



## LONG-RANGE PROPERTY MANAGEMENT PLAN CHECKLIST

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**Instructions:** Please use this checklist as a guide to ensure you have completed all the required components of your Long-Range Property Management Plan. Upon completion of your Long-Range Property Management Plan, email a PDF version of this document and your plan to:

[Redevelopment\\_Administration@dof.ca.gov](mailto:Redevelopment_Administration@dof.ca.gov)

The subject line should state "[Agency Name] Long-Range Property Management Plan". The Department of Finance (Finance) will contact the requesting agency for any additional information that may be necessary during our review of your Long-Range Property Management Plan. Questions related to the Long-Range Property Management Plan process should be directed to (916) 445-1546 or by email to [Redevelopment\\_Administration@dof.ca.gov](mailto:Redevelopment_Administration@dof.ca.gov).

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Pursuant to Health and Safety Code 34191.5, within six months after receiving a Finding of Completion from Finance, the Successor Agency is required to submit for approval to the Oversight Board and Finance a Long-Range Property Management Plan that addresses the disposition and use of the real properties of the former redevelopment agency.

### GENERAL INFORMATION:

Agency Name: **City of Paso Robles**

Date Finding of Completion Received: 7/16/2013

Date Oversight Board Approved LRPMP: 11/13/2015

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### Long-Range Property Management Plan Requirements

For each property the plan includes the date of acquisition, value of property at time of acquisition, and an estimate of the current value.

Yes  No

For each property the plan includes the purpose for which the property was acquired.

Yes  No

For each property the plan includes the parcel data, including address, lot size, and current zoning in the former agency redevelopment plan or specific, community, or general plan.

Yes  No

For each property the plan includes an estimate of the current value of the parcel including, if available, any appraisal information.

Yes  No

For each property the plan includes an estimate of any lease, rental, or any other revenues generated by the property, and a description of the contractual requirements for the disposition of those funds.

Yes  No

For each property the plan includes the history of environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts.

Yes  No

For each property the plan includes a description of the property's potential for transit-oriented development and the advancement of the planning objectives of the successor agency.

Yes  No

For each property the plan includes a brief history of previous development proposals and activity, including the rental or lease of the property.

Yes  No

For each property the plan identifies the use or disposition of the property, which could include 1) the retention of the property for governmental use, 2) the retention of the property for future development, 3) the sale of the property, or 4) the use of the property to fulfill an enforceable obligation.

Yes  No

The plan separately identifies and list properties dedicated to governmental use purposes and properties retained for purposes of fulfilling an enforceable obligation.

Yes  No

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## ADDITIONAL INFORMATION

- If applicable, please provide any additional pertinent information that we should be aware of during our review of your Long-Range Property Management Plan.

**There is no property owned by the former RDA**

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**Agency Contact Information**

Name: Jim Throop

Name: Warren Frace

Title: Dir. Admin Services

Title: Dir. Community Development

Phone: 805-237-3999

Phone: 805-237-3970

Email: jthroop@prcity.com

Email: wfrace@prcity.com

Date: 11/13/2015

Date: 11/13/2015

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**Department of Finance Local Government Unit Use Only**

DETERMINATION ON LRPMP:  APPROVED  DENIED

APPROVED/DENIED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVAL OR DENIAL LETTER PROVIDED:  YES DATE AGENCY NOTIFIED: \_\_\_\_\_



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE PASO ROBLES REDEVELOPMENT AGENCY

**FRIDAY, NOVEMBER 13, 2015**

MEETING LOCATION: PASO ROBLES SMALL CONFERENCE ROOM, CITY HALL ANNEX  
821 PINE STREET, SUITE A, PASO ROBLES, CA 93446

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**TIME 4:00pm - CONVENE REGULAR MEETING**

**CALL TO ORDER**

**ROLL CALL** Board members Nick Gilman, Mary Jarvis, Sandee McLaughlin, Tom Flynn, Jim Throop, Frank Mecham, and Chris Iversen

**PUBLIC COMMENTS**

**NEW BUSINESS**

**1. Long-Range Property Management Plan**

Pursuant to Section 34191.5, of the California Health and Safety Code, the Successor Agency to the Paso Robles Redevelopment Agency has prepared a Long-Range Property Management Plan, which must be approved by the Oversight Board and submitted to the State Department of Finance for approval by January 1, 2016.

Recommendation:

- a. Adopt a Resolution Approving the Long-Range Property Management Plan

**ADJOURNMENT to the next meeting to be scheduled**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com](http://www.prcity.com).

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting



TO: Honorable Chairperson and Members of the Oversight Board  
of the Successor Agency to the Paso Robles  
Redevelopment Agency

FROM: Jim Throop, Administrative Services Director

SUBJECT: Long-Range Property Management Plan

DATE: November 13, 2015

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NEEDS: For the Oversight Board to consider approval of a Long-Range Property Management Plan prepared by the Successor Agency to the Paso Robles Redevelopment Agency.

- Facts:
1. Pursuant to Section 34191.5(b) of the California Health and Safety Code, a Long-Range Property Management Plan (LRPMP) is required to be prepared by the Successor Agency, approved by the Oversight Board and submitted to the State Department of Finance (DOF) for approval before January 1, 2016, identifying the real properties owned by the former redevelopment agency, and setting out a plan for disposing of those properties.
  2. The Paso Robles Redevelopment Agency (RDA) owned no property at the time the RDA was dissolved as of February 1, 2012 by AB 1X 26.
  3. Following communications between City staff and DOF, the City submitted a letter to DOF, dated March 6, 2014, confirming that the RDA did not own any real property, and formally advising DOF that the Successor Agency would not be preparing a LRPMP.
  4. Health and Safety Code Section 34191.5(b), as amended by SB 107, effective September 22, 2015, now requires that the Successor Agency prepare a LRPMP even if the former RDA did not own any real properties, certifying that the Successor Agency does not have any real properties owned by the former RDA.
  5. The Successor Agency has prepared a LRPMP reflecting that the former RDA did not own any real properties, and has submitted the LRPMP to the Oversight Board for approval.

- OPTIONS:
- a. Adopt the attached Resolution Approving the Long-Range Property Management Plan prepared by the Successor Agency;
  - b. Amend, modify, or reject the above option.

Attachments:

1. Resolution approving the Long-Range Property Management Plan
2. Long-Range Property Management Plan





RESOLUTION NO. 15-004

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE PASO ROBLES REDEVELOPMENT AGENCY APPROVING THE LONG-RANGE PROPERTY MANAGEMENT PLAN

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**WHEREAS**, as required by Section 34191.5(b) of the California Health and Safety Code, as amended by SB 107, effective September 22, 2015, the Successor Agency to the Paso Robles Redevelopment Agency ("Successor Agency") has prepared a Long-Range Property Management Plan certifying that the former Paso Robles Redevelopment Agency ("RDA") did not own any real property, and that the Successor Agency does not have any real property of the former RDA for disposition or use; and

**WHEREAS**, the Long-Range Property Management Plan must be approved by the Oversight Board, and submitted to the State Department of Finance ("DOF") for approval by January 1, 2016; and

**WHEREAS**, the Oversight Board for the Successor Agency to the Paso Robles Redevelopment Agency has reviewed the proposed Long-Range Property Management Plan.

**NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE PASO ROBLES REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The Oversight Board hereby approves the Long-Range Property Management Plan attached hereto as Exhibit A.

SECTION 2. The City Manager, on behalf of the Successor Agency, is hereby directed to submit the approved Long-Range Property Management Plan to the DOF.

**PASSED, APPROVED AND ADOPTED** this 13th day of November, 2015, by the following vote:

AYES: Flynn, Mecham, McLaughlin, Jarivs, Throoop

NOES:

ABSTAIN:

ABSENT:

  
Sandee McLaughlin, Chair pro-tem

ATTEST:

  
Jim Throop, Secretary

# **Long Range Property Management Plan**

*Successor Agency to the  
Paso Robles Redevelopment Agency*

**NOVEMBER 2015**

## **I. BACKGROUND**

Pursuant to Health and Safety Code Sections 34177(e) and 34181(a), a successor agency is required to dispose of all assets and properties of a former redevelopment agency. Health and Safety Code Section 34191.5(b) provides that a successor agency must prepare a long-range property management plan that addresses the disposition and use of the real properties of the former redevelopment agency, and that the property management plan must be submitted to the oversight board and the Department of Finance (DOF) for approval no later than six months following the issuance to the successor agency of a finding of completion pursuant to Health and Safety Code Section 34179.7. DOF granted a Finding of Completion to the City by letter dated July 16, 2013.

Following communications between the City and DOF, the City submitted a letter to DOF, dated March 6, 2014, confirming that the former Paso Robles Redevelopment Agency did not own any real property, and formally advising DOF that the Successor Agency, therefore, would not be preparing a Long Range Property Management Plan.

Healthy and Safety Code Section 34191.5(b) was recently amended by SB 107, effective September 22, 2015, to provide, in part, that if a former redevelopment agency did not have real properties, the successor agency must prepare a long range property management plan certifying that the successor agency does not have any real property of the former redevelopment agency for disposition or use. The property management plan must be submitted to the oversight board and DOF for approval. Further, Health and Safety Code Section 34191.3(a) requires DOF to approve all property management plans by January 1, 2016.

## **II. PROPERTY MANAGEMENT PLAN**

This Long Range Property Management Plan has been prepared pursuant to Health and Safety Code Section 34191.5(b), as amended effective September 22, 2015. The former Paso Robles Redevelopment Agency did not own any real property at the time it was dissolved effective February 1, 2012, under AB 1x 26, and the Successor Agency does not have any real properties of the former Paso Robles Redevelopment Agency for disposition or use.

As requested by DOF, the Successor Agency has completed the Long Range Property Management Tracking Worksheet indicating there are no real properties to be reported. A copy of the Long Range Property Management Tracking Worksheet is attached hereto as Exhibit A and incorporated herein by reference.

EXHIBIT A

LONG RANGE PROPERTY MANAGEMENT TRACKING WORKSHEET