Are you looking for a position in a fast-paced, prestigious organization with great potential for personal development and career advancement? Would you find working with the top management in State Government and the State Legislature exciting and rewarding? If so, the Department of Finance offers a broad range of professional career paths in such areas as budgeting, accounting and auditing, information technology, economic and population research, and general administration.

Look no further, apply today!

**Research Data Specialist I/II/III**
(Permanent/Full-Time) (CBID E97)

**SALARY RANGE:**

<table>
<thead>
<tr>
<th>Position</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Data Specialist I</td>
<td>$5,827 - $7,294</td>
</tr>
<tr>
<td>Research Data Specialist II</td>
<td>$6,400 - $8,010</td>
</tr>
<tr>
<td>Research Data Specialist III</td>
<td>$7,030 - $8,800</td>
</tr>
</tbody>
</table>

**BENEFITS:**

For general information related to benefits with the State of California, please click here: [California State Civil Service Employee Benefits Summary](#)

Finance employees are excluded from collective bargaining and are eligible to receive the following enhanced benefits:

- Enhanced medical, dental, and disability benefits
- Employer paid Life Insurance
- Additional hour of Vacation/Annual Leave
- Excluded employees are not subject to State Disability Insurance payroll withholding

For more details about employee benefits, visit the Department of Finance’s website [here](#).

**FINAL FILING DATE:**

July 12, 2020

**QUESTIONS ABOUT THE JOB:**

Danamona Andrianarimanana  
(916) 322-2263 x 2453  
(916) 324-6547 TDD*  
E-mail: danamona.andrianarimanana@dof.ca.gov

*The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. California Relay (telephone) service for the deaf and hearing impaired, From TDD phones: (800) 735-2929, From Voice phones: (800) 735-2922 *TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.

**POSITION DESCRIPTION:**

Under the general direction of the Chief of Economic Research and the Research Data Manager, the Research Data Specialist I/II/III assists with reviews of regulatory impacts from California agencies proposing new regulations, forecasts economic variables for use in the California state budget, and analyzes economic policy issues of interest to the administration. The topics span all areas of state regulations, such as insurance, environmental policies, health care, and worker safety, among others. The economic forecast and the policy analysis provided by the unit inform the state budget and other decisions taken by the Governor. The Economic Research Unit is responsible for the official economic forecasts for California, and the Chief Economist is the state’s recognized economic expert.

In addition to forecasting economic variables and commenting on impact assessments, general duties include advising departments on how to model regulatory impacts, including data issues, model selection, and framing of analysis. The incumbent is also responsible for tracking regulatory packages, coordinating with budget analysts within Finance, maintaining contacts with regulatory staff in other departments, and assisting as needed with other economic analysis within the Economic Research Unit.

**DESIRABLE QUALIFICATIONS:**

- Graduation from college with a degree in economics or a related field and significant work experience, or completion of coursework in a Master’s or PhD program in economics or a related field.
- Knowledge of economic models and their application.
SEND APPLICATION TO:
Department of Finance
Human Resources Office
Attn: JoLynn Sanchez
915 L Street, Suite 1235
Sacramento, CA 95814

ADDITIONAL APPLICATION INFORMATION:
Electronic applications through your CalCareer account are highly recommended. If you are unable to apply electronically through your CalCareer account, please mail or drop off a hard copy of your application packet to the above address. You can access the Job Control at: JC–205035

You may obtain an official state application (STD 678) on the CalHR website at: https://jobs.ca.gov/pdf/std678.pdf

WHO MAY APPLY:
Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, eligible for a Training and Development assignment, or have SROA and/or Surplus eligibility, or have list eligibility. SROA and Surplus candidates may attach “surplus letters” to their applications.

Applicants must meet the Minimum Qualifications stated in the Classification Specification(s). Please visit the California Department of Human Resources (CalHR) website:

http://www.calhr.ca.gov/state-hr-professionals/Pages/5729.aspx

In order to meet Minimum Qualifications, candidates should include a copy of Degree and/or Transcripts with application packet.

Applications will be screened and only the most qualified applicants will be selected for an interview.

In order to be considered, you must provide the following:

- Current CV or resume
- Names and contact information of three references

- Experience in state-level macroeconomic forecasting.
- Ability to communicate complex issues to the general public, and explain economic concepts to program staff in other areas, in written and oral form.
- Ability to quickly absorb new material and make recommendations on how to assess economic impacts.
- Ability to exercise a high degree of initiative and independence of action.
- Ability to work on multiple projects and meet deadlines.
- Ability to develop and maintain effective cooperative working relationships.

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Issue Date: June 15, 2020
- Writing sample (of any length). Co-authored writing samples should specify the nature of the candidate’s contribution.

- A brief cover letter (one page) outlining why you are interested in this particular position and how your background, knowledge, skills, and abilities make you the ideal candidate for this position.

All levels are considered. The complexity of the duties will be modified to be consistent with the classification of the candidate hired.

Additional hires may be made from this bulletin if additional positions become available.