



November 16, 2015

Mr. Brian Cochran, Finance Manager  
City of Novato  
922 Machin Ave  
Novato, CA 94945

Dear Mr. Cochran:

Subject: Recognized Obligation Payment Schedule

Pursuant to Health and Safety Code (HSC) section 34177 (m) (1) (A), the City of Novato Successor Agency (Agency) submitted a Recognized Obligation Payment Schedule for the period January 1 through June 30, 2016 (ROPS 15-16B) to the California Department of Finance (Finance) on October 5, 2015. Finance has completed its review of the ROPS 15-16B.

Based on a sample of line items reviewed and application of the law, Finance made the following determinations:

- Item No. 7 – Although enforceable, the types of services requested in the amount of \$45,530 are considered general administrative costs and have been reclassified.
- Item No. 10 – Pension Obligation Bonds in the amount of \$26,721 is partially allowed. Although this item is considered an enforceable obligation, Finance has determined that the amount requested is excessive for the ROPS 15-16B period. It is our understanding the Agency's contribution is 2.146 percent of annual debt service due every June 30. Total debt service payment due for fiscal year 2015-16 is \$1,239,668, of which \$26,603 is the Agency's responsibility. The Agency was authorized and distributed \$25,726 during the period of July 1 through December 30, 2015 (ROPS 15-16A) leaving a balance of \$877 for the ROPS 15-16B. Therefore, the excess \$25,844 is not eligible for Redevelopment Property Tax Trust Fund (RPTTF) funding on this ROPS.

Pursuant to HSC section 34186 (a) (1), the Agency was required to report on the ROPS 15-16B form the estimated obligations versus actual payments (prior period adjustment) associated with the January through June 2015 period (ROPS 14-15B). HSC section 34186 (a) (1) also specifies the prior period adjustment self-reported by the Agency is subject to review by the county auditor-controller (CAC). Proposed CAC adjustments were not received in time for inclusion in this letter; therefore, the amount of RPTTF approved in the table below only reflects the Agency's self-reported prior period adjustment.

Except for the items denied or that has been reclassified, Finance is not objecting to the remaining items listed on your ROPS 15-16B. If you disagree with Finance's determination with respect to any items on your ROPS 15-16B, except for those items which are the subject of

litigation disputing Finance's previous or related determinations, you may request a Meet and Confer within five business days of the date of this letter. The Meet and Confer process and guidelines are available at Finance's website below:

[http://www.dof.ca.gov/redevelopment/meet\\_and\\_confer/](http://www.dof.ca.gov/redevelopment/meet_and_confer/)

The Agency's maximum approved RPTTF distribution for the reporting period is \$2,059,438 as summarized in the Approved RPTTF Distribution table below:

<b>Approved RPTTF Distribution</b>	
<b>For the period of January through June 2016</b>	
Total RPTTF requested for non-administrative obligations	2,100,891
Total RPTTF requested for administrative obligations	0
<b>Total RPTTF requested for obligations on ROPS 15-16B</b>	<b>\$ 2,100,891</b>
<b>Total RPTTF requested for non-administrative obligations</b>	<b>2,100,891</b>
<u>Denied Item</u>	
Item No. 10	(25,844)
<u>Reclassified Item</u>	
Item No. 7	(45,530)
<b>Total RPTTF authorized for non-administrative obligations</b>	<b>\$ 2,029,517</b>
<b>Total RPTTF requested for administrative obligations</b>	<b>0</b>
<u>Reclassified Item</u>	
Item No. 7	45,530
<b>Total RPTTF authorized for administrative obligations</b>	<b>\$ 45,530</b>
<b>Total RPTTF authorized for obligations</b>	<b>\$ 2,075,047</b>
ROPS 14-15B prior period adjustment	(15,609)
<b>Total RPTTF approved for distribution</b>	<b>\$ 2,059,438</b>

On the ROPS 15-16B form, the Agency reported cash balances and activity for the period January 1 through December 31, 2015. Finance will perform a review of the Agency's self-reported cash balances on an ongoing basis. Please be prepared to submit financial records and bridging documents to support the cash balances reported upon request. If it is determined the Agency possesses cash balances that are available to pay approved obligations, HSC section 34177 (I) (1) (E) requires these balances be used prior to requesting RPTTF.

Please refer to the ROPS 15-16B schedule used to calculate the total RPTTF approved for distribution:

<http://www.dof.ca.gov/redevelopment/ROPS>

Absent a Meet and Confer, this is Finance's final determination related to the enforceable obligations reported on your ROPS for January 1 through June 30, 2016. This determination only applies to items when funding was requested for the six-month period. Finance's determination is effective for this time period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to review and may be

denied even if it was not denied on this ROPS or a preceding ROPS. The only exception is for items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (j). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution statutes. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Cindie Lor, Supervisor, or Satveer Ark, Lead Analyst at (916) 445-1546.

Sincerely,



JUSTYN HOWARD  
Program Budget Manager

cc: Ms. Cathy Capriola, Assistant City Manager, City of Novato  
Mr. Roy Given, Director of Finance, Marin County