

CALSTARS REPORT REQUEST TABLE REFERENCE CARD

02/04/2014

RPT ID	REPORT TITLES	--PERIOD--		----LEVEL OF DETAIL----				----OPTIONAL SELECTION----				DEST CODE	ROPES GROUP	
		--FM--	P	INDX	PROG	OBJ	FUND	FUND	GLA	FFY	PRJ/WP			
		A	E	I	P	O/S	F							
A02	ALLOTMENT STATUS BY PROGRAM & ORGANIZATION & OBJECT	A	L	FFY	0-6	0-5	0-4	0-2	N/A	GL6			&&	RAA1
A03	ALLOTMENT STATUS BY OBJECT & ORGANIZATION	A	L	FFY	1-6	N/A	0-4	0-2	N/A	GL6			&&	RAA1
B03	APPROPRIATION CONTROL ACCOUNT REPORT	A	L	I; E	0-1	N/A	N/A	1-2	NNNN	N/A			&&	RBB1
B04	DETAIL REPORT OF APPROPRIATION STATUS	A	L	I; E	0-1	N/A	N/A	1-2	NNNN	ENY	Y		&&	RBB1
B06	L BUDGET REPORT	A	L	FFY	0-1	N/A	N/A	1-2	NNNN	GL6			&&	RBB1
C01	STATEMENT OF CASH POSITION FOR ALL NON-SHARED FUNDS	A	L	Y; M	0-1	N/A	N/A	1-2	N/A	N/A			&&	RCC1
C02	CASH TRACKING REPORT - 44 ACCOUNT	A	L	Y; M	0-1	N/A	N/A	N/A	N/A	N/A			&&	RCC1
DB1	SCO RECONCILIATION REPORT	A	L		0-1	N/A	N/A	1-2	NNNN	ENY			&&	RDD1
*DB2	SCO/CALSTARS MONTHLY RECONCILIATION REPORT	L	L	B; U	0-6	0-1	N/A	N/A	NNNN	ENY			&&	RDD1
DB3	SCO/CALSTARS AUTO YEAR-END REPORT	K	K	T; N	N/A	0-1	N/A	N/A	NNNN	ENY			&&	RDD1
*D01	DOCUMENT REPORT OF ENCUM & OBLIGS & PAYABLES	A	L		0-1#	0-2#	N/A#	1-2	NNNN	GL1	Y	Y	&&	RDD2
*D02	AGED REVOLVING FUND ADVANCES	A	L		0-1	0-1	N/A	1-2	N/A	GL9			&&	RDD2
*D03	ACCOUNTS RECEIVABLE AGING REPORT	A	L		0-1	0-2	0-1	0-5	NNNN	GL2	Y	Y	&&	RDD2
*D04	RECEIVABLE STATUS REPORT	A	L		0-1#	0-2#	N/A#	0-2	NNNN	GL2	Y	Y	&&	RDD2
D05	DOCUMENT REPORT OF CLAIMS FILED	A	L		0-1	N/A	N/A	0-2	NNNN	N/A			&&	RDD2
D06	DOCUMENT REPORT BY APPROPRIATION	A	L		N/A#	N/A#	0-1	1-2	NNNN	NNNN	Y	Y	&&	RDD2
*D07	YEAR-END DOCUMENT FILE REPORT OF ENCUM (GLAN 6150)	A	L	V	0-1#	N/A#	N/A#	0-1	NNNN	N/A	Y	Y	&&	RDD2
*D08	OFFICE REVOLVING FUND STATUS REPORT	A	L		0-1	0-1	N/A	1-2	N/A	GL8			&&	RDD2
*D09	DOCUMENT RPT BY GEN LEDGER, SUBSID ACCT & DOC NUM	A	L		0-1#	0-1#	N/A#	0-3	NNNN	NNNN	Y	Y	&&	RDD2
*D10	DOCUMENT RPT BY GEN LEDGER, SUBSID ACCT AND OBJECT	A	L		0-1#	0-1#	N/A#	0-3	NNNN	NNNN	Y	Y	&&	RDD2
*D11	REPORT OF DOCUMENT FILE RECORDS WITH ABNORMAL BAL	A	L		0-1#	0-2#	N/A #	1-2	NNNN	NNNN	Y	Y	&&	RDD2
D12	ENCUMBRANCE & OBLIG DOCUMENTS SUPPORTING Q12 REPORT	A	L	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL4	Y		&&	RDD2
D13	ENCUMBRANCE & OBLIG DOCUMENTS SUPPORTING Q16 REPORT	A	L	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL4	Y		&&	RDD2
D14	ENCUMBRANCE & OBLIG DOCUMENTS SUPPORTING Q19 REPORT	A	L	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL4	Y	Y	&&	RDD2
D15	ENCUMBRANCE & OBLIG DOCUMENTS SUPPORTING Q18 REPORT	A	L	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL4	Y	Y	&&	RDD2
D16	DOCUMENT REPORT FOR SCO RECONCILIATION	A	L		0-1#	N/A#	N/A#	1-2	NNNN	NNNN	Y	Y	&&	RDD1
D17	DOCUMENT REPORT BY PROJECT & GL	A	L		N/A#	N/A#	N/A#	0-2	NNNN	NNNN	Y	Y	&&	RDD2
D18	ENCUMBRANCES OF CONTINUING APPROPRIATIONS	A	L		0-1	N/A	N/A	1-2	NNNN	N/A			&&	RDD1
D19	SCO ACCOUNTS RECEIVABLE AGING (OVER 180 DAYS) REPORT	E	E		N/A	N/A	N/A	N/A	N/A	N/A			&&	RDD2
D20	SCO ACCOUNTS RECEIVABLE (OVER 180 DAYS) BY VALUE REPORT	E	E		N/A	N/A	N/A	N/A	N/A	N/A			&&	RDD2
D21	SCO ACCOUNTS RECEIVABLE (OVER 180 DAYS) BY GENERAL LEDGER	E	E		N/A	N/A	N/A	N/A	N/A	N/A			&&	RDD2
*ET1	TIME SHEET EXCEPTION REPORT	I	X		N/A	0-1	N/A	N/A	N/A	N/A			A1	RMM1
*ET2	TIME SHEET TURNAROUND DOCUMENTS	G	X		0-1	1-4	0-1	N/A	N/A	N/A			A1	RET2
E01	ORGANIZATION EXECUTIVE REPORT	B	R	FFY	0-1	N/A	1-2	N/A	N/A	GL6			A1	REE1
E02	PROGRAM EXECUTIVE REPORT	B	R	FFY	N/A	0-1	1-2	N/A	N/A	GL6			A1	REE1
F01	SUMMARY OF PROJECT REVENUES & EXPENDITURES	A	L		0-1	1-3#	0-5#	0-2	NNNN	GL6		Y	&&	RFF1
F05	SUMMARY OF LETTER OF CREDIT BALANCE	A	L		N/A	N/A	N/A	N/A	N/A	N/A			&&	RFF1
G01	TRIAL BALANCE OF GENERAL LEDGER ACCOUNTS	A	L	Y; M	0-1	N/A	N/A	1-3	NNNN	NNNN			&&	RGG1
G02	PRE-CLOSING TRIAL BALANCE	A	L		0-1	N/A	N/A	1-3	NNNN	N/A			&&	RGG1
G03	TRIAL BALANCE BY TRANSACTION CODE	A	L	Y; M	0-1	N/A	N/A	1-3	NNNN	NNNN			&&	RGG1
G04	ANALYSIS OF CHANGE IN FUND BALANCE	L	L		0-1	N/A	N/A	1-3	NNNN	N/A			&&	RGG1
G05	STATEMENT OF CHANGES IN CAPITAL ASSETS	A	L		0-1	N/A	N/A	1-2	N/A	N/A			&&	RGG1

*REFER TO IPOF NOTES - PAGES 5 - 6

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RPT ID	REPORT TITLES	--PERIOD--		----LEVEL OF DETAIL----				----OPTIONAL SELECTION----				DEST CODE	ROPES GROUP	
		--FM--	P	INDX	PROG	OBJ	FUND	FUND	GLA	FFY	PRJ/WP			
		A	E	I	P	O/S	F							
HB4	APPROPRIATION TRANSACTION SUMMARY REPORT	A	L	0-1	N/A	N/A	1-2	NNNN	ENY			&&	RHH1	
*HB5	ANALYSIS OF GENERAL CASH RECEIPTS & DISBURSEMENTS	A	L	0-1	0-2	0-1	1-2	NNNN	N/A			&&	RHH2	
HD1	ORF ADVANCE TRANSACTION ANALYSIS	A	L	N/A	N/A	N/A	1-2	N/A	GL9			&&	RHH3	
*HG1	GENERAL LEDGER ANALYSIS REPORT	A	L	0-1	0-1	N/A	1-3	NNNN	NNNN			&&	RHH4	
HP1	PROJECT TRANSACTION ANALYSIS REPORT	A	L	N/A#	N/A#	N/A#	0-1	NNNN	GL6		Y	&&	RHH4	
*H00	TRANSACTION REGISTERS	A	L	TR#	TR#	TR#	TR	N/A	N/A	Y	Y	&&	RHH4	
H01	INDEX TRANSACTION ANALYSIS REPORT	A	L	N/A#	N/A#	N/A#	N/A	N/A	GL6	Y		&&	RHH4	
H02	SCO/CALSTARS MONTHLY DETAIL RECONCILIATION REPORT	L	L	B;U	N/A	N/A	N/A	NNNN	ENY			&&	RHH1	
H03	GENERAL CASH RECEIPTS AND DISBURSEMENTS REGISTER	A	L	N/A	N/A	N/A	1-2	NNNN	N/A			&&	RHH2	
H04	CLAIMS IN PROCESS AND FILED ACTIVITY REPORT	A	L	N/A	N/A	N/A	N/A	NNNN	N/A			&&	RHH1	
H05	SCO REMITTANCE ADVICE WORKSHEET	A	L	N/A	N/A	N/A	1-2	NNNN	N/A			&&	RHH2	
*H06	CASH RECEIPTS AND DISBURSEMENTS REGISTER	A	L	0-2	N/A	N/A	0-2	NNNN	N/A			&&	RHH2	
H07	LETTER OF CREDIT DRAWDOWN REMITT ADVICE WORKSHEET	A	L	N/A	N/A	N/A	N/A	N/A	N/A			&&	RHH2	
H08	RECEIPTS TRANSACTION REGISTER	A	L	N/A #	N/A#	N/A	1-2	NNNN	N/A	Y		&&	RHH2	
*H09	HISTORY FILE EXPENDITURE RECORDS SUPPORTING THE Q12 REPORT	A	L	FFY	0-6#	0-5#	0-4#	0-5	NNNN	N/A	Y	&&	RHH3	
H1A	PCA TRANSACTION ANALYSIS REPORT	A	L	N/A#	N/A#	N/A#	N/A	N/A	GL10	Y	Y	&&	RHH3	
*H10	HISTORY FILE EXPENDITURE RECORDS SUPPORTING THE Q16 REPORT	A	L	FFY	0-6 #	0-5#	0-4#	0-5	NNNN	N/A	Y	&&	RHH3	
*H11	PROPERTY TRANSACTION ANALYSIS REPORT	A	L	0-1#	0-1#	N/A#	N/A	N/A	N/A	Y		&&	RHH3	
*H12	SOCIALLY & ECONOMICALLY DISADVANTAGED TRANS ANALYSIS	A	L	0-1	N/A	N/A	0-1	N/A	N/A			&&	RHH3	
H13	HISTORY FILE EXPEND RECS INCL PROJ & SUPPORTING Q16 REPORT	A	L	FFY	0-6#	0-5#	0-4#	0-5	NNNN	N/A	Y	&&	RHH3	
H14	ENCUMBRANCE RECLASSIFICATION FOR SCO	K	K	N/A	N/A	N/A	2-2	NNNN	N/A			&&	RHH3	
I01	LISTING OF INDEX CODES BY SUB-SECTION	M	H	N/A	N/A	N/A	N/A	N/A	N/A			&&	RMM1	
*K01	OUTSTANDING CHECK REPORT	J	S	N/A	N/A	N/A	1-2	N/A	N/A			&&	RMM1	
*L01	LABOR DISTRIBUTION BY PCA, INDEX, UNIT & NAME	I	I	G;A	0-1#	1-2#	N/A#	N/A	N/A	Y	Y	&&	RLL1	
*L02	LABOR DISTRIBUTION BY INDEX, PCA, UNIT & NAME	I	I	G;A	0-1#	1-2#	N/A#	N/A	N/A	Y	Y	&&	RLL1	
N10	SCHEDULE 10 SUMMARY WORKSHEET	E	E	N/A	N/A	N/A	N/A	N/A	N/A			&&	RNN1	
N11	SCHEDULE 10 DETAIL WORKSHEET	E	E	N/A	N/A	N/A	N/A	N/A	N/A			&&	RNN1	
*N20	REVENUES & TRANSFERS SCHEDULE 10R WORKSHEET	A	L	0-1	N/A	N/A	N/A	N/A	N/A			&&	RNN1	
*P01	YEAR-TO-DATE REPORTABLE PAYMENT REPORT	H	H	N/A	N/A	N/A	0-1	N/A	N/A			&&	RPP1	
P02	REPORTABLE PAYMENT EXCEPTION REPORT	H	H	N/A	N/A	N/A	N/A	N/A	N/A			&&	RPP1	
QC1	COST ALLOCATION EXCEPTION REPORT	B	X	N/A	N/A	N/A	N/A	N/A	N/A			&&	RQQ4	
*Q04	SUMMARY EXPENDITURES BY PROGRAM & OBJECT	B	R	FFY	0-2	0-5#	0-4#	0-2	NNNN	GL6	Y	&&	RQQ4	
Q10	EXPENDITURES BY ORGANIZATION & OBJECT	B	R	FFY	0-6#	N/A	0-4#	0-2	NNNN	GL6	Y	&&	RQQ2	
*Q11	CUMULATIVE EXPENDITURES BY CHAR, ORG, PGM & OBJ	B	R	0-6#	0-5#	0-4#	0-5	NNNN	GL7			&&	RQQ2	
*Q12	EXPENDITURES BY ORGANIZATION, PROGRAM & OBJECT	B	R	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL6	Y	&&	RQQ2	
*Q13	CUMULATIVE EXPENDITURES BY CHAR, PGM, ORG & OBJ	B	R	0-6#	0-5#	0-4#	0-5	NNNN	GL7			&&	RQQ3	
Q14	EXPENDITURES BY PROGRAM & OBJECT	B	R	FFY	N/A	0-5#	0-4#	0-2	NNNN	GL6	Y	&&	RQQ3	
*Q16	EXPENDITURES BY PROGRAM & ORGANIZATION & OBJECT	B	R	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL6	Y	&&	RQQ3	
*Q18	DETAIL OF PROJECT WP EXPEND/RECPTS/UNITS BY PROG & ORG	B	R	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL11	Y	Y	&&	RQQ3
*Q19	DETAIL OF PROJECT WP EXPEND/RECEIPTS/UNITS BY ORG & PROG	B	R	FFY	0-6#	0-5#	0-4#	0-5	NNNN	GL11	Y	Y	&&	RQQ3
*Q21	PCA REPORT	B	R	FFY	N/A	0-1#	N/A	0-1	NNNN	N/A	Y		&&	RQQ1
Q22	PLAN OF FINANCIAL ADJUSTMENT WORKSHEET BY PROGRAM	E	E	0-1	N/A	N/A	1-2	N/A	ENY	Y		&&	RQQ1	

*REFER TO IPOF NOTES - PAGES 5 - 6

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RPT ID	REPORT TITLES	--PERIOD--		----LEVEL OF DETAIL----				----OPTIONAL SELECTION----				DEST CODE	ROPES GROUP	
		--FM--	P	INDX	PROG	OBJ	FUND	FUND	GLA	FFY	PRJ/WP			
		A	E	I	P	O/S	F							
Q23	PLAN OF FINANCIAL ADJUSTMENT WORKSHEET BY CATEGORY	E	E	N/A	N/A	N/A	1-2	N/A	N/A				&&	RQQ1
*Q24	RECEIPT BY ORGANIZATION, PROGRAM & SOURCE	B	R	0-6#	0-5#	0-2	0-5	NNNN	GL3	Y			&&	RQQ1
Q25	SUMMARY OF RECEIPTS BY APPROPRIATION	B	R	N/A	N/A	1-2	1-2	NNNN	GL3				&&	RQQ1
Q26	YEAR END STATEMENT OF REVENUE	B	R	N/A	N/A	N/A	1-2	NNNN	N/A				&&	RQQ1
*Q27	RECEIPTS BY PROGRAM, ORGANIZATION, AND SOURCE	B	R	0-6#	0-5#	0-2	0-5	NNNN	GL3	Y			&&	RQQ1
*Q28	SUMMARY OF PROJ EXPENS/RECEIPTS/UNITS BY PROG & ORG	B	R	0-6#	0-5#	0-4#	0-5	NNNN	GL11	Y	Y		&&	RQQ3
*Q29	SUMMARY OF PROJECT EXPENS/RECEIPTS/UNITS BY ORG & PROG	B	R	0-6#	0-5#	0-4#	0-5	NNNN	GL11	Y	Y		&&	RQQ3
Q32	PLAN OF FINANCIAL ADJUSTMENT WORKSHEET BY PROJECT	E	E	N/A	N/A	1-4	1-2	N/A	N/A				&&	RQQ1
Q33	PLAN OF FINANCIAL ADJUSTMENT WORKSHEET BY FED CAT NO	E	E	N/A	N/A	1-4	N/A	N/A	N/A				&&	RQQ1
Q34	REPORT OF EXPENDITURES OF FEDERAL FUNDS	K	K	N/A	N/A	N/A	0-1	N/A	N/A				&&	RQQ3
*Q35	PROGRAM EXPENDITURES AND REIMBURSEMENTS	B	R	0-6#	0-9#	0-4#	FL	NNNN	GL13	Y			&&	RQQ5
*Q36	ORGANIZATION EXPENDITURES AND REIMBURSEMENTS	B	R	0-6#	0-9#	0-4#	FL	NNNN	GL13	Y			&&	RQQ5
*Q37	SUMMARY OF PROGRAM EXPENDS AND REIMBURSEMENTS	B	R	0-6#	0-9#	0-4#	0-7	NNNN	GL12				&&	RQQ5
*Q38	SUMMARY OF ORGANIZATION EXPENS AND REIMBS	B	R	0-6#	0-9#	0-4#	0-7	NNNN	GL12				&&	RQQ5
*Q42	PERSONNEL HOUR STATISTICS ACCOUNTABILITY REPORT	B	R	0-1#	0-3#	N/A	N/A	N/A	N/A	Y			&&	RQQ4
*Q43	SCO PAID TIME STATISTICS REPORT	B	R	0-1#	0-3#	N/A	N/A	N/A	N/A	Y			&&	RQQ4
Q50	EXPENDITURE TREND ANALYSIS BY ORG, PROG, & OBJ	A	L	0-6#	0-5#	0-4#	0-2	NNNN	N/A	Y			&&	RQQ4
Q51	EXPENDITURE TREND ANALYSIS BY PROG, ORG, & OBJ	A	L	0-6#	0-5#	0-4 #	0-2	NNNN	N/A	Y			&&	RQQ4
R01	LISTING OF PCA NUMBERS BY ELEMENT	M	H	N/A	N/A	N/A	N/A	N/A	N/A				&&	RMM1
S01	SUBSIDIARIES ON FILE	A	L	Y; M	0-1	N/A	N/A	1-3	NNNN	NNNN			&&	RGG1
*U01	VENDOR PAYMENT DETAIL REPORT	A	L	S	VT	VT	VT	VT	NNNN	N/A			&&	RUU1
*X01	ALPHABETIC LISTING OF VENDOR EDIT TABLE	H	H	N	0-1	N/A	N/A	1-2	N/A	N/A			&&	RXX1
*X02	VENDOR EDIT TABLE BY VENDOR NUMBER	H	H	N	0-1	N/A	N/A	1-2	N/A	N/A			&&	RXX1
X03	LISTING OF FEIN-SSN WITH MULTIPLE VENDOR NUMBERS	H	H		N/A	N/A	N/A	N/A	N/A	N/A			&&	RXX1
Y01	LISTING OF ACCRUALS TO BE REVERSED IN THE NEW YEAR	K	K		N/A	N/A	N/A	N/A	N/A	N/A			&&	RYY1

*REFER TO IPOF NOTES - PAGES 5 - 6

LEVEL OF DETAIL (IPOF) -
 N/A = NOT APPLICABLE (DEFAULT VALUE '0')
 # = ADDITIONAL REPORT SELECTION OPTIONS AVAILABLE

OPTIONAL FUND OR GLA
 N/A = NOT APPLICABLE
 GLXX = SEE FUND/GLA SELECTION OPTIONS - PAGE 7
 NNNN = ANY VALID FUND OR GLA
 ENY = SELECT ENACTMENT YEAR

OPTIONAL FFY OR PROJ/WP
 Y = SPECIFC FFY OR PROJ/WP MAY BE SELECTED

STANDARD LEVEL-OF-DETAIL OPTIONS				
Value	Index (I)	Program (P)	Object/Source (O/S)	Fund (F)
0	No Organization	No Program	No Object <u>or</u> No Source	No Fund
1	Section	Program	Category <u>or</u> Source	Fund
2	Sub-Section	Element	Object <u>or</u> Agency Source	Fund Detail
3	Unit	Component	Object Detail	** Project
4	Sub-Unit	Task	Agency Object	
5	Sub-Sub-Unit	PCA Number		
6	Index			** APPLICABLE ON D09, D10, G01-G04, AND HG1 REPORTS

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FM, DESTINATION, AND REPORT PERIOD NOTES/OPTIONS

<p><u>FM OPTIONS (MUST BE SPECIFIED)</u></p> <p>A – FOR ALL OUTPUT DEST EXCEPT E1 E – FOR E1 OUTPUT DEST</p> <p>A = CM; PM; PY B = CM; PM; PY; 01-13 E = CM; PY F = CM; PM G = CM; NM H = CM I = PM J = CM; PM; 01-12 K = PY L = PM; PY M = CM; 00-99 (SELECT ONE FFY) R = PM; PY; 01-13 S = PM; 01-12 X = E1 OUTPUT DEST NOT AVAILABLE</p> <p>NOTE: PY OPTION AVAILALE ONLY FROM JULY 1 UNTIL AGENCY RUNS YEAR-END CLOSE.</p> <p><u>DESTINATION CODES:</u></p> <p>A1 = AGENCY PRINT ONLY</p> <p>X1 = ALL PRINT OPTION EXCEPT NO ELECTRONIC STORAGE (E1).</p> <p>&& = ALL PRINT OPTIONS AVAILABLE</p> <p>A1 = AGENCY PRINTER D1 = OVERNIGHT REPORT FILE E1 = ELECTRONIC STORAGE F1 = SAME DAY REPORT FILE H1 = HEADQUARTERS PRINT L(1-9) = LASER PRINTER (12 X 8.5) N1 = SAME DAY AGENCY PRINT REPORT & REPORT FILE</p>	<p><u>P OPTIONS:</u></p> <p>FOR E1 OUTPUT DEST, PERIOD MUST BE BLANK EXCEPT FOR: "I;E", "Y;M". HOO MUST BE "F", AND Q35-Q38 MUST BE EITHER "I" OR BLANK</p> <p>B;U – OPTION: (DB2 & H02) B = BALANCED RECORDS ONLY U = UNBALANCED RECORDS ONLY BLANK = ALL RECORDS</p> <p>F – OPTION: (H00) F = FIXED 2 LINE FORMAT PER TRANSACTION FOR MONARCH BLANK = VARIABLE LINES PER TRANS</p> <p>FFY – FFY OPTION: C = CURENT FISCAL YEAR ONLY P = ALL PRIOR FISCAL YEARS ONLY I = INCEPTION TO DATE (Q37-Q38) BLANK = ALL FISCAL YEARS</p> <p>G;A – OPTION: (L01, L02, L03, & L04) A = ADJUSTMENTS ONLY G = GENERATORS ONLY BLANK = ALL RECORDS</p> <p>H – OPTION: (HG1) S = SUMMARIZE COST ALLOC, LABOR, SPECIAL PROCESS, YE BALANCE BLANK = NO SUMMARIZATION</p> <p>I;E – OPTION: (B03 & B04) I = INCLUDE FFY E = EXCLUDE FFY</p> <p>N – OPTION: (X01 & X02) C, E, I, P, X OR 0-5 = SELECT ONE SPECIFIC VENDOR TYPE A = C,E,I,P, X & 0 TYPES Z = ALL EXCEPT TYPE 1 (EMP) BLANK = ALL VENDOR TYPES</p>	<p><u>P OPTIONS:</u></p> <p>Q – OPTION: (Q35-Q36) A = INCEPTION TO DATE WITH ENY B = CURRENT FFY WITH ENY AND ASYM C = CURRENT FFY D = ALL PRIOR FFYs WITH ENY AND ASYM E = ALL FFYs WITH ENY AND AS I = INCEPTION TO DATE P = ALL PRIOR YEAR FFYs BLANK = ALL FFYs</p> <p>S – OPTION: (U01) M = ONE MONTH OF PAYMENTS S = SIX MONTHS OF PAYMENTS Y = ONE YEAR OF PAYMENTS BLANK ALL PAYMENTS SEE CPM VOL 6 CH III FOR SPECIFIC SELECTION OPTIONS</p> <p>T;N – OPTION: (DB3) N = RECS NOT READY TO TRANSMIT T = RECORDS READY TO TRANSMIT BLANK = ALL RECORDS</p> <p>V – OPTION: (D07) I = VENDOR TYPE I ONLY BLANK = ALL VENDOR TYPES</p> <p>Y;M – OPTION: (C02, G01, G03, S01) Y = YEAR TO DATE M = MONTH TO DATE</p>
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CALSTARS REPORT REQUEST TABLE REFERENCE CARD 02/04/2014

LEVEL OF DETAIL (IPOF) NOTES/ OPTIONS

<p>DB2 = I=0 ENTIRE REPORT I=1 DETAIL ACCOUNTS I=2 CONTROL ACCOUNTS ONLY I=3 DISBURSING ACCOUNTS ONLY I=4 REVENUE ACCOUNTS ONLY I=5 TRANSFER ACCOUNT ONLY I=6 REIMBURSEMENT ACCOUNT ONLY DB2 = P=0 REPORT WITHOUT APPN SYM TITLE DB3 = P=1 REPORT WITH APPN SYM TITLE</p> <p>D01 = P=0 ALL DOCUMENTS D03 = P=1 SORT/PAGE BREAK BY PROJECT NUMBER D04 = P=2 SORT/PAGE BREAK BY PROJECT NUMBER/WP</p> <p>D02 = P=0 BY VENDOR NUMBER P=1 BY DOC NUMBER</p> <p>D03 = O=0 BY GLAN O=1 NO GLAN F=0 NO FUND F=1 BY FUND F=2 BY FUND DETAIL F=3 NO FUND NO SUBSIDIARY F=4 BY FUND NO SUBSIDIARY F=5 BY FUND DETAIL NO SUBSIDIARY</p> <p>D07 = F=0 NO SUB-TOTAL F=1 SUB-TOTAL BY PCA</p> <p>D08 = I=0 BY DOCUMENT NUMBER I=1 BY VENDOR NUMBER BY DOC NUMBER P=0 NO SORT OR PAGE BREAK BY GLAN P=1 PRIMARY SORT/PAGE BREAK BY GLAN</p> <p>D09 = P=0 DON'T SHOW SUBSIDIARY CODE D10 = P=1 SHOW SUBSIDIARY CODE</p> <p>D11 = P=0 NO PROJECT P=1 PROJECT ONLY P=2 PROJECT & WORKPHASE</p>	<p>ET1 = P=0 DISPLAY EMPL INFO ONLY ET3 = P=1 DISPLAY EMPL INFO AND HOME BASE</p> <p>ET2 = I=0 DISPLAY FULL EMPLOYEE NUMBER I=1 DISPLAY LAST 4 DIGITS P=1 HEADING ONLY P=2 HEADINGS & BODY, EXCEPT LOC/MP P=3 HEADINGS & BODY, WITH LOCATION P=4 HEADINGS & BODY, WITH MP CODE O=0 DISPLAY PAY PERIOD YEAR AS YY O=1 DISPLAY PAY PERIOD YEAR AS CCYY</p> <p>ET4 = I=0 DISPLAY FULL EMPLOYEE NUMBER I=1 DISPLAY LAST 4 DIGITS P=1 HEADING ONLY P=2 HEADINGS & BODY O=0 DISPLAY PAY PERIOD YEAR AS YY O=1 DISPLAY PAY PERIOD YEAR AS CCYY</p> <p>HB5 = P=0 BY CURRENT DOCUMENT NUMBER P=1 BY TRANSACTION ID P=2 BY LOCATION AND DEPOSIT NUMBER O=0 SUM CURRENT MONTH DEPOSITS O=1 DETAIL CURRENT MONTH DEPOSITS</p> <p>HG1 = P=0 BY TRANSACTION ID P=1 BY DOCUMENT NUMBER</p> <p>H00 = IPOF MUST BE '0000' FOR E1 OUTPUT</p> <p>H06 = I=0 NO TOTALS BY CHECK NUMBER AND CURRENT DOCUMENT NUMBER I=1 TOTAL BY CHECK NUMBER AND CURRENT DOCUMENT NUMBER I=2 TOTAL BY LC/DEPOSIT NUMBER AND CHECK NUMBER</p> <p>H09-H10 = SEE Q11-Q13 NOTES</p> <p>H11 = I=0 BY INDEX I=1 NOT BY INDEX P=0 EQUIPMENT ONLY P=1 EQUIPMENT AND CAPITAL OUTLAY</p>	<p>H12 = I=0 BY AGENCY ETHNIC CODE I=1 EHTNIC CODE CONVERSION (SORT) F=0 ALL FUNDS COMBINED (1 REPORT) F=1 FEDERAL AND ALL OTHERS (2 REPORTS)</p> <p>K01 = F=1 NO SUBTOTAL BY CHECK NUMBER F=2 SUBTOTAL BY CHECK NUMBER</p> <p>L01 = I=0 NO EMPLOYEE NUMBER L02 = I=1 INCLUDES EMPLOYEE NUMBER L03 = P=1 INCLUDES TIMESHEET & SCO HOURS L04 = P=2 INCLUDES BATCH INFORMATION</p> <p>N20 = I=0 HEADQUARTERS + INSTITUTIONS I=1 REQUESTING ORG ONLY</p> <p>P01 = F=0 SORT BY FEIN BY VENDOR NUMBER/SUFFIX F=1 SORT BY VENDOR NUMBER/SUFFIX BY FEIN</p> <p>Q04 = I=0 SUMMARY – NO ORG CODE I=1 DETAIL - BY ORG CODE I=2 DETAIL - BY ORG CODE BY SECTION</p> <p>Q11-13 = F=0 NONE Q16-19 = F=1 FUND Q24 = F=2 FUND DETAIL Q27-29 = F=4 FUND AFTER PROGRAM & INDEX H09-10 = F=5 FUND DETAIL AFTER PROGRAM & INDEX</p> <p>Q11-13 = O=0-4 & F-T SEE VOLUME VI FOR SPECIFIC OBJECT, SOURCE, AND CHARACTER SELECTION OPTIONS</p> <p>Q21 = P=0 BY PCA LEVEL 1 P=1 BY PCA</p>
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LEVEL OF DETAIL (IPOF) NOTES/ OPTIONS

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<p>Q35 = F=A FUND WITHOUT FUND SOURCE Q36 F=B FUND DETAIL WITHOUT FUND SOURCE F=C FUND AFTER PROGRAM OR INDEX WITHOUT FUND SOURCE F=D FUND DETAIL AFTER PROGRAM OR INDEX WITHOUT FUND SOURCE F=E FUND & REFERENCE WITHOUT FUND SOURCE F=F FUND DETAIL & REFERENCE WITHOUT FUND SOURCE F=G FUND & REFERENCE AFTER PROGRAM OR INDEX WITHOUT FUND SOURCE F=H FUND DETAIL & REFERENCE AFTER PROGRAM OR INDEX WITHOUT FUND SOURCE</p> <p>Q35-36 = F=0-2 STANDARD OPTIONS F=4 FUND AFTER PROGRAM OR INDEX F=5 FUND DETAIL AFTER PROGRAM OR INDEX F=6 FUND & REFERENCE F=7 FUND DETAIL & REFERENCE F=8 FUND & REFERENCE AFTER PROGRAM OR INDEX F=9 FUND DETAIL & REFERENCE AFTER PROGRAM OR INDEX</p> <p>Q35-36 = I=0 NO ORGANIZATION I=1 SECTION I=2 SUB-SECTION I=3 UNIT I=4 SUB-UNIT I=5 SUB-SUB-UNIT I=6 INDEX</p> <p>Q35-38 = P=0-5 STANDARD OPTIONS P=6 PCA LEVEL 1 P=8 PCA LEVEL 1, NO PROGRAM DETAIL OR PCA P=9 PCA LEVEL 1 & PCA, NO PROGRAM DETAIL O=0-4 & A-T – SEE VOLUME VI FOR SPECIFIC OBJECT, SOURCE, & CHARACTER SELECT OPTIONS</p>	<p>Q37-38 = F=0-2 STANDARD OPTIONS F=6 FUND & REFERENCE F=7 FUND DETAIL & REFERENCE</p> <p>Q42-43 = I=0 NO INDEX I=1 WITH INDEX P=0 NO PCA OR PCA ACTIVITY P=1 PCA (NO PCA ACTIVITY) P=2 PCA AND PCA ACTIVITY P=3 PCA ACTIVITY (NO PCA)</p> <p>X01 = I=0 DISPLAY FEIN & SSN I=1 FILL FEIN & SSN FIELD WITH X'S F=1 BY VENDOR TYPE & SORT SEQUENCE F=2 BY SORT SEQUENCE</p> <p>X02 = I=0 DISPLAY FEIN & SSN I=1 FILL FEIN & SSN FIELD WITH X'S F=1 BY VENDOR TYPE & VENDOR NUMBER F=2 BY VENDOR NUMBER</p> <p>U01 = IPOF – ENTER VENDOR TYPE(S) TO SELECT</p>	
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CALSTARS REPORT REQUEST TABLE REFERENCE CARD 02/04/2014
FUND, GLA, FFY, AND PROJECT/WP SELECTION OPTIONS

<p>NNNN = ENTERING A FUND NUMBER WILL PRODUCE A REPORT ONLY FOR THAT FUND. (U01 – ENTER N998 TO EXCLUDE FUND 0998-ORF) BLANK = ALL FUNDS</p> <p>NNNN = ENTERING A GLA NUMBER WILL PRODUCE A REPORT ONLY FOR THAT GLA OR GROUP OF GLA'S BLANK = DEFAULT GROUP OF GLA'S</p> <p>ENY = YYYY IN GLA SELECTS ONE ENACTMENT YEAR. BLANK = ALL ENACTMENT YEARS</p> <p>Y = IN FFY OR PROJECT/WP COLUMN INDICATES OPTIONAL SPECIAL SELECTION AVAILABLE BLANK IN FFY = ALL FFY NNNN IN FFY = ANY VALID FFY BLANK IN PROJ/WP = ALL PROJECT/WP PROJ/WP = ANY VALID PROJECT/WP COMBINATION OR PROJECT OR WP</p> <p>GL1 = 3010; 3040; 3110; 3210; 3220; 3290; 3730; 6150; 6170</p> <p>GL2 = 1311; 1312; 1313; 1314; 1315; 1319; 1330; 1340; 1380; 1400; 1500</p> <p>GL3 = DEFAULT = (EST RECEIPTS = 6230 + 6231) 6212= (PLANNED RECEIPTS = 6211 + 6212) 6212 OPTION CAN BE USED FOR E1</p> <p>GL4 = DEFAULT = (6150 + 6170); 6150; OR 6170</p> <p>GL6 = DEFAULT = (ENCUMBRANCES + ALLOC ENCUMBRANCES) 6150=ENCUMBRANCES ONLY</p> <p>GL7 = DEFAULT = (ENCUMBRANCES + ALLOC ENCUMBRANCES) 6150=ENCUMBRANCES ONLY XXXX= ANY ENACTMENT YEAR</p> <p>GL8 = DEFAULT = (1190, 1400, 1710, 1712, 1714)</p>	<p>GL9 = 1190; 1710; 1712; 1714</p> <p>GL10 = DEFAULT = (9000, 9812, 9822, 9844, 6150, 6160, 6170) 6150 = ALL EXCEPT 6160</p> <p>GL11 = DEFAULT =(ALL 3 REPORTS AND ALL GLAN'S EXCEPT PLANNED RECEIPTS) 6150 = ALL 3 REPORTS (EXCLUDES ALLOC ENCUMBRANCES) 6902 = UNITS REPORT ONLY 8000 = RECEIPT REPORT ONLY (ESTIMATE & ACTUAL) 8621 = RECEIPT REPORT ONLY (PLANNED & ACTUAL) 8621 OPTION CAN BE USED FOR E1 9000 = EXPENDITURE REPORT ONLY</p> <p>GL12 = DEFAULT (BLANK) - ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS + ALLOCATED ENCUMBRANCE; BUDGET COLUMN = 6210 + 6230 6150 - ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS; BUDGET COLUMN = 6210 + 6230 6211- ENCUMBRNCE COLUMN = ENCUMBRANCE + OBLIGATIONS + ALLOCATED ENCUMBRANCE; BUDGET COLUMN = 6210 +6211 (6211 OPTION CAN BE USED FOR E1) 6221 - ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS; BUDGET COLUMN = 6210 + 6211</p> <p>0XXX - SELECT SPECIFIC FFY. USE LAST 3 DIGITS OF FFY IN PLACE OF XXX. ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS + ALLOCATED ENCUMBRANCE; BUDGET COLUMN = 6210 + 6211</p> <p>1XXX - SELECT SPECIFIC FFY. USE LAST 3 DIGITS OF FFY IN PLACE OF XXX. ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS + ALLOCATED ENCUMBRANCE; BUDGET COLUMN = 6210 + 6230</p>	<p>GL13 = DEFAULT (BLANK) - ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS + ALLOCATED ENCUMBRANCE; BUDGET COLUMN = 6210 + 6230 6150 - ENCUMBRANCE COLUMN = ENCUMBRANCE + OBLIGATIONS; BUDGET COLUMN = 6210 + 6230 6211 - ENCUMBRNCE COLUMN = ENCUMBRANCE + OBLIGATIONS + ALLOCATED ENCUMBRANCE; BUDGET COLUMN = 6210 +6211 (6211 OPTION CAN BE USED FOR E1) 6221 - ENCUMBRANCE COLUMN = ENCUMBRNCE + OBLIGATIONS ; BUDGET COLUMN = 6210 + 6211</p> <p>OPTIONAL SELECTIONS ARE NOT AVAILABLE FOR E1 OUTPUT DESTINATION EXCEPT WHERE NOTED.</p>
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CALSTARS REPORT REQUEST TABLE REFERENCE CARD 02/04/2014

CROSS REFERENCE - SYSTEM GENERATED REPORTS TO ROPES QUEUES

EXTERNAL REPORTS AND ROPES QUEUES

<u>REPORT NAME RANGE</u>	<u>ROPES QUEUE</u>	<u>REPORT NAME RANGE</u>	<u>ROPES QUEUE</u>	<u>SOURCE/REPORT NAME</u>	<u>ROPES QUEUE</u>
CFB009-1 -> CFB021-1	IEUP	CFB800-1 -> CFB800-3	ERRC	GENERAL SERVICES:	
CFB080-1	RWW1	CFB800-4	DREC	DGSINV	DGSP
CFB080-2	DREC	CFB810-1 -> CFB881-1	IEUP	DGSNEFT	DGSP
CFB090-1	EXIN	CFB9**.*	TBLE		
CFB100-2	IEUP	CFBH00-1	RHH4	STATE CONTROLLER'S OFFICE:	
CFB200-*	ERRC	CFBH07-1	RHH2	FCCANCEL (Cancel warrants)	SCMO
		CFY***_*	YEC1	FC0571-C (Annual Accruals)	SCMO
CFB533-1 -> CFB535-1	LABE	CSBA****	ATER	FC0573-X (SCO final Rec)	SCMO
CFB536G*	LABG	CSBE02-1 -> CSBE03-3	TBLE	FC0576-B (Adj to SCO Accts)	SCMO
CFB536A4-->CFB536A8	LAB1	CSBBP*.*	TBLE	FC32023P (SCO selected Rpts)	SCMO
CFB537-1	LABE	CSBB3*-1	BUD1	FC32001P (Tab Run)	SCMO
CFB540** -> CFB544**	LABG	CSBW01-1 -> CSBW08-1	RWW1	FC32035P (Fund Rec)	SCMO
CFB540A4 ->CFB540A8	LAB1	CSB050-1 -> CSB080-2	IEUP	FC14510D (JEs)	SCJE
CFB550** -> CFB559**	LAB1	CSB090-*	EXIN	CSB084-1->CSB084-2 (CD102)	IEUP
		CSB500-1 -> CSB525-2	LABT		
CFB560-*	FUND	CSB558A1	LABG		
CFB565A*	CSTA	CSB770-1 -> CSB790-3	IEUP		
CFB565B*	CSTB	CSB9****	TBLE		
CFB565C*	CSTC	CSB915-1	IEUP		
CFB565D*	CSTD	CSD600-1	ROH1		
CFB580A*	CSTA	CSIE01-*	IRPT		
CFB580B*	CSTB	CSIE05-1	IRPT		
CFB580C*	CSTC	CSIE02-2 -> CSIE03-2	ITBL		
CFB580D*	CSTD	CSI017-1 -> CSI017-2	ITBL		
CFB584-1	ERRC	CSI017-8 -> CSI017-9	ITBL		
CFB590-*	FUND	CSI5****	ITBL		
CFB595A*	CSTA	CSI9****	ITBL		
CFB595B*	CSTB	CSI914-*	BPRT		
CFB595C*	CSTC	CSI915-1	BPRT		
CFB595D*	CSTD	CSIS****	ROH1		
CFB595E*	FUND	CSO521-1 -> CSO541-1	BPRT		
CFB700-1 -> CFB710-1	IEUP				
CFB710-3 -> CFB710-6	DREC	CSTARW02 -> CSTARW04	RWW1		
CFB710-7 -> CFB780-1	IEUP	CSTARW05	RW05		
		CSTARW06	RW06		
		CSTARW07 -> CSTARW1A	RWW1		
		CSU****	UTIL		
		CSY010-1 -> CSY203-3	YEC1		
		CSYDB3-1 -> CSYDB3-3	RDD1		

ASTERISKS (*) DENOTE ANY VALUE