

EMPLOYMENT OPPORTUNITY BULLETIN



STATE OF CALIFORNIA DEPARTMENT OF FINANCE

915 L STREET, SACRAMENTO, CA 95814
www.dof.ca.gov

• AN EQUAL OPPORTUNITY EMPLOYER • COMMITTED TO A DRUG-FREE STATE WORKPLACE •

Are you looking for a position in a fast-paced, prestigious organization with great potential for personal development and career advancement? Would you find working with the top management in State Government and with the State Legislature exciting and rewarding? If so, the Department of Finance offers a broad range of professional career paths in such areas as budgeting, accounting and auditing, information technology, economic and population research, and general administration.

Look no further, apply today!

Chief, Economic Research (Non-Tenured Full-Time)

SALARY RANGE:

\$11,882 – \$13,235

BENEFITS

Finance employees are excluded from collective bargaining and are eligible to receive the following enhanced benefits:

- Enhanced medical, dental, and disability benefits
- Employer paid Life Insurance
- Additional hour of Vacation/Annual Leave
- Excluded employees are not subject to State Disability Insurance payroll withholding

For more details about employee benefits, visit the Department of Finance's website [here](#).

FINAL FILING DATE:

Until Filled

This bulletin will run until filled, applications will be screened beginning on July 22, 2019 and interviews will be scheduled on a flow basis.

QUESTIONS ABOUT THE JOB:

Irena Asmundson
Chief Economist and PBM
(916) 322-2263 Ext. 2401
(916) 324-6547 *TDD
E-mail: irena.asmundson@dof.ca.gov

POSITION DESCRIPTION:

Under the direction of the Chief Economist and Program Budget Manager of the Forecasting Unit, the Chief of Economic Research manages a professional staff of seven to carry out the economic work of the unit and serves as the backup for the Chief Economist as needed. The Economic Research Unit within Forecasting is responsible for the official economic forecasts for California, and the Chief Economist is the state's recognized economic expert. As a cabinet-level state department, Finance is responsible for the development of the Governor's Budget, and plays a significant role in the enactment and administration of the state budget and fiscal legislation. Finance serves as the Governor's chief fiscal policy advisor, and promotes long-term economic sustainability and responsible resource allocation.

The Economic Research Unit monitors economic conditions of the state to inform of emerging issues, and produces other economic analytical work to advise on Administration priorities. The unit develops and maintains national and state econometric models and provides forecasts at least three times annually and more often as needed. These forecasts are relied on as inputs to the revenue-estimating models used by Finance. The unit tracks and reports on state economic data and is the primary point of contact for state economic information for the press, other researchers, business, and government. The unit also performs analyses of the economic effects of major legislation when requested, and is responsible for providing oversight and guidance to state departments analyzing the economic effects of proposed major regulations. The incumbent works closely with the staff of the Revenue and Taxation and Demographic Research Units to help fulfill these mandates.

"The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation." California relay (telephone) service for the deaf and hearing impaired, From *TDD phones: (800) 735-2929, From Voice phones: (800) 735-2922 *TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.

Issue Date: July 11, 2019

SEND APPLICATION TO:

Department of Finance
Attn: JoLynn Sanchez
Human Resources
915 L Street, Suite 1235
Sacramento, CA 95814

ADDITIONAL APPLICATION INFORMATION:

Electronic applications through your CalCareer account are highly recommended. If you are unable to apply electronically through your CalCareer account, please mail or drop off a hard copy of your application packet to the above address. You can access the Job Control at: [JC-163650](https://jobs.ca.gov/jc-163650).

You may obtain an official state application (STD 678) on the CalHR website at: <https://jobs.ca.gov/pdf/std678.pdf>

WHO MAY APPLY:

This is a non-testing Classification, therefore, anyone meeting the Minimum Qualifications listed on the Classification Specification may apply for this position.

Applications will be screened and hiring interviews of only the most qualified may be scheduled.

Additional hires may be made from this bulletin if additional positions become available.

In order to be considered, you must provide the following:

- **Current CV or resume;**
- **Names and contact information of three references;**
- **Writing sample (of any length). Coauthored writing samples should specify the nature of the candidate's contribution.**
- **In addition, please provide a brief cover letter (one page) outlining why you are interested in this particular position and how your background, knowledge, skills, and abilities make you the ideal candidate for this position.**

In addition, the Chief of Economic Research makes economic presentations, including but not limited to, major speeches before large audiences, professional meetings, and chairs sessions at the economic outlook conferences held by Finance, as well as writes reports and other periodicals.

This position is exempt from state civil service and excluded from collective bargaining.

DESIRABLE QUALIFICATIONS:

- Knowledge of the organization and functions of California state government including the organization and practices of the Legislature and the Executive Branch.
- Knowledge of principles, practices, and trends of public administration, organization, management, and policy formulation and development, including the rulemaking process.
- Knowledge of program development and evaluation, methods of administrative problem solving, and personnel management.
- Knowledge of the Department's Equal Employment Opportunity (EEO) Program objectives and the manager's role in the EEO Program, and the processes available to meet equal employment opportunity.
- Ability to plan, organize, and direct the work of multi-disciplinary professional staff to produce high-quality analyses of economic policy issues.
- Ability to analyze complex problems and recommend effective courses of action.
- Ability to gain the confidence and support of top level administrators and advise them on a wide range of administrative matters.
- Ability to develop cooperative working relationships with representatives of all levels of government, the public, and the Legislative and Executive branches.