December 31, 2015 period (ROPS 15-16A). The Agency will report actual payments for ROPS 15-16A and ROPS 15-16B on the ROPS 18-19 form pursuant to HSC section 34186 (a) (1). A prior period adjustment will be applied to the Agency's future RPTTF distribution. Therefore, the Agency should retain any difference in unexpended RPTTF.

Please refer to the ROPS 16-17 schedule used to calculate the total RPTTF approved for distribution:

<http://www.dof.ca.gov/redevelopment/ROPS>

Absent a Meet and Confer, this is Finance's determination related to the enforceable obligations reported on your ROPS for the period July 1, 2016 through June 30, 2017. This determination only applies to items when funding was requested for the 12-month period. Finance's

determination is effective for this time period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to review and may be denied even if it was not denied on this ROPS or a preceding ROPS. The only exception is for items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (i). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution statutes. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Kylie Oltmann, Supervisor, or Zuber Tejani, Lead Analyst at (916) 445-1546.

Sincerely,



JUSTYN HOWARD
Program Budget Manager

cc: Ms. Susan Paragas, Finance Director, City of Azusa
Ms. Kristina Burns, Manager, Department of Auditor-Controller, Los Angeles County

Attachment

Approved RPTTF Distribution			
For the period of July 2016 through June 2017			
	ROPS A Period	ROPS B Period	Total
Requested RPTTF (excluding administrative obligations)	\$ 2,638,319	\$ 1,113,431	\$ 3,751,750
Requested Administrative RPTTF	125,000	125,000	250,000
Total RPTTF requested for obligations on ROPS 16-17	2,763,319	1,238,431	\$ 4,001,750
Adjustment to Agency Requested RPTTF	259,978	109,978	369,956
Total RPTTF adjustments	259,978	109,978	\$ 369,956
Total RPTTF Requested	2,898,297	1,223,409	4,121,706
<u>Reclassified Item</u>			
Item No. 7	(6,277)	0	(6,277)
Total RPTTF authorized	2,892,020	1,223,409	\$ 4,115,429
Total Administrative RPTTF authorized	125,000	125,000	\$ 250,000
Total RPTTF approved for distribution	3,017,020	1,348,409	\$ 4,365,429