TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 200 RECORD REFUND CASH OVERAGE TO PAYER

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3710	CASH OVERAGES
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO REFUND CASH OVERAGE ORIGINALLY RECORDED BY TC 113 TO PAYER.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 201 REDUCE DUE TO GOVERNMENTS & RECORD ABATEMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1
CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2
CR2
DR3
CR3
DR4
CR4

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD REDUCTION IN DUE TO OTHER GOVERNMENTS AND RECORD ABATEMENT. ENTER GLAN 3210, 3220 OR 3290. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES PREVIOUS ACCRUAL ESTABLISHED WITH TC 208 OR 283.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 202 RECORD PAYMENT ON LOAN TO ANOTHER FUND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 2
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD PAYMENT RECEIVED FOR LOAN MADE TO ANOTHER FUND ORIGINALLY ESTABLISHED WITH TC 219. FIRST FOUR DIGITS OF SUBSIDIARY CODE SHOULD BE THE FUND NUMBER THAT RECEIVED THE LOAN. INTEREST RECEIVED SHOULD BE RECORDED AS REVENUE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1400
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 1400
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 203 SCHEDULE PAYMENT OF AMTS DUE TO OTHER FUNDS (MAN)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
CR1	3021	CLAIMS IN PROCESS
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE PAYMENT FOR AMOUNT ACCRUED AS DUE TO OTHER FUNDS. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. FOR AUTO CLAIM SCHEDULE, USE TC 261. WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 204 REDUCE 'DUE TO' & RECORD AN ABATEMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
CR1	9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD REDUCTION IN DUE TO OTHER FUNDS OR APPROPRIATIONS AND RECORD ABATEMENT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES PREVIOUS ACCRUAL ESTABLISHED WITH TC 209 OR 285.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 205 REDUCE ACCOUNT PAYABLE & RECORD ABATEMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3010	ACCOUNTS PAYABLE
CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD REDUCTION IN ACCOUNTS PAYABLE AND RECORD ABATEMENT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES PREVIOUS ACCRUAL ESTABLISHED WITH TC 214 OR 215.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 206 RECORD AN ENCUMBRANCE & ALLOTMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6140	ALLOTMENTS--OFFSET
CR1 6130	ALLOTMENTS
DR2 6150	ENCUMBRANCES
CR2 6155	ENCUMBRANCES - OFFSET
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: ENCUMB
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD FIRST QUARTER OR ANNUAL ALLOTMENT AND TO RECORD ORIGINAL ENCUMBRANCE. REFER TO TC 061 AND TC 211 FOR ADDITIONAL COMMENTS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 6150
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO 1ST QUARTER ALLOTMENT
2) POSTS AS DEBIT TO ENCUMBRANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 6150
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO NET ALLOTMENTS
2) POSTS AS DEBIT TO ENCUMBRANCES

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 207 INCREASE AN ENCUMBRANCE & ALLOTMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6140	ALLOTMENTS--OFFSET
CR1 6130	ALLOTMENTS
DR2 6150	ENCUMBRANCES
CR2 6155	ENCUMBRANCES - OFFSET
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: ENCUMB
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD AN INCREASE IN A FIRST QUARTER ALLOTMENT AND AN ENCUMBRANCE. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. TO DECREASE A FIRST QUARTER ALLOTMENT AND AN ENCUMBRANCE, USE TC 207R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO 1ST QUARTER ALLOTMENT
2) POSTS AS DEBIT TO ENCUMBRANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 6150
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO NET ALLOTMENTS
2) POSTS AS DEBIT TO ENCUMBRANCES

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 208 REC ACCRUED EXP/ESTAB DUE TO GOVTS-PREV ENCUMB

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1		
DR2		
CR2		
DR3		
CR3		
DR4	6155	ENCUMBRANCES - OFFSET
CR4	6150	ENCUMBRANCES

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACCRUED EXPEND AS DUE TO OTHER GOV AND
REDUCE ENCUMBRANCE. USE GLAN 3210, 3220 OR 3290.
EVERY ENTRY SHOULD HAVE UNIQUE CURR DOC NBR.
CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC
RETRIEVAL, USE F4 KEY. NOT SUBJECT TO FI EDITS.
**********"R" REVERSE CODE IS NOT ALLOWED*********

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT
CURRENT DOCUMENT # USED TO POST
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6150
2) POSTS AS DEBIT TO G/L ACCT 9000

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 209 REC ACCRUED EXPEND/ESTAB DUE TO FUND-PREV ENCUMB

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1	3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
DR2		
CR2		
DR3		
CR3		
DR4	6155	ENCUMBRANCES - OFFSET
CR4	6150	ENCUMBRANCES

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACCRUED EXPENDITURE AS DUE TO OTHER FUNDS OR APPNS AND REDUCE ENCUMBRANCE. EVERY ENTRY SHOULD HAVE UNIQUE CURR DOC NBR. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. NOT SUBJECT TO FI EDITS.
**********"R" REVERSE CODE IS NOT ALLOWED*********

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT

DOCUMENT SUPPORTS G/L ACCT 3110
CURRENT DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6150
2) POSTS AS DEBIT TO G/L ACCT 9000

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO INCREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/08/06)

****

TRANSACTION CODE: 210 RECORD AN ENCUMBRANCE LIQUIDATION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	
CR1	
DR2	
CR2	
DR3	
CR3	
DR4 6155	ENCUMBRANCES - OFFSET
CR4 6150	ENCUMBRANCES

POSTING SEQUENCE: 6
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: ENCUMBRANCES (4)

SECURITY GROUP: ENCUMB
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD CANCELLATION OR LIQUIDATION OF
UNEXPENDED BALANCE OF ENCUMBRANCE DOCUMENT.
CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR
DOC RETRIEVAL, USE F4 KEY. NOT SUBJECT TO FI
EDITS.
**********"R" REVERSE CODE IS NOT ALLOWED*********

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6150
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 211 RECORD AN ORIGINAL ENCUMBRANCE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6150	ENCUMBRANCES
CR1 6155	ENCUMBRANCES - OFFSET
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: ENCUMBRANCES (4)

SECURITY GROUP: ENCUMB
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD AN ORIGINAL ENCUMBRANCE. CURRENT DOCUMENT MUST BE UNIQUE. A SEPARATE SUFFIX MUST BE USED FOR EACH PCA WITHIN THE SAME DOCUMENT. VENDOR NUMBER MUST BE USED IN ORDER THAT FUTURE PAYMENT/S WILL POST TO VENDOR PAYMENT FILE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 6150
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 6150
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 212 RECORD ADJUSTMENT INCREASING AN ENCUMBRANCE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6150	ENCUMBRANCES
CR1 6155	ENCUMBRANCES - OFFSET
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: ENCUMBRANCES (4)

SECURITY GROUP: ENCUMB
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD INCREASE IN ENCUMBRANCE (E.G. AMENDMENT
TO INCREASE CONTRACT OR PURCHASE ORDER AMOUNT).
CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR
DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 6150
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 213 RECORD AN ADJUSTMENT DECREASING AN ENCUMBRANCE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6155	ENCUMBRANCES - OFFSET
CR1 6150	ENCUMBRANCES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: ENCUMBRANCES (4)

SECURITY GROUP: ENCUMB
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO RECORD DECREASE IN ENCUMBRANCE (E.G. AMENDMENT TO DECREASE CONTRACT OR PURCHASE ORDER AMOUNT). CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. IF LIQUIDATING AN ENCUMBRANCE, USE TC 210.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6150
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 214 ACCRUE EXPEND PREV ENCUMBERED AS ACCT PAYABLE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1	3010	ACCOUNTS PAYABLE
DR2		
CR2		
DR3		
CR3		
DR4	6155	ENCUMBRANCES - OFFSET
CR4	6150	ENCUMBRANCES

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACCRUED EXPEND AS A/P AND REDUCE ENCUM.
EVERY ENTRY SHOULD HAVE UNIQUE CURR DOC NBR.
CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC
RETRIEVAL, USE F4 KEY. USE TC 215-R/212 TO RVRS
ACCRUAL AND ADJ ENCUM. NOT SUBJECT TO FI EDITS.
**********"R" REVERSE CODE IS NOT ALLOWED*********

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT

DOCUMENT SUPPORTS G/L ACCT 3010
CURRENT DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6150
2) POSTS AS DEBIT TO G/L ACCT 9000

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 215 ACCRUE EXPEND NOT PREV ENCUMBERED AS ACCT PAYABLE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3010	ACCOUNTS PAYABLE
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACCRUED EXPENDITURE AS ACCOUNTS PAYABLE. ENTRY IS PRIMARILY FOR YEAR-END ACCRUAL. MOST ENTRIES SHOULD HAVE UNIQUE CURR DOC NBR. TO ACCRUE EXPEND AS DUE TO OTHER GOVERNMENTS, USE TC 283. TO ACCRUE EXPEND AS DUE TO OTHER FUNDS, USE TC 285.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 3010
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 216 REC PAYMENT FOR PREPAID EXP (MAN SCHEDULE)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1720	OTHER PREPAID EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE FOR PREPAID EXPENSE. WHEN THE EXPENSE IS REALIZED, LIQUIDATE THE PREPAID EXPENSE FOR THE APPROPRIATE AMOUNT WITH A TC 218. FOR AUTO CLAIM SCHEDULE, USE TC 217. WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 217 REC PAYMENT FOR PREPAID EXP (AUTO SCHEDULE)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1720	OTHER PREPAID EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE FOR PREPAID EXPENSE. WHEN THE EXPENSE IS REALIZED, LIQUIDATE THE PREPAID EXPENSE FOR THE APPROPRIATE AMOUNT WITH A TC 218. FOR MANUAL CLAIM SCHEDULE, USE TC 216. WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 218 AMORTIZE PREPAID EXPENSES

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	NOT ALLOWED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1720	OTHER PREPAID EXPENSES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECOGNIZE EXPENDITURE PREVIOUSLY RECORDED AS A PREPAID EXPENSE WITH A TC 216 OR TC 217.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 219 RECORD LOAN MADE TO ANOTHER FUND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
CR1	1140	CASH IN STATE TREASURY
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 1
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: GENERAL JOURNAL (9)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD A LOAN TO ANOTHER FUND IN THE FUND PROVIDING THE FUNDS. FIRST FOUR DIGITS OF SUBSIDIARY CODE SHOULD BE THE FUND THAT RECEIVED THE LOAN. TO RECORD LOAN IN THE FUND RECEIVING FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LOAN, USE TC 202.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1400
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 220 RECORD AN OBLIGATION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6170	OBLIGATIONS
CR1 6180	OBLIGATIONS--OFFSET
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 6
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: OBLIGATIONS (5)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 6170
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO OBLIGATIONS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO OBLIGATIONS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 6170
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 221 ESTAB DUE FROM OTHER GOVT-AUDIT EXCEPTION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1500	DUE FROM OTHER GOVERNMENTS
CR1 1600	PROVISION FOR DEFERRED RECEIVABLES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD AMOUNT DUE FROM LOCAL OR OTHER GOVERNMENTAL AGENCY AS A RESULT OF AN AUDIT. USE SOURCE CODE 580990 IF RECEIPT IS POSTED AS ABATEMENT. IF ORIGINAL APPN HAS REVERTED, ENTRY MAY BE DONE TO POST CASH AS REVENUE. TRANS DOES NOT POST TO AP FILE UNTIL CASH IS RECEIVED.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH NOT ALLOWED)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1500
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 222 RECORD AN ADJUSTMENT INCREASING AN OBLIGATION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6170	OBLIGATIONS
CR1 6180	OBLIGATIONS--OFFSET
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 6
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: OBLIGATIONS (5)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 6170
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO OBLIGATIONS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO OBLIGATIONS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 6170
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 223 RECORD AN ADJUSTMENT DECREASING AN OBLIGATION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6180	OBLIGATIONS--OFFSET
CR1 6170	OBLIGATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 6
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: OBLIGATIONS (5)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 6170
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO OBLIGATIONS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO OBLIGATIONS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6170
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 224 LIQUIDATE AN OBLIGATION

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	NOT ALLOWED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6180	OBLIGATIONS--OFFSET
CR1 6170	OBLIGATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 6
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: OBLIGATIONS (5)

SECURITY GROUP: OTHER
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6170
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 6170
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO OBLIGATIONS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO OBLIGATIONS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 6170
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 225 LIQUIDATE DUE FROM OTHER GOVT AND RECORD ABATEMENT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110	GENERAL CASH
CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2 1600	PROVISION FOR DEFERRED RECEIVABLES
CR2 1500	DUE FROM OTHER GOVERNMENTS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: RECPT-CASH
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD CASH RECEIVED FROM OTHER GOVERNMENTS FOR AN A/R-AUDIT EXCEPTION-ABATEMENT. ENTER RD/RC NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY. CODING FIELDS MUST MATCH THE ORIGINAL DOC. FOR DOCUMENT RETRIEVAL, USE F4. TC CREATES SPEC APPN FILE POSTING TO DR UNREMITTED ABATEMENTS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 07/15/03)

****

TRANSACTION CODE: 226 SCHEDULE PREPAY TO OTH GOVT - NO GP EXP (AUTO) TO

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2 1740	PREPAYMENTS TO OTHER GOVERNMENTS
CR2 5330	RESERVE FOR PREPAID ITEMS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT TO OTHER GOV. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE 1741,1742 R 1749. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 488). WILL GEN TC360. USE TC 227R TO REVERSE. FOR CREDIT MEMO USE TC475.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1740
2) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 227 SCHEDULE PREPAY TO OTHER GOVT - NO GP EXP (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2 1740	PREPAYMENTS TO OTHER GOVERNMENTS
CR2 5330	RESERVE FOR PREPAID ITEMS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE PREPAYMENT TO OTHER GOV. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE 1741, 1742 OR 1749. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 488). WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1740
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 07/15/03)

****

TRANSACTION CODE: 228 SCHEDULE PREPAYMTS TO NON-GOVTS - NO GP EXP (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2 1750	PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES
CR2 5330	RESERVE FOR PREPAID ITEMS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT TO NONGOVERNMENTAL ENTITY. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 489). WILL GENERATE TC 360. USE TC 229R TO REVERSE. FOR CREDIT MEMO USE TC476.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1750
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 229 SCHEDULE PREPAYMTS TO NON-GOVTS - NO GP EXP (MAN)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2 1750	PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES
CR2 5330	RESERVE FOR PREPAID ITEMS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHD TO DISBURSE PREPAYMENT TO NONGOVERNMENTAL ENTITY. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 489). WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1750
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 11/02/01)

****

TRANSACTION CODE: 230 LIQUIDATE DUE FROM OTHER GOVT AND RECORD REVENUE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110	GENERAL CASH
CR1 8000	REVENUE/OPERATING REVENUE
DR2 1600	PROVISION FOR DEFERRED RECEIVABLES
CR2 1500	DUE FROM OTHER GOVERNMENTS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECPT-CASH
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RECEIPT OF CASH AND LIQUIDATE A/R-DUE FROM OTHER GOV-AUDIT EXCEPTION. ENTER RD/RC NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY. TC 230 IS USED WHEN APPN HAS REVERTED. IF APPN HAS NOT REVERTED, USE TC 225. TRANSACTION CREATES SPECIAL AP FILE POSTING TO DR UNREMIT REV.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 05/01/03)

****

TRANSACTION CODE: 231 SCHED EXPEND NOT PREV ENCUMBERED OR ACCRUED (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE ADVICE FOR EXPENDITURE PREVIOUSLY NOT ENCUMBERED. TRANSACTION WILL GEN TC 360. USE TC 240R TO REVERSE WHICH ALSO GENERATES 360R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------- 2)
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 232 SCHED EXPENDITURES PREVIOUSLY ENCUMBERED (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1	3021	CLAIMS IN PROCESS
DR2		
CR2		
DR3		
CR3		
DR4	6155	ENCUMBRANCES - OFFSET
CR4	6150	ENCUMBRANCES

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE ADVICE FOR EXPENDITURE PREVIOUSLY ENCUMBERED. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. TRANS WILL GEN TC 360. USE TC 240-R TO RVRS AND TC 212 TO CORRECT ENCUM.
**********"R" REVERSE CODE IS NOT ALLOWED*********

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) POSTS AS CREDIT TO G/L ACCT 6150

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------- 2)
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 233 SCHEDULE PAYMENT PREVIOUSLY ACCRUED (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3010	ACCOUNTS PAYABLE
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE ADVICE FOR EXPENDITURE PREVIOUSLY ACCRUED AS ACCOUNTS PAYABLE. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE TC 246R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 12/19/08)

****

TRANSACTION CODE: 234 DISBURSE EXCESS SALARY ADVANCE REPAYMENT - MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1714	SALARY ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DISBURSEMENT OF MANUAL ORF FUND 0998 CK FOR BALANCE OF PAYROLL DUE EMPLOYEE. THIS ENTRY IS THE NET DIFFERENCE BETWEEN THE SALARY ADVANCE AMOUNT AND THE SCO PAYROLL WARRANT. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. FOR AUTOMATED CHECK, USE TC 430.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1714 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 12/17/08)

****

TRANSACTION CODE: 235 DISBURSE EXCESS TRAVEL ADVANCE REPAYMENT - MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1712	TRAVEL ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DISBURSEMENT OF MANUAL ORF FUND 0998 CK FOR BALANCE OF TRAVEL EXPENSE DUE EMPLOYEE. THIS ENTRY IS THE NET DIFFERENCE BETWEEN THE TRAVEL EXP CLAIM AND THE TRAVEL ADV AMOUNT. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. FOR AUTOMATED CHECK, USE TC 431.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 1712 REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 237 RECORD SCO DISBURSEMENT OF DEPOSITS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500	LIABILITIES FOR DEPOSITS
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO DISBURSEMENT OF LIABILITIES FOR DEPOSIT. TRANS IS TYPICALLY USED IN SPECIAL DEPOSIT ACCOUNTING AND IS POSTED AT FUND LEVEL. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). FOR DISBURS OF AGENCY TRUST (GLAN 1120), USE TC 185.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3500
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE

1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 239 SCHEDULE NO WARRANT REIMBURSEMENT REFUND (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLM SCHD FROM REIMBS. ATTACH LTR WITH DATE OF ORIGINAL DEPOSIT AND CR NBR. MARK FACE SHEET "NO WARRANT" AND INCLUDE AGENCY NAME & CREDIT APPN INFO. IF PAYEE IS NON-STATE ENTITY OR WARR REQUIRED, SCO PRE-APPROVAL REQUIRED. LTR TO TFR FUNDS TO "D" ACCT REQD. WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE -------
1) POSTED IF REPORTABLE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE ------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE ------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 05/01/03)

****

TRANSACTION CODE: 240 SCHED DIRECT EXPEND NOT PREV ENC OR ACCRUED (MAN)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE NOT ENCUMBERED OR ACCRUED. USE TC 231 FOR AUTOMATED CLAIM, TC 471 FOR CREDIT MEMO OR TC 253 FOR CLAIM CUT. TRANSACTION WILL GENERATE TC 360. REVERSE CODE WILL GENERATE TC 360R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/11/07)

****

TRANSACTION CODE: 241 ADJ DECREASE DUE FROM OTHER GOVERNMENT-AUDIT EXCPT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1600	PROVISION FOR DEFERRED RECEIVABLES
CR1 1500	DUE FROM OTHER GOVERNMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DECREASE IN DUE FROM OTHER GOVERNMENTS-
AUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL
ENTRY WAS POSTED WITH TC 221. TO RECORD INCREASE,
USE TC 244.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 242 REC DIRECT SCO PAY OF EXP NOT PREV ENC OR ACC

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO PAYMENT OF EXPEND NOT PREVIOUSLY ENCUM OR ACCRUED. USE SCO DOC NBR AS CURR DOC FOR AUDIT PURPOSES. USE TC 240/240R TO CORRECT VENDOR NBR/OBJ DTL ERRORS. CAUTION: USING TC 242 TO CORR VENDOR NBR OR OBJ DTL ERRORS MAY CREATE ERROR IN RP FILE. IF USED, TC R01/R02 MAY BE NEEDED.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 243 SCHED EXPENDENDITURES PREV ENCUMBERED (MANUAL)

```
-----------INPUT CODING REQUIREMENTS----------            THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #:      REQUIRED                              DR1 9000     APPRO EXPEND/OPERATING EXPEND & EXPENSES
MODIFIER:              OPT/AGY DEFINED                         CR1 3021   CLAIMS IN PROCESS
REFERENCE DOCUMENT #:  REQUIRED                              DR2
VENDOR #:              OPT/AGY DEFINED                         CR2
INVOICE #:             OPT/AGY DEFINED                       DR3
CURRENT DOCUMENT #:    OPT/AGY DEFINED                         CR3
INDEX:                 REQUIRED                              DR4 6155     ENCUMBRANCES - OFFSET
OBJECT DETAIL:         REQUIRED                                CR4 6150   ENCUMBRANCES
PCA NO:                REQUIRED
PROJECT #:             OPT/AGY DEFINED            POSTING SEQUENCE:      8                              SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE:    OPT/AGY DEFINED            CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)               NET BATCH BAL:  PLUS
SOURCE:                NOT ALLOWED                TRANSACTION REGISTER:  EXPENDITURE DISBURSEMENTS (6)  ACTIVE STATUS:  ACTIVE
CHECK #:               NOT ALLOWED
APPROPRIATION SYMBOL:  LOOKED UP BY PCA           TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE
FUND/FUND SOURCE:      LOOKED UP BY PCA           PREVIOUSLY ENCUMBERED.  CODING FIELDS MUST MATCH
FUND DETAIL:           OPT/AGY DEFINED            EXISTING DOCUMENT.  FOR DOCUMENT RETRIEVAL, USE F4
BUDGETARY SEQ:         NOT ALLOWED                KEY.  TRANSACTION WILL GEN TC 360.  USE TC 240R
SUBSIDIARY ACCOUNT:    NOT ALLOWED                TO REVERSE AND TC 212 TO CORRECT ENCUMBRANCE.
G/L ACCOUNT #:         NOT ALLOWED                **********"R" REVERSE CODE IS NOT ALLOWED*********
VENDOR NAME/ADDRESS:   REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

   ------------ DOCUMENT FILE -------------    ---------- APPROPRIATION FILE ----------    ------------ ALLOTMENT FILE ------------
   *         (MATCH REQUIRED)                  *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO LIQUIDATIONS          1) POSTS AS CREDIT TO ENCUMBRANCES          1) POSTS AS CREDIT TO ENCUMBRANCES
   DOCUMENT SUPPORTS G/L ACCT 6150          2) POSTS AS DEBIT TO  EXPENDITURES          2) POSTS AS DEBIT TO  CASH EXPENDITURES
   REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS     ----------- CASH CONTROL FILE ----------    ---------- GRANT PROJECT FILE ----------
                                              *        (NO MATCH REQUIREMENT)             *        (NO MATCH REQUIREMENT)
   DOCUMENT SUPPORTS G/L ACCT 6150          1) POSTS AS CREDIT TO CASH DECREASE         1) POSTS AS CREDIT TO ENCUMBRANCES
   REFERENCE DOCUMENT # USED TO POST        2) NOT POSTED                               2) POSTS AS DEBIT TO  CASH EXPENDITURES

   ------------ OPERATING FILE ------------
1) POSTS AS DEBIT TO  GL ACCT  9000            --------- VENDOR PAYMENT FILE ----------    ----------- SUBSIDIARY FILE ------------
2) POSTS AS CREDIT TO  G/L ACCT  6150       1) ADDS PAYMENT RECORD IF VENDOR # USED     1) NOT POSTED

                                              ------- REPORTABLE PAYMENT FILE -------- 2)
                                            1) POSTED IF REPORTABLE
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

   -------- ALLOTMENT SHADOW FILE ---------    ------- CASH CONTROL SHADOW FILE -------    ------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO ENCUMBRANCES          1) POSTS AS CREDIT TO CASH DECREASE         1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES     2) NOT POSTED                               2) POSTS AS DEBIT TO  EXPENDITURES

   ------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO  EXPENDITURES                                                                  TRANSACTION CODE  243
```

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/11/07)

****

TRANSACTION CODE: 244 ADJ INCREASE DUE FROM OTHER GOVERNMENT-AUDIT EXCPT

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1500	DUE FROM OTHER GOVERNMENTS
CR1 1600	PROVISION FOR DEFERRED RECEIVABLES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD INCREASE IN DUE FROM OTHER GOVERNMENTS-
AUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL
ENTRY WAS POSTED WITH TC 221. TO RECORD DECREASE,
USE TC 241.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1500
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 245 REC SCO PAY OF EXPENDITURE PREV ENCUMBERED

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1	1140	CASH IN STATE TREASURY
DR2		
CR2		
DR3		
CR3		
DR4	6155	ENCUMBRANCES - OFFSET
CR4	6150	ENCUMBRANCES

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY ENCUMBERED. USE SCO DOC NBR AS CURR DOC FOR AUDIT PURPOSES. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 242R TO REVERSE AND TC 212 TO CORRECT ENCUMBRANCE.
**********"R" REVERSE CODE IS NOT ALLOWED*********

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 6150
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURES

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) POSTS AS CREDIT TO G/L ACCT 6150

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 246 SCHED PAYMT OF EXPEND PREVIOUSLY ACCRUED (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3010	ACCOUNTS PAYABLE
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE PREVIOUSLY ACCRUED AS ACCOUNTS PAYABLE. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TRANSACTION WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 248 REC SCO PAYMENT OF EXPENDITURE PREV ACCRUED

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3010	ACCOUNTS PAYABLE
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY ACCRUED AS ACCOUNTS PAYABLE. USE SCO DOCUMENT NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 250 SCHED PREPAY TO OTHER FUND/APPN-NO GP EXP (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
CR2 5330	RESERVE FOR PREPAID ITEMS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE AND RECORD PREPAYMENT TO OTHER FUND/APPN. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT. TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 441). WILL GEN TC 360. USE TC 251R TO RVRS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1730
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE --------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------ APPROPRIATION SHADOW FILE ------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE ------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 251 SCHED PREPAYMTS TO OTHER FUND/APPN-NO GP EXP (MAN)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021	CLAIMS IN PROCESS
DR2 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
CR2 5330	RESERVE FOR PREPAID ITEMS
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE AND RECORD PREPAYMENT TO OTHER FUND/APPN. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT. TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 441). WILL GEN TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1730
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 252 REDUCE CLAIMS FILED, NOTICE OF CLAIMS PAID

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	OPT/AGY DEFINED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3020	CLAIMS FILED
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: CLAIMS FILED (2)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO MANUALLY POST REDUCTION IN CLAIMS FILED FOR CLAIMS PAID BY SCO. AGENCY MAY USE AUTOMATED CD102 POSTING PROCESS (REFER TO TC 362). BALANCE OF CLAIM SCHEDULES IN GLAN 3020 MAY BE OBTAINED BY USING THE ONLINE DOCUMENT FILE INQUIRY OR BY ORDERING A D05 REPORT.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3020
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3020
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 253 REDUCE EXPENDITURE (CLAIM CORRECTION)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: MINUS
ACTIVE STATUS: ACTIVE

TO REDUCE EXPENDITURE DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING INFO AS THE ORIGINAL TRANSACTION. CURRENT DOC IS CLAIM SCHEDULE NUMBER. IF ORIGINAL TRANS WAS TC 226 - 229, USE TC P53. TC R01 MAY BE NEEDED FOR RP FILE. TRANSACTION WILL GENERATE TC 361.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 255 RECORD CLAIM CORRECTION - INCREASE DEPOSITS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3020	CLAIMS FILED
CR1 3500	LIABILITIES FOR DEPOSITS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: CLAIMS FILED (2)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO REDUCE DECREASE IN DISBURSEMENT FROM LIABILITIES FOR DEPOSITS DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION DOES NOT GENERATE TC 361.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3020
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3020
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 256 RECORD CLAIM CORRECTION - INCREASE REVENUE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 8000	REVENUE/OPERATING REVENUE
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: RECPT-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO REDUCE DECREASE IN DISBURSEMENT FROM REVENUE DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION WILL GENERATE TC 361.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED
2)

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 257 RECORD CLAIM CORRECTION - INCREASE REIMBURSEMENTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140	CASH IN STATE TREASURY
CR1 8100	REIMBURSEMENTS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: RECPT-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO REDUCE DECREASE IN DISBURSEMENT FROM REIMBURSEMENTS DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION WILL GENERATE TC 361.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO REIMBURSEMENTS
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 8100
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS CREDIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 259 LIQUIDATE DUE FROM OTH FUND - OP TRANSFERS-IN

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	1140	CASH IN STATE TREASURY
CR1	1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD LIQUIDATION OF DUE FROM OTHER FUNDS FOR OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH TC 260. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1400
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 1400
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS DEBIT TO CASH INCREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 260 RECORD ACCRUAL OP TRANS-IN - DUE FM OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	OPT/AGY DEFINED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
CR1 9811	OPERATING TRANSFERS IN
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DUE FROM OTHER FUNDS FOR ACCRUAL OF OPERATING TRANSFERS-IN. USE SOURCE CODE 3NNNNN SERIES. THE FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE THE FUND NUMBER AMOUNT IS DUE FROM.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT DOCUMENT SUPPORTS G/L ACCT 1400 CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS CREDIT TO GL ACCT 9811
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1400
2) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 9811

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS CREDIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 261 SCHED DUE TO OTHER FUNDS (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	REQUIRED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1	3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
CR1	3021	CLAIMS IN PROCESS
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE & RA FOR EXPENDITURE PREVIOUSLY ACCRUED AS DUE TO OTHER FUNDS OR APPNS. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 203 FOR MANUAL SCHEDULE. TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE TC 203R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 262 REC SCO PAYMENT OF AMOUNT DUE TO OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY ACCRUED AS DUE TO OTHER FUNDS. USE SCO DOCUMENT NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 263 SCO LIQUIDATION OF AMOUNTS DUE TO GOVERNMENTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1
CR1 1140 CASH IN STATE TREASURY
DR2
CR2
DR3
CR3
DR4
CR4

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY ACCRUED AS DUE TO OTHER GOVERNMENTS. ENTER GLAN 3210, 3220 OR 3290. USE SCO DOCUMENT NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 264 REC DISBURSEMENT/ESTABLISH PREPAY TO OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	REQUIRED IF PCA NOT USED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1730	PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
CR1 1140	CASH IN STATE TREASURY
DR2 6270	RESERVED APPROPRIATIONS
CR2 6275	RESERVED APPROPRIATIONS-OFFSET
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD PREPAYMENT TO OTHER FUNDS OR APPNS BY SCO. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT. ENTRY IS USED TO POST ADVANCES TO DEPT OF GENERAL SERVICES. TO LIQUIDATE, USE TC 413. TO RECORD EXPENSES AGAINST THE PREPAYMENT, USE TC 242 OR TC 245.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RESERVES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1730
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/11/07)

****

TRANSACTION CODE: 265 ADJUST DECREASE OPERATE TRANS IN/DUE FROM OTH FUND

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	OPT/AGY DEFINED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9811	OPERATING TRANSFERS IN
CR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DECREASE IN DUE FROM OTHER FUNDS FOR OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH TC 260. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO ADJUSTMENTS
DOCUMENT SUPPORTS G/L ACCT 1400
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO NET TRANSFERS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9811
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO DECREASES
RECORD SUPPORTS G/L ACCT 1400
2) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 9811

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO NET APPROPRIATIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 266 REC RETURN OF PREPAYMENTS FROM OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3120	PREPAYMENTS FROM OTHER FUNDS & APPNS
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF UNUSED PREPAYMENT TO THE FUND THAT ORIGINALLY MADE THE PREPAYMENT. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3120
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)
APPROPRIATION SHADOW FILE		
1) NOT POSTED		
2)		

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 267 REC REPAY OF ADVANCES RECEIVED FROM OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 4010	ADVANCES FROM OTHER FUNDS
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD RETURN OF ADVANCES RECEIVED FROM OTHER FUNDS. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT).

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) NOT POSTED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 4010
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) NOT POSTED	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 268 SCHED DUE TO OTHER GOVTS (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1
CR1 3021 CLAIMS IN PROCESS
DR2
CR2
DR3
CR3
DR4
CR4

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN AUTO CLAIM SCHEDULE & RA FOR EXPENDITURE PREVIOUSLY ACCRUED AS DUE TO OTHER GOVERNMENTS. ENTER GLAN 3210, 3220 OR 3290. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 284 FOR MANUAL SCHEDULE. TRANS WILL GEN TC 360. TO RVRS, USE TC 284R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 269 DISBURSE REVENUE REFUND FROM GENERAL CASH-AUTO CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTO CHECK FOR DISBURSEMENT OF REVENUE REFUND FROM GEN CASH. VERIFY GENERAL CASH BALANCE BEFORE USING TC 269. USE SOURCE CODE 1NNNNN OR 2NNNNN. USE TC 276 FOR MANUAL CHECK. TO REVERSE, USE TC 276R. TRANSACTION CREATES SPECIAL APPN FILE POSTING TO CREDIT UNREMITTED REVENUE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 270 SCHEDULE REVENUE REFUND (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE REFUND FROM REVENUE. USE SOURCE CODE 1NNNNN OR 2NNNNN SERIES. USE TC 271 FOR AUTOMATED CLAIM SCHEDULE. TRANSACTION WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 271 SCHEDULE REVENUE REFUND (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE AND REMITTANCE ADVICE TO DISBURSE REFUND FROM REVENUE. USE SOURCE CODE 1NNNNN OR 2NNNNN. USE TC 270 FOR MANUAL CLAIM SCHEDULE. TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE TC 270R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE
2)

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 272 DISBURSE REIMBSMT REFUND FROM GEN CASH - MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DISBURSEMENT OF GENERAL CASH REIMBURSEMENT REFUND WITH MANUAL CHECK. VERIFY GENERAL CASH BALANCE BEFORE USING TC 272. USE SOURCE CODE 99N9NN. USE TC 274 FOR AUTOMATED CHECK. TRANSACTION CREATES SPECIAL APPN FILE POSTING TO CREDIT UNREMITTED REIMBURSEMENTS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE -------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/12/03)

****

TRANSACTION CODE: 273 SCHED NO WARRANT REIMBURSEMENT REFUND (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN NO WARR CLM SCHD FROM REIMBS. ATTACH LTRW/
DATE OF ORIGINAL DEPOSIT & CR NBR. MARK FACE SHEET
"NO WARRANT"& INCL AGENCY NAME &CREDIT APPNINFO.
IF PAYEE IS NON-STATE ENTITY ORWARR REQUIRED,SCO
PRE-APPROVAL REQUIRED. LTR TOTRF FUNDS TO"D"ACCT
REQD. WILL GENERATE TC 360.USE TC 239R TO REVERSE

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE -------- 2)
1) POSTED IF REPORTABLE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/20/01)

****

TRANSACTION CODE: 274 DISBURSE REIMBSMT REFUND FROM GEN CASH - AUTO CHK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CHECK FOR DISBURSEMENT OF REIMBURSEMENT REFUND FROM GENERAL CASH. VERIFY GENERAL CASH BALANCE BEFORE USING TC 274. USE SOURCE CODE 99N9NN SERIES. USE TC 272 FOR MANUAL CHECK. TO REVERSE, USE TC 272R. TRANS CREATES SPECIAL AP FILE POSTING TO CR UNREMITTED REIMBURS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 275 RECORD REMITTANCE OF SALES TAX - AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CHECK FOR REMITTANCE OF SALES TAX ORIGINALLY RECORDED AS DUE TO OTHER FUNDS OR APPNS (TC 161). CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 162 FOR MANUAL CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3110
REFERENCE DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 276 DISBURSE REVENUE REFUND FROM GENERAL CASH-MAN CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK FOR DISBURSEMENT OF REVENUE REFUND FROM GENERAL CASH. VERIFY GENERAL CASH BALANCE BEFORE USING TC 276. USE SOURCE CODE 1NNNNN OR 2NNNNN SERIES. USE TC 269 FOR AUTOMATED CHECK. TRANSACTION CREATES SPECIAL APPN FILE POSTING TO CREDIT UNREMITTED REVENUE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED

---------- REPORTABLE PAYMENT FILE ---------- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 277 DISBURSE ORF SALARY ADVANCE - MANUAL CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1714	SALARY ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF SALARY ADVANCE. THIS ENTRY IS FOR OFFICE REVOLVING FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION TO POST TO THE VENDOR PAYMENT FILE. USE TC 422 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1714
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 278 DISBURSE ORF TRAVEL ADVANCE - MANUAL CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1712	TRAVEL ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF TRAVEL ADVANCE. ENTRY IS FOR OFFICE REVOLVING FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION TO POST TO THE VENDOR PAYMENT FILE. USE TC 423 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1712
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 05/24/05)

****

TRANSACTION CODE: 279 LIQUIDATE TRAVEL ADVANCE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
CR1 1712	TRAVEL ADVANCES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO LIQUIDATE TRAVEL ADV AND ESTABLISH DUE FROM OTHER FUNDS/APPNS. ENTRY IS FOR ORF (FUND 0998) ONLY. ENTER DOC NBR OF TRAVEL ADV (TC 278/423) IN REF DOC FIELD. ENTER CLAIM SCHD NBR IN CURR DOC FIELD. USE ORF VENDOR NBR. FIRST FOUR DIGITS OF SUBSID ARE FUND NBR REIMBURSING ORF. NO FJ EDITS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1712
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1400
CURRENT DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 280 DISBURSE ORF EXPENSE ADVANCE - MANUAL CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1710	EXPENSE ADVANCES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF EXPENSE ADVANCE. ENTRY IS FOR OFFICE REVOLVING FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION TO POST TO THE VENDOR PAYMENT FILE. USE TC 424 FOR AUTOMATED CHECK.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1710
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 281 LIQUIDATE EXPENSE ADVANCE

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1400	DUE FROM OTHER FUNDS OR APPROPRIATIONS
CR1 1710	EXPENSE ADVANCES
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO LIQUIDATE EXPENSE ADV AND ESTABLISH DUE FROM OTHER FUNDS/APPNS. ENTRY IS FOR ORF (FUND 0998) ONLY. ENTER DOC NBR OF EXPENSE ADV (TC 280) IN REF DOC FIELD. ENTER CLAIM SCHD NBR IN CURR DOC FIELD. USE ORF VENDOR NBR. FIRST FOUR DIGITS OF SUBSID ARE FUND NBR REIMBURSING ORF. NO FJ EDITS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1710
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 1400
CURRENT DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 1400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 05/13/05)

****

TRANSACTION CODE: 282 SCHEDULE CASH WITH FISCAL AGENT (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1180	CASH WITH FISCAL AGENTS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO TRANSFER CASH
TO A FISCAL AGENT.
TRANSACTION WILL GENERATE TC360

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 283 REC ACCRUED EXPENDITURE & AMT DUE TO GOVERNMENTS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1	
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACCRUED EXPEND FOR AMOUNTS DUE TO OTHER GOVERNMENTS. ENTRY IS TYPICALLY A YEAR-END ACCRUAL ENTRY. EACH TRANS SHOULD HAVE A UNIQUE CURR DOC NBR. ENTER GLAN 3210, 3220 OR 3290. TO LIQUIDATE DOC USE TC 201. TO AUTO CLAIM SCHD USE TC 268. TO MANUAL CLAIM SCHEDULE, USE TC 284.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED
2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 284 SCHEDULE PAYMENT DUE TO OTHER GOVTS (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	REQUIRED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1
CR1 3021 CLAIMS IN PROCESS
DR2
CR2
DR3
CR3
DR4
CR4

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO LIQUIDATE DUE TO OTHER GOVERNMENTS. ENTER GLAN 3210, 3220 OR 3290. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. TRANSACTION WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 04/26/09)

****

TRANSACTION CODE: 285 REC ACCRUED EXPEND & AMT DUE TO OTHER FUNDS

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3110	DUE TO OTHER FUNDS OR APPROPRIATIONS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD ACCRUED EXPEND FOR AMOUNTS DUE TO OTHER FUNDS OR APPROPRIATIONS. THIS ENTRY IS TYPICALLY A YEAR-END ACCRUAL ENTRY. EACH TRANSACTION SHOULD HAVE A UNIQUE CURRENT DOCUMENT NBR. TO REVERSE ENTRY, USE TC 204. TO AUTO CLAIM SCHD, USE TC 261. TO MANUAL CLAIM SCHEDULE, USE TC 203.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT
DOCUMENT SUPPORTS G/L ACCT 3110
CURRENT DOCUMENT # USED TO POST
2) NOT POSTED

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS CREDIT TO INCREASES
RECORD SUPPORTS G/L ACCT 3110
2) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 286 SCHEDULE RETURN OF DEPOSIT (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500	LIABILITIES FOR DEPOSITS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE LIABILITIES FOR DEPOSIT. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). TRANSACTION WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3500
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) POSTED IF REPORTABLE	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/03/08)

****

TRANSACTION CODE: 287 REFUND OVERCOLLECTION OF ABATEMENT-AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CHECK FOR REFUND OF EXCESS ABATEMENT DEPOSITED IN GENERAL CASH. VERIFY GENERAL CASH BALANCE BEFORE USING TC 287. USE SOURCE CODE 580NN0. FOR MANUAL CHECK, USE TC 290. TRANSACTION GENERATES SPECIAL APPN FILE POSTING TO CREDIT UNREMITTED ABATEMENTS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 12/19/08)

****

TRANSACTION CODE: 288 REPLENISH CASH FOR SHORTAGE-ESTAB ORF AR-MAN CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	NOT ALLOWED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1316	ACCOUNTS RECEIVABLE CASH SHORTAGES
CR1 1130	REVOLVING FUND CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3)

SECURITY GROUP: DISB-ORF CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD DISBURSEMENT OF MANUAL CHECK WRITTEN FROM ORF FUND 0998 TO REPLENISH CHANGE OR PETTY CASH FUNDS FOR CASH SHORTAGE. THIS ENTRY ESTABLISHES AN A/R IN THE ORF FOR THE SHORTAGE. VENDOR NUMBER SHOULD BE THE CUSTODIAN OF THE FUND THAT HAS THE SHORTAGE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
	2)	2)
2)		
	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)

OPERATING FILE
1) NOT POSTED
2)

VENDOR PAYMENT FILE
1) NOT POSTED

SUBSIDIARY FILE
1) NOT POSTED
2)

REPORTABLE PAYMENT FILE
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 289 DISBURSE AMTS PREV REC AS UNCLEARED COLL-AUTO CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	REQUIRED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3730	UNCLEARED COLLECTIONS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

TO GENERATE AUTOMATED CHECK TO REFUND UNCLEARED COLLECTIONS ORIGINALLY RECORDED WITH TC 108. FOR MANUAL CHECK, USE TC 438. TO RECLASSIFY UNCLEARED COLLECTIONS, USE TC 170.

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (MATCH REQUIRED)
1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3730
REFERENCE DOCUMENT # USED TO POST
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS
DOCUMENT SUPPORTS G/L ACCT 3730
REFERENCE DOCUMENT # USED TO POST

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/03/08)

****

TRANSACTION CODE: 290 REFUND OVERCOLLECTION OF ABATEMENT-MANUAL CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CHECK FOR REFUND OF EXCESS ABATEMENT DEPOSITED IN GENERAL CASH. VERIFY GENERAL CASH BALANCE BEFORE USING TC 290. USE SOURCE CODE 580NN0 SERIES. FOR AUTOMATED CHECK, USE TC 287. TRANSACTION GENERATES SPECIAL APPN FILE POSTING TO CREDIT UNREMITTED ABATEMENTS.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

------- CASH CONTROL SHADOW FILE -------
1) NOT POSTED
2)

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 291 SCHEDULE RETURN OF DEPOSITS (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500	LIABILITIES FOR DEPOSITS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE AND REMITTANCE ADVICE TO DISBURSE LIABILITIES FOR DEPOSIT. FOR MANUAL CLAIM, USE TC 286. TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE 286R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3500
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 292 RECORD DISHONORED CHECK-DEFER REVENUE-AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000	REVENUE/OPERATING REVENUE
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REVENUE RECORDED IN ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. FOR MANUAL CHECK, USE TC 426. TRANS GENERATES SPEC APPN POSTING TO CR UNREMITTED REV.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 293 RECORD DISHONORED CHECK-DEFER REIMB-AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100	REIMBURSEMENTS
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REIMBS RECORDED IN ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. FOR MANUAL CHECK, USE TC 427. TRANS GENERATES SPEC APPN POSTING TO CR UNREMIT REIMB.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO REIMBURSEMENTS
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 8100
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 294 RECORD DISHONORED CHECK-DEFER ABATE-AUTO CHECK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	REQUIRED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000	APPRO EXPEND/OPERATING EXPEND & EXPENSES	
CR1 1110	GENERAL CASH	
DR2		
CR2		
DR3		
CR3		
DR4		
CR4		

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON EXPENDITURES RECORDED IN ORIGINAL DEPOSIT. INDEX, OBJ DTL, PCA, SRC MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. FOR MANUAL CHECK, USE TC 428. TRANS GENERATES SPEC APPN POSTING TO CR UNREMIT ABATE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO CASH EXPENDITURES
2) NOT POSTED

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9000
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 295 RECORD DISHONORED CHECK-DEFER OTH SOURCES-AUTO CK

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	REQUIRED
INDEX:	REQUIRED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	REQUIRED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	REQUIRED
CHECK #:	REQUIRED
APPROPRIATION SYMBOL:	LOOKED UP BY PCA
FUND/FUND SOURCE:	LOOKED UP BY PCA
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	NOT ALLOWED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9830	OTHER SOURCES
CR1 1110	GENERAL CASH
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 4
CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)
TRANSACTION REGISTER: REVENUE (7)

SECURITY GROUP: DISB-OTH CHE
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON OTHER SOURCES RECORDED IN ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH TC 436. FOR MANUAL CHECK, USE TC 429. TRANS GENERATES SPEC APPN POSTING TO CR UNREMIT REV.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) POSTS AS DEBIT TO GL ACCT 9830
2) NOT POSTED

---------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) NOT POSTED
2)

---------- REPORTABLE PAYMENT FILE ----------
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

---------- ALLOTMENT SHADOW FILE ----------
1) NOT POSTED
2)

---------- CASH CONTROL SHADOW FILE ----------
1) NOT POSTED
2)

---------- GRANT PROJECT SHADOW FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION SHADOW FILE ----------
1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 296 SCHEDULE RETURN OF ADVANCE COLLECTIONS (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3400	ADVANCE COLLECTIONS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE AND REMITTANCE ADVICE TO DISBURSE RETURN OF ADVANCE COLLECTIONS. SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE TC 297R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 297 SCHEDULE RETURN OF ADVANCE COLLECTIONS (MANUAL)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3400	ADVANCE COLLECTIONS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD MANUAL CLAIM TO DISBURSE RETURN OF ADVANCE COLLECTIONS. SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). TRANSACTION WILL GENERATE TC 360.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

--------- VENDOR PAYMENT FILE ----------
1) ADDS PAYMENT RECORD IF VENDOR # USED

------- REPORTABLE PAYMENT FILE --------
1) POSTED IF REPORTABLE

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO DECREASES
RECORD SUPPORTS G/L ACCT 3400
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 06/12/03)

****

TRANSACTION CODE: 298 SCHEDULE TIME DEPOSITS (AUTO)

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	REQUIRED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	NOT ALLOWED
PCA NO:	NOT ALLOWED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	NOT ALLOWED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT USED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1230	INVESTMENT IN TIME DEPOSITS
CR1 3021	CLAIMS IN PROCESS
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: EXPEND-CS
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO GENERATE AUTOMATED CLAIM SCHEDULE AND
REMITTANCE ADVICE TO DISBURSE FUNDS DESIGNATED FOR
A TIME DEPOSIT. TRANSACTION WILL GENERATE TC 360.
USE TC 464R TO REVERSE.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
2)	CASH CONTROL FILE	GRANT PROJECT FILE
	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
	2) NOT POSTED	2)
OPERATING FILE		
1) NOT POSTED	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1) ADDS PAYMENT RECORD IF VENDOR # USED	1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1230
	REPORTABLE PAYMENT FILE	2) NOT POSTED
	1) POSTED IF REPORTABLE	

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	2) NOT POSTED	2)

APPROPRIATION SHADOW FILE
1) NOT POSTED
2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION
ACTIVE TRANSACTION CODES
AS OF 06/14/13 (TRANSACTION ADDED/MODIFIED: 08/13/01)

****

TRANSACTION CODE: 299 REC SCO DISB ADV TO OTH FUND-PROPRIETARY FUND ONLY

----------INPUT CODING REQUIREMENTS----------

CLAIM SCHEDULE #:	NOT ALLOWED
MODIFIER:	OPT/AGY DEFINED
REFERENCE DOCUMENT #:	OPT/AGY DEFINED
VENDOR #:	OPT/AGY DEFINED
INVOICE #:	OPT/AGY DEFINED
CURRENT DOCUMENT #:	OPT/AGY DEFINED
INDEX:	OPT/AGY DEFINED
OBJECT DETAIL:	OPT/AGY DEFINED
PCA NO:	OPT/AGY DEFINED
PROJECT #:	OPT/AGY DEFINED
MULTI-PURPOSE CODE:	OPT/AGY DEFINED
SOURCE:	NOT ALLOWED
CHECK #:	NOT ALLOWED
APPROPRIATION SYMBOL:	OPT/AGY DEFINED
FUND/FUND SOURCE:	REQUIRED
FUND DETAIL:	OPT/AGY DEFINED
BUDGETARY SEQ:	NOT ALLOWED
SUBSIDIARY ACCOUNT:	REQUIRED
G/L ACCOUNT #:	NOT ALLOWED
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 2120	ADVANCES TO OTHER FUNDS
CR1 1140	CASH IN STATE TREASURY
DR2	
CR2	
DR3	
CR3	
DR4	
CR4	

POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: NONE
TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6)

SECURITY GROUP: OTHER
NET BATCH BAL: PLUS
ACTIVE STATUS: ACTIVE

TO RECORD SCO DISBURSEMENT FOR ADVANCE TO OTHER FUND. ENTRY IS TYPICALLY USED FOR PROPRIETARY FUNDS ONLY. TO RECORD RETURN OF ADVANCE, USE TC 163.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

---------- DOCUMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- APPROPRIATION FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- ALLOTMENT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- CASH CONTROL FILE ----------
* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

---------- GRANT PROJECT FILE ----------
* (NO MATCH REQUIREMENT)
1) NOT POSTED
2)

---------- OPERATING FILE ----------
1) NOT POSTED
2)

--------- VENDOR PAYMENT FILE ----------
1) NOT POSTED

------- REPORTABLE PAYMENT FILE --------
1) NOT POSTED

---------- SUBSIDIARY FILE ----------
1) POSTS AS DEBIT TO INCREASES
RECORD SUPPORTS G/L ACCT 2120
2) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

-------- ALLOTMENT SHADOW FILE ---------
1) NOT POSTED
2)

------- CASH CONTROL SHADOW FILE -------
1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

------ GRANT PROJECT SHADOW FILE -------
1) NOT POSTED
2)

------ APPROPRIATION SHADOW FILE -------
1) NOT POSTED
2)