



November 15, 2013

Ms. Elena Bolbolian, Principal Administrative Officer
City of Glendale
633 East Broadway, Suite 201
Glendale, CA 91206

Dear Ms. Bolbolian:

Subject: Recognized Obligation Payment Schedule

Pursuant to Health and Safety Code (HSC) section 34177 (m), the City of Glendale Successor Agency (Agency) submitted a Recognized Obligation Payment Schedule (ROPS 13-14B) to the California Department of Finance (Finance) on October 1, 2013 for the period of January through June 2014. Finance has completed its review of your ROPS 13-14B, which may have included obtaining clarification for various items.

HSC section 34171 (d) defines enforceable obligations. Based on a sample of line items reviewed and application of the law, the following do not qualify as enforceable obligations for the reasons specified:

- Item No. 4 – 2011A Tax Allocation Bond debt service payment in the amount of \$1,478,177 is partially denied. It is our understanding the Agency requested the incorrect amount on the ROPS. Per discussion with Agency staff, the \$1,478,177 requested for the six month period should be \$1,442,376. As a result, the Redevelopment Property Tax Trust Fund (RPTTF) requested for this item will be reduced by \$35,801.
- Item No. 110 – City loan for project costs in the amount of \$760,000. It is our understanding the loan was for unfunded project costs of the Alex Theatre Expansion Project. The loan agreement is for \$750,000. Therefore, the excess \$10,000 is denied and not eligible for RPTTF funding.
- Claimed administrative costs exceed the allowance by \$4,494. HSC section 34171 (b) limits fiscal year 2013-2014 administrative expenses to three percent of property tax allocated to the successor agency or \$250,000, whichever is greater. As a result, the Agency is eligible for \$651,006 in administrative expenses. The Los Angeles Auditor-Controller's Office did not distribute administrative costs for the July through December 2013 period, thus leaving a balance of \$651,006 available for the January through June 2014 period. Although \$648,000 is claimed for administrative cost, Item No. 51 for file storage in the amount of \$7,500 is considered an administrative expense and should be counted toward the cap. Therefore, \$4,494 of excess administrative cost is not allowed.

Pursuant to HSC Section 34186 (a), successor agencies were required to report on the ROPS 13-14B form the estimated obligations and actual payments (prior period adjustments) associated with the January through June 2013 period. HSC Section 34186 (a) also specifies that the prior period adjustments self-reported by successor agencies are subject to audit by the county auditor-controller (CAC) and the State Controller. The amount of RPTTF approved in the below table includes the prior period adjustment resulting from the CAC's audit of the Agency's self-reported prior period adjustment.

Except for the items denied in whole or in part as enforceable obligations or for the items that have been reclassified, Finance is not objecting to the remaining items listed on your ROPS 13-14B. If you disagree with the determination with respect to any items on your ROPS 13-14B, you may request a Meet and Confer within five business days of the date of this letter. The Meet and Confer process and guidelines are available at Finance's website below:

http://www.dof.ca.gov/redevelopment/meet_and_confer/

The Agency's maximum approved RPTTF distribution for the reporting period is \$6,075,996 as summarized below:

Approved RPTTF Distribution Amount For the period of January through June 2014	
Total RPTTF requested for non-administrative obligations	6,927,012
Total RPTTF requested for administrative obligations	648,000
Total RPTTF requested for obligations	\$ 7,575,012
Total RPTTF requested for non-administrative obligations	6,927,012
<u>Denied Items</u>	
Item No. 4	(35,801)
Item No. 110	(10,000)
	(45,801)
<u>Reclassified Items</u>	
Item No. 51	(7,500)
Total RPTTF approved for non-administrative obligations	6,873,711
Total RPTTF requested for administrative obligations	648,000
<u>Reclassified Items</u>	
Item No. 51	7,500
Total RPTTF for administrative obligations	655,500
Total RPTTF allowable for administrative obligations (see Admin Cost Cap table below)	651,006
Total RPTTF approved for obligations	7,524,717
ROPS III prior period adjustment	(1,448,721)
Total RPTTF approved for distribution	\$ 6,075,996
Administrative Cost Cap Calculation	
Total RPTTF for 13-14A (July through December 2013)	15,576,486
Total RPTTF for 13-14B (January through June 2014)	6,873,711
Less approved unfunded obligations from prior periods	(750,000)
Total RPTTF for fiscal year 2013-14	21,700,197
Allowable administrative cost for fiscal year 2013-14 (Greater of 3% or \$250,000)	651,006
Administrative allowance for 13-14A (July through December 2013)	0
Allowable RPTTF distribution for administrative cost for ROPS 13-14B	651,006

Pursuant to HSC section 34177 (l) (1) (E), agencies are required to use all available funding sources prior to RPTTF for payment of enforceable obligations. Beginning with the ROPS 13-14B period, Finance required successor agencies to identify fund balances for various types of funds in its possession. During our ROPS 13-14B review, Finance requested financial records to support the fund balances reported by the Agency; however, Finance was unable to reconcile the financial records to the amounts reported. As a result, Finance will continue to work with the Agency after the ROPS 13-14B review period to properly identify the Agency's fund balances. If it is determined the Agency possesses fund balances that are available to pay approved obligations, the Agency should request the use of these fund balances prior to requesting RPTTF in ROPS 14-15A.

Please refer to the ROPS 13-14B schedule that was used to calculate the approved RPTTF amount:

http://www.dof.ca.gov/redevelopment/ROPS/ROPS_13-14B_Forms_by_Successor_Agency/.

Absent a Meet and Confer, this is Finance's final determination related to the enforceable obligations reported on your ROPS for January 1 through June 30, 2014. This determination applies only to items where funding was requested for the six month period. Finance's determination is effective for this time period only and should not be conclusively relied upon for future periods. All items listed on a future ROPS are subject to a subsequent review and may be denied even if it was or was not denied on this ROPS or a preceding ROPS. The only exception is for those items that have received a Final and Conclusive determination from Finance pursuant to HSC 34177.5 (i). Finance's review of items that have received a Final and Conclusive determination is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment that was available prior to enactment of ABx1 26 and AB 1484. This amount is not and never was an unlimited funding source. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax is limited to the amount of funding available to the successor agency in the RPTTF.

To the extent proceeds from bonds issued after December 31, 2010 exist and are not encumbered by an enforceable obligation pursuant to HSC section 34171 (d), HSC section 34191.4 (c)(2)(B) requires these proceeds be used to defease the bonds or to purchase those same outstanding bonds on the open market for cancellation.

Please direct inquiries to Kylie Le, Supervisor or Brian Dunham, Lead Analyst at (916) 445-1546.

Sincerely,



JUSTYN HOWARD
Assistant Program Budget Manager

cc: Mr. Philip Lanzafame, Executive Officer of Economic Development & Asset Management, City of Glendale
Ms. Kristina Burns, Manager, Los Angeles County Department of Auditor-Controller
California State Controller's Office